

# CHELFORD PARISH COUNCIL

## Minutes of the Parish Council meeting held Thursday 12<sup>th</sup> March, 2026 at 7:30p.m. at The Hub, Elmstead Road, Chelford.

Present Councillors C. Montaldo (Chairman), B. Brindley, C. Howlett, T. McCrum,  
E. Michell, M. Shepherd, D. Wilson, S. Wilson.  
Cheshire East Ward Member Cllr. A. Harrison.  
Members of the public (0).  
Dr. E. M. Maddock – Clerk & Responsible Financial Officer.

### 1. Apologies for absence

Cllr J. Fielding – Personal reason  
Cllr. S. Mort – Personal reason

**066/26 RESOLVED (a) To receive and approve the apologies for absence received. (All in favour)**

### 2. Declarations of interest

Cllr. C. Howlett – Item 6(e) – Personal association to applicant.  
Cllr. D. Wilson – Item 6(e) – Personal association to applicant.  
Cllr. C. Howlett – Item 10(a) – Owner of property adjacent to bollards. (Appendix G(16))

**067/26 RESOLVED (a) To receive and note the declarations of interest. (All in favour)**

### 3. Public forum for questions

(a) **Questions from residents:** A Member reported that they had been approached by a resident regarding matters affecting a protected species.

**068/26 RESOLVED (a) That the Member refer the matter to the Police for attention. (All in favour)**

(b) **Issues raised via social media:** It was reported that no issues had been raised via social media.

**069/26 RESOLVED (a) To note that no issues had been raised via social media. (All in favour)**

### 4. Cheshire East Ward Member Cllr. A. Harrison: report on matters of interest:

Borough Councillor A. Harrison reported that the request made by Cheshire East Council to increase Council Tax by 9.99% had been rejected by the Government. It was currently now proposed to increase Council Tax by 4.99%. Changes to Government funding, including additional funding for SEND provision, may impact how Cheshire East Council allocates remaining available budgets. The vote of no confidence against the Leader and Deputy Leader of the Council was not carried. The recent consultation relating to the National Planning Policy Framework was now closed. The Local Plan call for sites process was currently open for submissions. It was noted that 30 PCSO posts will likely be lost next year. A further report relating to the muddy footpath along A537 had been made to Cheshire East Highways. A review of the yellow lines along Dixon Drive and surrounding roads was being undertaken.

A discussion took place regarding the events at the recent Northern Planning Committee when application 25/1234/FUL was considered. Extreme disappointment was expressed that Borough Councillor A. Harrison had chosen to speak in support of the application without advance notice to the Parish Council leading to conflicting presentations at the committee meeting. A number of deficiencies were identified by Members in respect of the rigour of the committee meeting and decision making process. It was considered that communities, such as Chelford, bear the consequences of poor decision making based on inaccurate, incomplete and misleading information.

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**070/26 RESOLVED (a) To receive and note the report of Borough Councillor A. Harrison. (All in favour)**

## 5. Minutes

(a) The minutes of the Parish Council Meeting held 12<sup>th</sup> February, 2026 had been previously circulated to all Members.

**071/26 RESOLVED (a) That the minutes of the Parish Council Meeting held 12<sup>th</sup> February, 2026 be approved as a correct record and signed by the Chairman. (All in favour)**

## 6. Finance

(a) **Financial Statement 2025/26 as at 12<sup>th</sup> March, 2026:** Members considered the financial statement 2025/26 which was unanimously accepted. (Appendix A)  
A further invoice had been received in respect of the paint for the red telephone kiosk refurbishment.

(b) **Receipts:** Members noted the receipts as listed at Appendix B.

(c) **Payments:** The Chairman outlined the basis of payments listed at Appendix C.

**072/26 RESOLVED (a) That the financial statement as at 12<sup>th</sup> March, 2026 be received and observations duly noted. (Appendix A)**  
**(b) To note the report on receipts listed at Appendix B.**  
**(c) That the schedule of payments at Appendix C be approved and duly authorised. (All in favour)**

(d) **Fund transfers:** It was reported that £1,000 had been transferred from the Business Reserve account to the Current account to enable payments to be met.

**073/26 RESOLVED (a) That the actions of the Clerk in transferring funds be approved. (All in favour)**

(e) **Grant application:** Members considered a grant application from Connecting Chelford in the sum of £650. The request was made up of two parts: £150 towards the King's Award for Voluntary Service Award evening and £500 of support funding for an Awards for All application for a grant of £9,000.

**074/26 RESOLVED (a) That a grant, in the sum of £650, be awarded to Connecting Chelford.**  
**(b) That £150 be made available to Connecting Chelford immediately and £500 be held in an earmarked reserve until required. (All in favour)**

(f) **Earmarked reserves:** Members considered the schedule of earmarked reserves at Appendix D.

**075/26 RESOLVED (a) That the schedule of earmarked reserves be approved as presented including sums arising from agenda items 6(e) and 8(c). (All in favour)**

## 7. Planning Matters

(a) **Recent planning decisions:** Members noted new planning decisions that had been issued by Cheshire East Council in respect of development within the Parish since the last meeting. (Appendix E)

**076/26 RESOLVED (a) To note the new planning decisions. (All in favour)**

(b) **Planning applications for consideration:**

- i. **26/0273/DSC:** The Manor House, Holmes Chapel Road, Chelford. SK11 9AH  
Discharge of conditions 5 and 6 on approval APP/R0660/Y/21/3284800  
(21/0618M): Listed building consent for the conversion and extension of

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former tithe barn for form swimming pool and associated works to Wisteria Cottage.

**077/26 RESOLVED (a) That no comments be submitted to Cheshire East Council in respect of application 26/0273/DSC. (All in favour)**

ii. Planning applications received since the issue of the agenda: None.

**078/26 RESOLVED (a) To note that no further applications had been received. (All in favour)**

(c) **Parish Council approach to future development:** Members considered that a detailed discussion was required regarding this subject.

**079/26 RESOLVED (a) That this item be deferred and considered at an additional meeting. (All in favour)**

## 8. Chelford Activity Park

(a) **Issues identified during routine inspections:** Councillor B. Brindley reported that there had not been any significant issues over the last month. Moles are still present on the site. It was noted, however, that the number of visitors to the site appears to have increased.

**080/26 RESOLVED (a) To receive and note the report. (All in favour)**

(b) **Refurbishment work and phase one remedial work:** It was reported that a meeting with representatives from Cheshire East Council had taken place during which a number of issues had been identified for remedial work. It is anticipated that this work will take place in the near future. Unfortunately, progress with the gym and trim trail equipment had been delayed due to the need to undertake the procurement exercise again following changes to Cheshire East Council approved suppliers.

**081/26 RESOLVED (a) To receive and note the update.**

**(b) That Members contact the Clerk by Monday (16/03/26) with any suggestions relating to gym equipment and trim trail equipment. (All in favour)**

(c) **Safety inspection:** It was reported that the issues raised during the safety inspection had been discussed with the existing site maintenance contractor for attention. A quotation for the additional work had been provided and was considered by Members. Further matters relating to site improvements will be considered at a future meeting and following review of initial work.

**082/26 RESOLVED (a) To receive and note the report.**

**(b) That the quotation, in the sum of £1,096, be approved for the list of tasks associated with site tidying and minor repairs.**

**(c) That the quotation, in the sum of £195, be approved for the replacement of the boundary fence within the former play area.**

**(d) That the quotation, in the sum of £415, be approved for the replacement of safety signage at the site.**

**(e) That a sum of up to £750 be approved for the removal of existing litter bins and installation of a new litter bin.**

**(f) That the above works be considered an extension of the existing maintenance contract at the site. (All in favour)**

**9. Parish Council projects:** Members considered the project updates as listed at Appendix F.

**083/26 RESOLVED (a) To receive and note the update. (All in favour)**

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## 10. Highway Matters

- (a) **Updates on previously reported highway defects:** Members noted updates relating to highway defects as listed at Appendix G.

**084/26 RESOLVED (a) To receive and note the updates. (All in favour)**

- (b) **New highway defects:** No new highway defects were reported.

**085/26 RESOLVED (a) To note that no new defects were identified. (All in favour)**

- (c) **Road closures at Knutsford Road and Oak Road:** Members noted the responses at Appendix H from Cheshire East Council in respect of queries relating to the road closures.

**086/26 RESOLVED (a) To receive and note the update. (All in favour)**

## 11. Reports from external meetings

- (a) **Cheshire East Town and Parish Council Network meeting (17/02/26):** It was reported that Cheshire East Council had presented information about the Transformation Plan. Unfortunately, details of costs, savings and specific actions being undertaken were not available. Information was also shared about public health indicators across the Borough.

**087/26 RESOLVED (a) To receive and note the report. (All in favour)**

- (b) **Enterprise Cheshire and Warrington: Rural needs analysis online consultation event:** It was reported that the meeting had discussed the impact of development on rural areas. There were concerns that many rural areas had inadequate services and infrastructure, however, many areas feared that improvements to these were likely to lead to increased development which was detrimental to the character of these rural areas.

**088/26 RESOLVED (a) To receive and note the report. (All in favour)**

## 12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:

- i. Cheshire East Council: Local Plan call for sites submission period open until 31<sup>st</sup> March, 2026.

**089/26 RESOLVED (a) To receive and note the information. (All in favour)**

- ii. Cheshire East Council: Invitation to Town and Parish Council Network meeting (17/03/26).

**090/26 RESOLVED (a) To note that the meeting had been cancelled. (All in favour)**

- iii. Cheshire East Council: Draft Rights of Way Improvement Plan 2026-36 consultation.

**091/26 RESOLVED (a) That no response be submitted to the consultation. (All in favour)**

- iv. Cheshire East Council: Proposed increases to car parking charges across the borough.

**092/26 RESOLVED (a) To receive and note the information. (All in favour)**

## 13. Community Matters

- (a) **Chelford Ward Policing Team:** It was reported that the latest police update had identified a report of temporary traffic lights being stuck on red. This had been referred to Cheshire East Highways for attention.

Information had also been received that the two PCSOs associated with the Parish

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would be retained.

**093/26 RESOLVED (a) To receive and note the update. (All in favour)**

- (b) **Community Speed Watch:** It was reported that a recent speed watch event had recorded a smaller number of speeding vehicles, however, a simultaneous event was being undertaken by the PCSO at the other end of the village. It was noted that traffic volumes through the village remain high.

**094/26 RESOLVED (a) To receive and note the update. (All in favour)**

- (c) **Speed indicator device data:** Members considered the data collected by the speed indicator devices at Appendix I.

**095/26 RESOLVED (a) To receive and note the update. (All in favour)**

- (d) **Broadband upgrades:** It was reported that no further updates had been received.

**096/26 RESOLVED (a) To receive and note the update. (All in favour)**

9:25p.m. – Borough Councillor A. Harrison excused himself from the meeting and left.

## 14. End of Year Administration

- (a) **Bank reconciliation verification**

**097/26 RESOLVED (a) That bank reconciliation verification checks have been undertaken periodically during the year. (All in favour)**

- (b) **Chairman role**

**098/26 RESOLVED (a) That the Chairman has not acted as Clerk or Responsible Financial Officer at any point during the 2025/26 financial year. (All in favour)**

- (c) **Generic email account**

**099/26 RESOLVED (a) That the Parish Council operates a generic email account hosted on an authority owned domain. (All in favour)**

- (d) **Website accessibility statement:** Members considered the updated website accessibility statement at Appendix J.

**100/26 RESOLVED (a) That the updated website accessibility statement be approved as presented. (All in favour)**

- (e) **IT and Email Policy**

**101/26 RESOLVED (a) That the Parish Council has considered and adopted an IT and Email Policy during the 2025/26 financial year. (All in favour)**

- (f) **Information handling policies**

**102/26 RESOLVED (a) That the Parish Council has reviewed its information handling policies during the 2025/26 financial year. (All in favour)**

- (g) **Registration with Information Commissioner's Office**

**103/26 RESOLVED (a) That the Parish Council is registered with the Information Commissioner's Office as a data controller. (All in favour)**

- (h) **Exercise of public rights 2024/25**

**104/26 RESOLVED (a) That the Parish Council completed its obligations in respect of the exercise of public rights for the 2024/25 financial year. (All in favour)**

- (i) **Definition of assets**

**105/26 RESOLVED (a) That assets of the Parish Council be defined as tangible objects which either have a value of over £250 (insurance policy excess) or have an expected lifespan of greater than 5 years (i.e. are long term assets of the Council). (All in favour)**

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**15. Annual Parish Meeting 2026:** Members considered the format and location of the meeting.

**106/26 RESOLVED (a) That the Annual Parish Meeting be held at Chelford Primary School.**

**(b) That the Clerk issue invitations to the suggested speakers to attend the Annual Parish Meeting. (All in favour)**

**16. Matters for inclusion on next/future meeting agenda:** None.

**17. Date of next meeting:** Thursday 9<sup>th</sup> April, 2026 at 7:30p.m. at The Hub.

**18. Exclusion of public and press**

**107/26 RESOLVED (a) That a resolution to exclude the public and press from the following item of business be made on the grounds that it could involve the likely disclosure of exempt information. (All in favour)**

(a) Matters for consideration including those transferred from above items

i. Matters relating to the allocation of s.106 community facilities funds.

**108/26 RESOLVED (a) To receive and note the verbal report from the Clerk (All in favour)**

ii. Matters relating to asset management.

**109/26 RESOLVED (a) To receive and note the verbal report from the Clerk. (All in favour)**

The meeting was declared closed by the Chairman at 9:45p.m.

Signed:.....

Approval date: 9<sup>th</sup> April, 2026

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## Appendix A: Financial statement

Financial Statement – 2025/26 as at 12 <sup>th</sup> March 2026					
Actual 2024/25 £	Details	2025/26 Budget £	Actual to Feb. 26 £	Agenda Mar. 26 £	Budget Balance £
	<b>Receipts</b>				
50,949.00	Precept	53,587.00	53,587.00		0.00
0.00	Balances	5,000.00	0.00		0.00
3,951.23	Investment interest	0.00	2,596.24	136.46	0.00
0.00	Sale of assets	0.00	0.00		0.00
5,196.92	Grants, donations & refunds	0.00	0.00		0.00
1,768.75	Newsletter advertising	1,625.00	100.00		0.00
1,250.00	Unpresented cheque (2023/24)	0.00	0.00		0.00
2,009.79	VAT refund	0.00	4,265.44		4,088.11
<b>65,125.69</b>	<b>Total receipts</b>	<b>60,212.00</b>	<b>60,548.68</b>	<b>136.46</b>	<b>4,088.11</b>
	<b>Payments</b>				
15,263.88	Salary (Clerk)	16,931.00	16,173.30	1,470.30	-712.60
891.45	National Insurance (Employer)	1,655.00	1,788.83	162.62	-296.45
3,373.29	Pension contributions (Employer)	3,462.00	3,477.23	316.11	-331.34
785.41	Allowances (Clerk)	1,000.00	910.12	95.35	-5.47
227.34	Administration	350.00	24.70	276.23	49.07
0.00	Chairman/Member allowances	0.00	0.00		0.00
579.00	Audit fees (internal & external)	590.00	593.00		-3.00
731.92	Insurance	1,000.00	0.00	1,091.52	-91.52
70.00	Donations (inc. s.137)	370.00	1,158.22		-788.22
710.00	Grants	3,000.00	0.00	150.00	2,850.00
1,602.65	Newsletter	1,678.00	122.45		1,555.55
103.29	Street lighting	380.00	145.20		234.80
98.00	Website	146.00	118.48	8.50	19.02
293.00	Professional services	2,155.00	355.00	900.00	900.00
0.00	Advertising	100.00	0.00		100.00
636.72	Subscriptions/affiliation fees	670.00	661.66	55.00	-46.66
355.00	Room hire	420.00	335.00		85.00
195.00	Training	550.00	172.00		378.00
7,685.96	Chelford Activity Park maintenance	9,420.00	9,838.01	240.00	-658.01
2,697.50	Chelford Village maintenance	6,035.00	3,228.85	91.30	2,714.85
10,932.92	Assets – purchase	5,000.00	5,500.00		-500.00
440.34	Assets – maintenance	3,800.00	594.17		3,205.83
0.00	Community Events	500.00	0.00		500.00
0.00	Contingency	1,000.00	100.00		900.00
4,265.44	VAT		3,973.60	114.51	
<b>51,938.11</b>	<b>Total payments</b>	<b>60,212.00</b>	<b>49,269.82</b>	<b>4,971.44</b>	<b>10,058.85</b>

Cash/Bank reconciliation	01/04/25	12/02/26	12/03/26	31/03/26
Balance B/Fwd	132,592.53	132,592.53	143,871.39	139,036.41
Add total receipts	60,212.00	60,548.68	136.46	4,088.11
Less total payments	60,212.00	49,269.82	4,971.44	10,058.85
Balance C/Fwd	132,592.53	143,871.39	139,036.41	133,065.67
<b>Cumulative balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/25</b>	<b>12/02/26</b>	<b>12/03/26</b>	<b>31/03/26</b>
General funds	61,949.57	78,425.35	40,190.89	34,220.15
Earmarked reserves	70,642.96	65,446.04	98,845.52	98,845.52
	132,592.53	143,871.39	139,036.41	133,065.67

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## Cash/Bank Reconciliation as at 12<sup>th</sup> March, 2026

### Cash

Balance brought forward 01/04/25			
Current Account	-419.29		
Business Reserve Account	20,174.23		
Liquidity Manager Account	31,237.36		
Skipton Building Society	81,600.23		
	<u>132,592.53</u>		

Plus receipts	60,685.14		
Less payments	<u>54,241.26</u>		
Balance carried forward 12/03/26	<u>139,036.41</u>		

### Bank (NatWest)

**Current Account** 6,018.76 05/03/26

Add receipts/transfer since above statement			
	<u>1,000.00</u>		
	1,000.00		

Less unrepresented cheques			
Approved	-1,755.43		
For approval	-4,971.44		
Less payments already issued	<u>0.00</u>		
	<u>-6,726.87</u>		
		291.89	12/03/26

**Business Reserve Account** 16,079.94 05/01/26

Add receipts/transfer since above statement			
	-5,000.00		
	<u>-1,000.00</u>		
	-6,000.00		

Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		10,079.94	12/03/26

**Liquidity Manager Account (35 day)** 31,883.73 05/03/26

Add receipts/transfer since above statement			
	<u>0.00</u>		
	0.00		

Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		31,883.73	12/03/26

**Liquidity Manager Account (95 day)** 15,180.62 13/02/26

Add receipts/transfer since above statement			
	<u>0.00</u>		
	0.00		

Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		15,180.62	12/03/26

**Skipton Building Society**

**Community Saver Account** 81,600.23 31/03/25

Add receipts/transfer since above statement			
	<u>0.00</u>		
	0.00		

Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		81,600.23	12/03/26

Total bank balances 12/03/26 139,036.41

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## Appendix B: Receipts

NatWest Bank plc	£53.03	Gross interest: Jan. 2026 (LM35)
NatWest Bank plc	£33.86	Gross interest: Jan. 2026 (LM95)
NatWest Bank plc	£49.57	Gross interest: Feb. 2026 (LM35)

## Appendix C: Payments for approval

Cheque No 001717	E. M. Maddock	£1,665.11	Salary, allowances and expenses: Mar. 26 [A]
Direct Debit	H.M. Revenue & Customs	£323.07	PAYE payments [B]
Standing Order	Cheshire Pension Fund	£396.98	Pension contributions: Mar. 26 [C]
Cheque No 001718	Northwich Town Council	£60.00	Grounds maintenance: Feb. 26 [D]
Cheque No 001719	Zurich Municipal	£1,091.52	Insurance premium 2026/27 [E]
Cheque No 001720	Burges Salmon LLP	£900.00	Legal fees [F]
Cheque No 001721	The Play Inspection Company	£210.00	Operational inspection [D]
Cheque No 001722	Cheshire Community Action	£55.00	Membership fee 2026/27 [G]
Direct Debit	1&1 IONOS	£4.20	Email accounts: Mar. 26 [H]
Direct Debit	1&1 IONOS	£6.00	Web hosting: Feb. – Mar. 26 [H]
Cheque No 001723	X2 Connect Ltd	£109.56	Telephone box paint [I]
Cheque No 001724	Connecting Chelford	£150.00	Grant: King' Award event [J]

[A] Local Government Act 1972 s.112; Local Government Act 1972 s.111

[B] The Income Tax (Pay As You Earn) Regulations 2003 s.67G

[C] Pension Act 2008 s.3

[D] Public Health Act 1875 s.164; Local Government Act 1972 Sch. 14 para.27

[E] Employers' Liability (Compulsory Insurance) Act 1969 s.1; Local Government Act 1972 ss.114 & 140

[F] Local Government Act 1972 s.111

[G] Local Government Act 1972 s.143

[H] Local Government Act 1972 s.142

[I] Local Government Act 1972 s.144

[J] Local Government Act 1972 s.145

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## Appendix D: Earmarked Reserves

The following earmarked reserves were created and approved in November 2025:

Democratic services fund	£2,500.00
Mere Court improvements	£345.52
Multi-use games area improvements	£1,000.00
Highway safety projects	£25,000.00
Parish appearance projects	£25,000.00
Local engagement projects	£10,000.00
Community facilities improvement	£35,000.00
Total	£98,845.52

In accordance with the Reserves Policy (adopted November 2025) an additional earmarked reserve will be created to ring-fence relevant funds to enable completion of commitments.

The additional earmarked reserve relates to the following items:

Training fee (Clerk)	£25.00	Resolution 327/24
Re-planting of post	£445.00	Resolution 297/25
Feasibility study for village gateways	£1,500.00	Resolution 337/25
Purchase of bin	£415.00	Resolution 374/25
Bench refurbishment	£340.00	Resolution 441/25
Telephone kiosk refurbishment	£930.00	Resolution 443/25
Grant: Connecting Chelford	£500.00	Resolution 074/26
Chelford Activity Park works	£2,456.00	Resolution 082/26
Total	£6,611.00	

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## Appendix E: Planning updates

### Recent planning decisions

25/1234/FUL Land off Knutsford Road, Knutsford Road, Chelford.  
Construction of 20 dwellings and associated works.  
Decision: Approved with conditions (Northern Planning Committee:  
04/03/26)

### Outstanding planning applications

25/3036/PIP Land south of Chelford Road, Chelford. SK10 4TA  
Permission in principle for three to four dwellings.

25/4282/PIP Roadside House, Knutsford Road, Chelford. SK11 9AS  
Permission in principle for the construction of up to 5 dwellings.

25/4503/CLEUD Holly Tree House, Pepper Street, Chelford. SK11 9BE  
Certificate of existing lawful use for the confirmation of the existing  
garden as residential garden land.

26/0284/HOUS 11 Millbank Close, Chelford. Sk11 9SJ  
Single storey rear extension and associated alterations.

26/0292/TPO 4 Grangewood Drive, Chelford. SK11 9BY  
T1 - Western Red Cedar - Reduction in height by circa 7 metres. Tree in  
question has a very exposed twin-stemmed top section susceptible to  
windloading. Tree is in close proximity to the property. Client is keen to  
reduce the trees sail effect and preserve the tree.

## Appendix F: Parish Council project updates

1. Proposed village gateways  
Update: Awaiting response from Cheshire East Council.
2. Bench refurbishment at Mere Court Park  
Update: Work due to start imminently.
3. Red telephone kiosk refurbishment  
Update: Work due to start following arrival of paint.
4. New litter bin at Dixon Drive  
Update: Awaiting an installation date from Cheshire East Council.
5. Provision of picnic benches at Mere Court Park  
Update: Awaiting an installation date from Cheshire East Council following the draw  
down of s.106 funds.
6. Provision of Christmas tree at Chelford roundabout  
Update: Further information and quotations currently being collated.
7. Bike track improvements  
Update: Further information and quotations currently being collated.

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## Appendix G: Highway issues updates

1. Mud and water on footway along Knutsford Road (between Parish Hall and roundabout)  
Update: Issue being reviewed by landowner.
2. Damaged chevron at Alderley Road  
Update: "The enquiry has been assessed and is being considered for a future programme, in line with other works and locations. This means we are unlikely to do any improvement work here during the current financial year. Our programmes are reviewed on an annual basis and changes may also be necessary to stay within the available budgets."
3. Street lights out along Knutsford Road between Chelford Parish Hall and roundabout  
Update: "Will be fulfilled by planned works."
4. Street light out at Grangewood Drive  
Update: "Will be fulfilled by planned works."
5. Pothole at Dixon Drive near to junction with Broomfield Close  
Update: Work listed as complete.
6. Potholes at Dixon Drive near to junction with Millbank Close  
Update: "We have assessed the report and have arranged to carry out a repair in the next 20 working days."
7. Pothole at Dixon Drive near to junction with Woodland Close  
Update: "We have assessed the report and have arranged to carry out a repair in the next 20 working days."
8. Pothole on Knutsford Road outside Applewood House  
Update: "Will be fulfilled by planned works."
9. Damaged safety railings on railway bridge at Knutsford Road  
Update: "We have made the location safe until we can return to carry out further works. Unfortunately, we are unable to provide you with a timescale of the further works."
10. Request for loading bay outside Chelford Surgery, Elmstead Road  
Update: No update received from Cheshire East Council.
11. Request for 20mph speed limit outside Chelford Primary School, Oak Road  
Update: No update received from Cheshire East Council.
12. Safety concerns at zebra crossing  
Update: Planning application 25/1234/FUL approved with conditions by Northern Planning Committee. Parish Council to lobby for proposed improvement works to be completed at earliest opportunity.
13. Review of yellow lines at junction of Oak Road and Knutsford Road  
Update: "The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes."
14. Re-instatement of worn yellow lines on Dixon Drive  
Update: Awaiting outcome of parking review from Borough Councillor A. Harrison.
15. White lining along Knutsford Road  
Update: Awaiting start date for the work.
16. Review of bollards at Dixon Drive (near Galloway Grange)  
Update: No update received from Cheshire East Council.

# CHELFORD PARISH COUNCIL

## Appendix H: Road Closure at Knutsford Road / Oak Road

Notification from Cheshire East Council:

RESTRICTED

**Report it:** [www.cheshireeast.gov.uk/highways](http://www.cheshireeast.gov.uk/highways)  
**Call us:** 0300 123 5020  
**Follow us:** @CECHighways



### Notice of works

## Carriageway Improvement work starting in your area

#### What is happening

We are pleased to inform you that we will be undertaking carriageway retexturing along A537 Knutsford Road, Chelford between the junction with Oak Road, Chelford and Chelford Roundabout.

#### When is it happening

The works will take approximately 2 days to complete, commencing on 17 March 2026 between the hours of 9am and 2:30pm.

Under current Health and Safety legislation, a Road Closure will be necessary at all times during these works for the safety of our workforce and members of the public. We understand there is no right time to undertake this work. However, the scheme has been carefully planned to minimise any inconvenience to you and other road users. Please note that we occasionally change our works at short notice due to unforeseen circumstances such as adverse weather conditions or logistics.

#### What you can expect

- Signage on street in advance of the work starting
- Our team working on the carriageway
- Machinery and vehicles
- Barrired areas to create safe working zones, in line with current Health & Safety legislation
- 'Business open as usual', 'Road Closed Ahead/Diversion' and 'Cyclist dismount' signs
- ANSA have been notified of the closure to ensure refuse is still collected

#### Access to your property or business

We will make every effort to maintain vehicle access to your property or business. However, due to the nature of the works some inconvenience may still occur and there will be times when point of entry will vary. **There may also be delays in access due to ongoing plant and machinery movements.**

Please note, this letter does not grant you access through the road closure. If you have any specific access requirements, please raise these with our site supervisor as soon as possible.

Your safety and the safety of our workforce is our main concern. Our Traffic Management Officers will be supplied with CCTV cameras and they will assist you as the work progresses.

If you would like to talk to us about the scheme, our on site supervisor is your best point of contact. Alternatively, you can call us on 0300 123 5020.

For highways news and updates straight to your inbox, you can sign up to the highways newsletter by scanning here:



**Please refrain from parking your vehicle on the street or we may need to take further action, which could include relocating the vehicle.**

**Access will be maintained for emergency services at all times.**

# CHELFORD PARISH COUNCIL

Responses to queries raised regarding the proposed closure:

1. Please can you confirm that Chelford Primary School and Chelford Surgery have been included within your distribution list for the closure notification letter?

Response: I can confirm that we will be including Chelford Primary School and Chelford Surgery within our letter distribution for the works.

2. The letter states that work will take place on Knutsford Road between the junction with Oak Road and Chelford Roundabout. The information on Causeway and within the official Notice of Temporary Road Closure refers to the closure being between the junction of Oak Road and the junction of Dixon Drive. Can you confirm which part of Knutsford Road will be closed?

Response: Apologies for the confusion we will be working to the extents shown on Causeway.

3. Causeway shows a second road closure for Oak Road (between junction with Knutsford Road and junction with Robin Lane) on the same days – is this closure still going ahead? If so, why is this not mentioned in the letter for residents?

Response: Yes the closure on Oak Road will still be taking place as part of our works. The residents of Oak Road will be notified that this section will be closed, our site supervisor will be readily on site to answer any questions necessary.

4. Please can you advise what measures will be implemented during the road closure to ensure (a) access to Chelford Primary School is maintained at all times; (b) access to Chelford Surgery is maintained at all times; (c) Elmstead Road and Dixon Drive do not become blocked by parked cars hindering access to Chelford Primary School, Chelford Surgery and private dwellings?

Response: In terms of access, we will work on the restricted hours permitted to ensure we allow school arrivals and departures with no restriction. If anyone should need to access the school within our working hours they may use the alternative access point of Dixon Drive to the school and surgery. Additionally, none of our work will cause blockages on Dixon Drive or Elmstead Road.

Further response: We appreciate your concerns and will endeavour to keep disruption to a minimum. The school and surgery will be accessible via Dixon Drive, when works render Oak Road inaccessible. These are short duration works programmed at off peak hours of 09:00 – 14:30.

5. Please can you advise what measures will be in place during the road closure to ensure that heavy/large vehicles does not use Pepper Street – Mill Lane – Snelson Lane – Peover Lane as a diversion route instead of the officially allocated route?

Response: Our TM operatives will be on site to answer any questions regarding the diversion route and everyone is strongly advised to follow it.

Further response: I can confirm that the official diversion route does not include any of the roads that you have mentioned. The diversion is a route that is pre-approved, which needs to use the same class road or higher – meaning that if it is a C class road, the diversion route must use A, B or C roads. Regrettably, drivers with local knowledge or using a sat nav may avoid using the official diversion route for the closure, however this is completely out of Cheshire East Highways control as they have a legal right to use any adopted road as long as they are legally suitable to drive the road.

# CHELFORD PARISH COUNCIL

## Appendix I: Speed indicator device data

The following summarises data collected by speed indicator devices between 1<sup>st</sup> September 2025 and 28<sup>th</sup> February 2026.

Site A1 = Knutsford Road, near Parish Hall – incoming traffic

Site A2 = Knutsford Road, near Parish Hall – outgoing traffic

Site B1 = Knutsford Road, near Dixon Drive – incoming traffic

Site B2 = Knutsford Road, near Dixon Drive – outgoing traffic

Note: January 2026 data impacted by roadworks (traffic lights) near to device near Parish Hall.

Total number of vehicles	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026
Site A1	136,028	136,456	132,650	126,986	70,252	110,871
Site A2	136,658	139,159	131,940	131,110	99,066	118,825
Site B1	108,008	106,021	103,860	100,389	88,902	101,728
Site B2	124,355	121,891	121,125	116,020	105,221	103,822

Table 1: Total number of vehicles

Percentage of vehicles travelling within speed limit / %	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026
Site A1	69.76	71.23	71.86	71.16	82.69	69.09
Site A2	53.08	52.75	55.99	56.42	70.94	52.60
Site B1	78.39	80.53	81.30	81.57	80.08	63.53
Site B2	60.77	61.35	63.49	63.56	64.66	62.24

Table 2: Percentage of vehicles travelling within speed limit

Maximum recorded speed / mph	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026
Site A1	71	85	68	73	68	73
Site A2	69	68	65	67	69	64
Site B1	79	83	71	73	84	75
Site B2	91	97	84	92	85	99

Table 3: Maximum recorded speed

# CHELFORD PARISH COUNCIL

## Appendix J: Website Accessibility Statement

This accessibility statement applies to [www.chelfordparishcouncil.org.uk](http://www.chelfordparishcouncil.org.uk).

This website is run by Chelford Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts using browser or device settings
- zoom in up to 400% without the text spilling off the screen
- navigate most of the website using a keyboard or speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

AbilityNet has advice on making your device easier to use if you have a disability.

### How accessible this website is

We know some parts of this website are not fully accessible:

- most older pdf documents are not fully accessible to screen reader software
- you cannot modify the line height or spacing of text
- you cannot skip to the main content when using a screen reader
- some of our online forms are difficult to navigate using just a keyboard

If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: Clerk & Responsible Financial Officer by email at [clerk@chelfordparishcouncil.org.uk](mailto:clerk@chelfordparishcouncil.org.uk) or by telephone on 01477 571444.

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

email [clerk@chelfordparishcouncil.org.uk](mailto:clerk@chelfordparishcouncil.org.uk)

call 01477 571444

We'll consider your request and get back to you in 7 business days.

### Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, contact the Equality Advisory and Support Service (EASS).

### Technical information about this website's accessibility

Chelford Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### Compliance status

The website has been tested against the Web Content Accessibility Guidelines (WCAG) 2.2 AA standard.

# CHELFORD PARISH COUNCIL

(b) This website is partially compliant with the [Web Content Accessibility Guidelines version 2.2 AA standard, due to the non-compliances and exemptions listed below.

## Non-accessible content

The content listed below is non-accessible for the following reasons.

### Non-compliance with the accessibility regulations

Some interactive components may not have sufficient distance between them to avoid being used by mistake. This fails criterion WCAG 2.2 AA 2.5.8.

Some images may use alternative text which duplicates the content of the text link inside or beside it. This fails WCAG 2.0 A success criterion 1.1.1.

### Disproportionate burden

#### Navigation and accessing information

We believe most tools should work with this site, but this may depend on the version you are using.

## Content that's not within the scope of the accessibility regulations

### PDFs and other documents

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix archive agenda documents.

Any new PDFs or Word documents we publish will aim to meet accessibility standards.

Documents, including PDF's, relating to the Annual Governance and Accountability Return (AGAR) are provided by an external source and are outside the control of the Council. These documents are not covered by the regulations (Part 1 – Section 4(2)(e)). These items may contain interactive forms and scanned images and may not work with screen readers. We will continue to request that these documents are made accessible, even though they are from a third party.

## Preparation of this accessibility statement

This statement was prepared on 7<sup>th</sup> March, 2026 and supersedes the previous statement originally prepared on 12th January, 2024.

This website was last tested on 7<sup>th</sup> March, 2026 against the WCAG 2.2 AA standard.

The test was carried out by the Clerk to the Council on a self evaluation basis. The most viewed pages were tested using automated testing tools.