

Jones Homes Section 106: Community Facilities Contribution Monies
Planning reference (13/4640M) and s106 agreement dated 17 July 2015
Information and expression of interest form

Guidance for submitting proposals

The current sum of money available is approximately £68,500. This is the residue following an initial allocation round undertaken in 2019. The funds will be allocated by Cheshire East Council for a project or a number of projects that achieve one or more of the outcomes highlighted in the guidance documents. In the circumstance that this becomes a competitive process and proposals received exceed the fixed amount, submissions will be scored by an evaluation panel delivered by Cheshire East Council. An evaluation panel will have representation from various, relevant Cheshire East Council Departments. Chelford Parish Council will also review the submitted expressions of interest and make comments to Cheshire East Council for consideration by the evaluation panel. This panel will make the final decisions on which project(s) will be funded. Chelford Parish Council has been asked by Cheshire East Council to promote the opportunity to submit a proposal to community organisations.

Submissions

The below proposal form must be completed in full and submitted to communitygrants2@cheshireeast.gov.uk marked FAO Senior Community Development Officer by **5:00p.m. on 31st December 2025**. Please include as much information as possible to assist the decision making process. Do not omit any of the sections. Cheshire East Council may request additional information before making a decision.

What proposals will be considered for funding?

Capital facilities projects that will benefit the people of Parish of Chelford with consideration but not limited to the following buildings:

- Astle Court (The Hub)
- Chelford Primary School (if the project benefits the wider community or offers extra curricular activities)
- Chelford Village Hall (including Scout Hall)

Any organisations submitting proposals must have appropriate governance in place.

What will not be considered?

- Applications from organisations without the appropriate governance arrangements to support this application
- Applications that have not met any of the intended outcomes
- Running Costs i.e. gas, electricity, water, salaries, insurance etc.
- Capital costs that do not sit in the geographical footprint of the Parish of Chelford
- Proposals which do not benefit residents of the Parish of Chelford
- Loans against loss or debt
- Administration expenses i.e. postage, telephone, utilities etc.

Intended outcomes

- Our local communities are strong and supportive
- People have the life skills and education they need in order to thrive
- People live well and for longer

Ongoing monitoring

Any successful organisation will be expected to submit reports at agreed times to Cheshire East Council until the project is complete when an end of project report will be expected. These will form the milestones for release of payments.

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Please complete in conjunction with the accompanying guidance notes.

1. Contact Details

Organisation Name	
Address & Post Code	
Contact name	
Position in organisation	
Contact telephone No.	
Contact email	

2. Organisation profile

Please describe your organisation (tick all that apply)

Registered Charity: ☐

Constituted Community Group: ☐

Voluntary Organisation: ☐

Company: ☐

Other: ☐ please describe:

Please provide companies house/registered charity number, if applicable _____

Please provide a brief outline of your organisations interests, aims and objectives

3. Details of proposed community facility

3.1 Building/facility name and address:

3.2 What date do you expect the project to commence?

3.3 Does Your Organisation (please tick which apply):

Own its Land/Premises/Facilities ☐

Hire Land/Premises/Facilities ☐ If yes please provide further details below

Lease the Land and Premises ☐ If yes please provide further details below

3.4 Will planning permission be required?

Yes ☐

No ☐

If yes, has planning permission been granted?

Yes ☐ Please provide application reference:

No ☐

3.5 Provide a description of the proposal for which funding is sought (500 words max)

3.6 Business plan - please provide information on how this project will be managed and by whom including timescales (Max 500 words)

3.7 Expenditure Projections

Please identify very clearly how you intend to spend the monies you are requesting?
Please remember that any expenditure on repairs, running costs and maintenance will not be accepted.
Should you be successful, a minimum of 3 detailed estimates/quotes will be required.

ITEM	COST	ADDITIONAL INFORMATION
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	
	£	

3.8 Please explain if the funding you are applying does not cover the complete project costs, where these outstanding costs have or are to be acquired from along with expected timescales (Max 500 words)

4. Consultation

4.1 How have you identified that improvements to this Community building/facility are needed by the residents of Chelford (500 words max)

5. Impact and sustainability

5.1 How will this project achieve the intended outcomes (500 words max)

5.2 How will the improvements to this community building/facility impact on the Chelford community? (500 Words max)

5.3 State how you will aim to sustain the community building/facility improvements once the project funding has been spent? (500 words max)

6. Supporting documentation

Please tick if you have the following documents. Please send in copies with the application.

Copy of your Governing Document (signed) ☐

Lease/licence agreement and landlords authority ☐

Planning Permission ☐

Business / Project Plan (optional) ☐

3 Quotes/Estimates for works ☐

7. Data protection

Please ensure that you read this section before submitting your application.

Part or all of the information you supply to us will be held on computer. This information will be used for the administration of applications and for statistical analysis. Copies of this information will be given, where necessary, to individuals we consult with when assessing applications and for monitoring purposes. You have the right to view information we hold on you and to have any errors or inaccuracies corrected.

We would like to contact you from time-to-time to provide information relevant to you such as funding bulletins and our newsletter. The General Data Protection Regulation requires us to ask for consent to contact you by email. If you are happy for us to do this please tick this box ☐
If you do not tick this box we will not include your details on our database.

8. Declaration

I hereby certify that to the best of my knowledge all the information contained within this application is correct and I confirm that I understand, agree and accept the terms and conditions of the funding

1st Signature:

Position in organisation:

Date:

2nd Signature:

Position in organisation:

Date:

Application forms should be returned:

By email:
FAO Senior Community Development Officer
communitygrants2@cheshireeast.gov.uk

Closing date for receipt of applications is **5:00p.m. on 31st December 2025**