

CHELFORD PARISH COUNCIL

Minutes of the Parish Council meeting held Thursday 11th September 2025 at 7:30p.m. at The Hub, Elmstead Road, Chelford.

Present Councillors D. Wilson (Vice Chairman), J. Fielding, C. Howlett, T. McCrum, S. Mort, M. Shepherd, S. Wilson.
Members of the public (1).
Dr. E. M. Maddock – Clerk & Responsible Financial Officer.

1. Apologies for absence

Councillor B. Brindley – Personal reason.
Councillor C. Montaldo – Personal reason.

354/25 RESOLVED (a) To receive and approve the apologies for absence. (All in favour)

2. Declarations of interest: None.

355/25 RESOLVED (a) To note that no declarations of interest were made. (All in favour)

3. Public forum for questions

(a) **Questions from residents:** It was reported that further concerns had been received from a resident regarding car parking in the vicinity of Dixon Drive/Station Road/ Knutsford Road. It was also reported that the traffic lights at Alderley Road appear to be faulty again leading to conflicts of traffic flow.

**356/25 RESOLVED (a) To receive and note the representations from residents.
(b) That the Clerk report the issues relating to the traffic lights to Cheshire East Council for attention. (All in favour)**

(b) **Issues raised via social media:** It was reported that no issues had been raised via the Parish Council social media account.

357/25 RESOLVED (a) To receive and note the report. (All in favour)

4. Cheshire East Ward Member Cllr. A. Harrison: report on matters of interest: Borough Councillor A. Harrison was not present at the meeting to report.

358/25 RESOLVED (a) To note that Borough Councillor A. Harrison was not present at the meeting. (All in favour)

5. Minutes

(a) The minutes of the Parish Council Meeting held 14th August, 2025 had been previously circulated to all Members.

359/25 RESOLVED (a) That the minutes of the Parish Council Meeting held 14th August, 2025 be approved as a correct record and signed by the Chairman. (All in favour)

6. Finance

(a) **Financial Statement 2025/26 as at 11th September, 2025:** Members considered the financial statement 2025/26 which was unanimously accepted. It was noted that the invoice for the dog bags was less than stated on the agenda due to a discount on delivery charges. (Appendix A)

(b) **Receipts:** It was noted that there were no receipts to report.

(c) **Payments:** The Chairman outlined the basis of payments listed at Appendix B.

**360/25 RESOLVED (a) That the financial statement as at 11th September, 2025 be received and observations duly noted. (Appendix A)
(b) To note the report on receipts.**

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(c) That the schedule of payments at Appendix B be approved and duly authorised. (All in favour)

- (d) **Direct Debit:** It was suggested that a variable direct debit should be set up for payments to HM Revenue and Customs.

361/25 RESOLVED (a) To approve the setting up of a variable direct debit to HM Revenue and Customs. (All in favour)

- (e) **External Audit Report:** Members considered the external audit report. It was noted that Council reserves will be reviewed at the next meeting as the first part of the budget setting process.

362/25 RESOLVED (a) That the external audit report be received. (All in favour)

- (f) **Crocus bulbs:** It was reported that a request had been received from the Chelford Edging Group for a donation of crocus bulbs. The group were requesting 2,000 bulbs for planting within the Parish. Members considered quotations from three suppliers. A query was raised regarding the proposed use of surplus funds held by the Chelford Edging Group which had been raised to deliver the owl carving at Dixon Drive.

363/25 RESOLVED (a) To approve making a donation of crocus bulbs to the Chelford Edging Group.

(b) That the quotation for 2,000 crocus bulbs, in the sum of £150.00, be accepted from The Boston Bulb Company. (All in favour)

- (g) **s.106 funds:** It was reported that information had now been received which would enable updated application documentation to be prepared.

364/25 RESOLVED (a) To receive and note the update. (All in favour)

7. Planning Matters

- (a) **Recent planning decisions:** Members noted new planning decisions that had been issued by Cheshire East Council in respect of development within the Parish since the last meeting. (Appendix C)

365/25 RESOLVED (a) To note the new planning decisions. (All in favour)

- (b) **Planning applications for consideration:**

i. None.

366/25 RESOLVED (a) To note that no applications had been received for inclusion in the agenda. (All in favour)

ii. **Planning applications received since the issue of the agenda:**

- **25/3036/PIP:** Land south of Chelford Road, Chelford. SK10 4TA
Permission in principle for three to four dwellings.

367/25 RESOLVED (a) That the following comments be submitted to Cheshire East Council in respect of application 25/3036/PIP:

Chelford Parish Council objects to application 25/3036/PIP on the following grounds:

1. That the proposed development is an inappropriate form of development within the Green Belt which would cause permanent loss of openness within the rural landscape and encroach into the rural character of the surrounding area. It is not considered that any special circumstances exist to justify the proposed development.

2. That the proposed development site does not lie within the settlement boundary of Chelford. The proposed development

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would result in an incongruous pattern of development and result in an extended finger of development in the green belt.

3. That the land is not considered to be grey belt – it is an undeveloped green belt site which contributes significantly to the rural character of the original village character area as defined by the Chelford Neighbourhood Plan. The proposed development would extend the settlement area and the type of housing would not be in keeping with existing properties and thus alter the settlement pattern. This proposed development would set an unwelcome precedent which would cause the function of the green belt to be eroded and ever expanding development in inappropriate locations.

4. That no evidence has been provided to demonstrate that there is any need for further residential development in Chelford.

5. That the proposed development site is not sustainable. When considering Cheshire East Local Plan Strategy SD2 and guidance table 9.1 the site fails to meet recommended distances in respect of several services and amenities.

6. It is noted that the application refers to facilities within walking distance of the proposed development site. It should be clarified that the 'post office' is a part time service available for 2 hours, twice per week. Furthermore, the 'farm shop' within Chelford village is an agricultural supplies business, not a farm produce retailer. The 'public house' lies to the west of Chelford village, in Marthall parish.

7. That the proposed development would contribute to the unsustainable growth of services in Chelford, including Chelford Primary School and Chelford Surgery. Existing services would not be able to effectively accommodate the increase in population caused by the proposed development. This proposal should not be considered in isolation, but in the context of other applications and permissions within the parish. Over 120 homes are already proposed for the parish through planning applications which will place overwhelming pressure on existing facilities. This proposed development will exacerbate these pressures.

8. In conclusion, it is considered that the proposed development site is unsustainable and will cause permanent harm to this green belt, rural location. (All in favour)

- **25/3257/CLPUD:** Sirius House, Alderley Road, Chelford. SK11 9AP Certificate of lawful development for proposed installation of 2 new windows within the existing board room; replacement double door in office 06 to become a new single door and replacement of a single door in office 01 to become a window.

368/25 RESOLVED (a) That no comments be submitted to Cheshire East Council in respect of application 25/3257/CLPUD. (All in favour)

8. Chelford Activity Park

- (a) **Issues identified during routine inspections:** Councillor B. Brindley had provided an update that there had not been any significant issues over the last month. The table tennis equipment had been recently removed from the site following a spate of damage to the storage box and equipment.

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Members also noted that litter had been observed at the site.

369/25 RESOLVED (a) To receive and note the report. (All in favour)

- (b) **Site closure:** It was reported that during a site visit, issues relating to trees and drainage were identified which, following advice from the Parish Council's insurers and a site inspector, required the site to be temporarily closed. Unfortunately, despite the site being secured and notices being displayed, individuals had continued to enter the site.

During the closure several tasks had been completed: the tree issues were resolved; the drainage issue was addressed; routine trees works were completed; routine hedge cutting was completed and the full dismantling inspection of the cableway was completed.

370/25 RESOLVED (a) To receive and note the report.

(b) To note the completion of routine tree works, hedge cutting and dismantling inspection of the cableway. (All in favour)

- (c) **Operational inspection of Chelford Activity Park:** It was reported that several of the findings from the operational inspection had been completed. Several other findings would be addressed in the coming weeks.

371/25 RESOLVED (a) To receive and note the report. (All in favour)

- (d) **Refurbishment of Chelford Activity Park:** It was reported that the initial site meeting regarding the pathway had been completed. Some smaller items within the site will be relocated to enable the preferred route of the pathway to be achieved. Extension of the play area surfacing, installation of gym and trim trail equipment and re-sealing around the tennis net post ground sleeve will take place in phase 2 works. It is expected that work on the pathway will commence in the near future.

372/25 RESOLVED (a) To receive and note the update. (All in favour)

- (e) **Bike track improvements:** It was reported that funding opportunities to support delivery of the bike track were being explored.

373/25 RESOLVED (a) To receive and note the update. (All in favour)

9. Assets and Parish Council projects

- (a) **Parish Council projects:** Members noted the updates relating to Parish Council projects at Appendix D.

It was reported that a request for a litter bin at Dixon Drive, which had been submitted by a resident, had been positively received by Cheshire East Council. It appears that the primary obstacle to this being delivered is the capital cost of the bin asset. Members were asked to consider whether the Parish Council would fund the cost of the asset.

374/25 RESOLVED (a) To receive and note the updates.

(b) That approval be given for the Parish Council to fund the purchase of the litter bin, at a cost in the region of £415, subject to the future management of the asset being accepted by Cheshire East Council. (All in favour)

10. Highway Matters

- (a) **New highway defects:** No new highway issues were reported for attention. It was noted that several highway signs are dirty. It was also noted that the boundary sign at Holmes Chapel Road appears to have been twisted during verge maintenance. It was also noted that heritage signs within the Parish were deteriorating in condition.

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375/25 RESOLVED (a) To note the observations. (All in favour)

- (b) **Ongoing highway matters:** Members considered the updates at Appendix E. Members noted that gully emptying had recently taken place within the Parish.

376/25 RESOLVED (a) To receive and note the updates. (All in favour)

- (c) **Highway priority issues:** Members considered the updates at Appendix F. It was noted that the new speed indicator devices had been installed and appeared to be having an impact on driver behaviour.

377/25 RESOLVED (a) To receive and note the updates. (All in favour)

11. External Meetings

- (a) **Cheshire East Town and Parish Council Network meeting (09/09/25):** It was reported that information had been provided regarding changes being proposed within Cheshire East Council to improve efficiency savings across departments. Communication methods are also being reviewed with a view to improving information sharing with town and parish councils. A proposed ranger service was also outlined.

378/25 RESOLVED (a) To receive and note the report. (All in favour)

12. Community Matters

- (a) **Chelford Ward Policing Team:** It was reported that the latest police update had not yet been received.

379/25 RESOLVED (a) To receive and note the update. (All in favour)

- (b) **Community Speed Watch:** It was reported that activities are continuing. A recent event had identified a number of vehicles travelling significantly faster than the speed limit.

380/25 RESOLVED (a) To receive and note the update. (All in favour)

- (c) **Parish Broadband:** No updates had been received.

381/25 RESOLVED (a) To receive and note the update. (All in favour)

- 13. Co-option of Parish Councillor:** An expression of interest was received from a resident.

382/25 RESOLVED (a) That Mr. Edward Michell be co-opted to Chelford Parish Council. (All in favour)

14. Matters for inclusion on next/future meeting agenda

- (a) Review of council reserves.

15. Date of next meeting: Thursday 9th October, 2025 at 7:30p.m. at The Hub.

16. Exclusion of public and press

383/25 RESOLVED (a) That a resolution to exclude the public and press from the following item of business on the grounds that it could involve the likely disclosure of exempt information is not required as there are no items to discuss. (All in favour)

- (a) Matters for consideration including those transferred from above items: None.

The meeting was declared closed by the Chairman at 8:30p.m.

Signed:.....

Approval date: 9th October, 2025

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Appendix A: Financial statement

Financial Statement – 2025/26 as at 11 th September 2025					
Actual 2024/25 £	Details	2025/26 Budget £	Actual to Aug. 25 £	Agenda Sep. 25 £	Budget Balance £
	Receipts				
50,949.00	Precept	53,587.00	26,793.50		26,793.50
0.00	Balances	5,000.00	0.00		0.00
3,951.23	Investment interest	0.00	1,093.93		0.00
0.00	Sale of assets	0.00	0.00		0.00
5,196.92	Grants, donations & refunds	0.00	0.00		0.00
1,768.75	Newsletter advertising	1,625.00	0.00		0.00
1,250.00	Unpresented cheque (2023/24)	0.00	0.00		0.00
2,009.79	VAT refund	0.00	4,265.44		2,225.82
65,125.69	Total receipts	60,212.00	32,152.87	0.00	29,019.32
	Payments				
15,263.88	Salary (Clerk)	16,931.00	7,351.50	1,470.30	8,109.20
891.45	National Insurance (Employer)	1,655.00	813.11	162.62	679.27
3,373.29	Pension contributions (Employer)	3,462.00	1,580.57	316.11	1,565.32
785.41	Allowances (Clerk)	1,000.00	375.46	103.00	521.54
227.34	Administration	350.00	0.00		350.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
579.00	Audit fees (internal & external)	590.00	278.00	315.00	-3.00
731.92	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	1,088.22		-718.22
710.00	Grants	3,000.00	0.00		3,000.00
1,602.65	Newsletter	1,678.00	122.45		1,555.55
103.29	Street lighting	380.00	0.00	69.41	310.59
98.00	Website	146.00	47.50	8.50	90.00
293.00	Professional services	2,155.00	0.00	355.00	1,800.00
0.00	Advertising	100.00	0.00		100.00
636.72	Subscriptions/affiliation fees	670.00	614.66		55.34
355.00	Room hire	420.00	335.00		85.00
195.00	Training	550.00	0.00		550.00
7,685.96	Chelford Activity Park maintenance	9,420.00	2,702.49	458.90	6,258.61
2,697.50	Chelford Village maintenance	6,035.00	1,328.00	442.50	4,264.50
10,932.92	Assets – purchase	5,000.00	0.00	5,560.65	-560.65
440.34	Assets – maintenance	3,800.00	91.35	91.35	3,617.30
0.00	Community Events	500.00	0.00		500.00
0.00	Contingency	1,000.00	0.00		1,000.00
4,265.44	VAT		846.97	1,378.85	
51,938.11	Total payments	60,212.00	17,575.28	10,732.19	34,130.35

Cash/Bank reconciliation	01/04/25	14/08/25	11/09/25	31/03/26
Balance B/Fwd	132,592.53	132,592.53	147,170.12	136,437.93
Add total receipts	60,212.00	32,152.87	0.00	29,019.32
Less total payments	60,212.00	17,575.28	10,732.19	34,130.35
Balance C/Fwd	132,592.53	147,170.12	136,437.93	131,326.90
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/25	14/08/25	11/09/25	31/03/26
General funds	61,949.57	76,527.16	70,991.89	65,880.86
Earmarked reserves	70,642.96	70,642.96	65,446.04	65,446.04
	132,592.53	147,170.12	136,437.93	131,326.90

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Cash/Bank Reconciliation as at 11th September, 2025

Cash

Balance brought forward 01/04/25	
Current Account	-419.29
Business Reserve Account	20,174.23
Liquidity Manager Account	31,237.36
Skipton Building Society	81,600.23
	<u>132,592.53</u>
Plus receipts	32,152.87
Less payments	<u>28,307.47</u>
Balance carried forward 11/09/25	<u>136,437.93</u>

Bank (NatWest)

Current Account	17,721.47	05/08/25
Add receipts/transfer since above statement		

0.00

0.00

Less unrepresented cheques

Approved -3,657.10
For approval -10,732.19

-14,389.29

3,332.18 11/09/25

Business Reserve Account

Add receipts/transfer since above statement	20,001.03	04/07/25
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-5,000.00

-5,000.00

Less unrepresented cheques

0.00

0.00

15,001.03 11/09/25

Liquidity Manager Account (35 day)

Add receipts/transfer since above statement	31,498.12	05/08/25
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0.00

0.00

Less unrepresented cheques

0.00

0.00

31,498.12 11/09/25

Liquidity Manager Account (95 day)

Add receipts/transfer since above statement	5,006.37	06/08/25
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0.00

0.00

Less unrepresented cheques

0.00

0.00

5,006.37 11/09/25

Skipton Building Society

Community Saver Account	81,600.23	31/03/25
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Add receipts/transfer since above statement

0.00

0.00

Less unrepresented cheques

0.00

0.00

81,600.23 11/09/25

Total bank balances 11/09/25

136,437.93

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Appendix B: Payments for approval

Cheque No 001689	E. M. Maddock	£1,457.64	Salary, allowances and expenses: Sept. 25 [A]
Cheque No 001690	H.M. Revenue & Customs	£280.87	PAYE payments [B]
Cheque No 001691	Northwich Town Council	£7,671.00	Grounds maintenance [C]; floral displays and watering [D]; supply and installation of speed indicator devices (2) [E] – Aug. 25
Cheque No 001692	PKF Littlejohn LLP	£378.00	External audit fee 2024/25 [F]
Cheque No 001693	SLCC	£355.00	Membership fee 2025/26 [G]
Cheque No 001694	JRB Enterprises Ltd.	£109.62	Dog poo bags [E]
Direct Debit	npower	£45.58	Electricity: Jan. – Mar. 2025 [H]
Direct Debit	npower	£27.30	Electricity: Apr. – Jun. 2025 [H]
Direct Debit	1&1 IONOS	£6.00	Web hosting: Aug. – Sep. 2025 [I]
Direct Debit	1&1 IONOS	£4.20	Email accounts: Sept. 2025 [I]
Standing Order	Cheshire Pension Fund	£396.98	Pension contributions: Sept. 25 [J]

[A] Local Government Act 1972 s.112; Local Government Act 1972 s.111

[B] The Income Tax (Pay As You Earn) Regulations 2003 s.67G

[C] Public Health Act 1875 s.164; Local Government Act 1972 Sch. 14 para.27

[D] Local Government Act 1972 s.144

[E] Local Government and Rating Act 1997 s.31

[F] Local Audit and Accountability Act 2014 s.4; Local Government Act 1972 s.111

[G] Local Government Act 1972 s.143(1)(b)

[H] Parish Councils Act 1957 s.3

[I] Local Government Act 1972 s.142

[J] Pension Act 2008 s.3

Appendix C: Planning updates

Recent planning decisions

25/2125/TPO	Chelford Activity Park, Knutsford Road, Chelford. SK11 9AS T001 Common Beech Remove limb overhanging road back to stem; T002 Common Beech - Sever and remove ivy to 2m; T003 Common Oak - Sever and remove ivy to 2m; T004 Common Beech - Sever and remove ivy to 2m; T005 Common Oak - Sever and remove ivy to 2m remove major deadwood from within crown and T018 Common Beech - Sever and remove ivy to 2m. DECISION: Consent for works in TPO with conditions (12/08/25) 25/2125/TPO Notice of decision
25/2476/HOUS	24 Robin Lane, Chelford. SK11 9AZ Erection of single storey extension to rear elevation, erection of two storey extension with porch to front elevation, widening of driveway and associated landscaping works. DECISION: Approved with conditions (12/08/25) 25/2476/HOUS Notice of decision

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24/4781/HOUS

1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP
Proposed two-storey side and single storey rear extension. Alterations to existing access to widen driveway.
DECISION: Appeal allowed (21/08/25)
[24/4781/HOUS Appeal decision](#)

Outstanding planning applications

25/0792/DSC

Cheshire East Leisure Amenity Land North of the Cattle Market, Dixon Drive, Chelford. SK11 9AX
Discharge of condition 16 on approved application 18/0171M - Demolition of all existing structures and buildings, remediation of the site and the erection of a residential led mixed use development comprising 89 no residential dwellings (use class C3) and 140 sq m (1,500 sq ft) of business floorspace (use class B1) together with landscaping, access points from Dixon Drive, car parking, an acoustic fence and associated infrastructure.

25/1234/FUL

Land off Knutsford Road, Knutsford Road, Chelford.
Construction of 20 dwellings and associated works.
[Additional documents submitted 29/08/25]

25/1575/FUL

Woodhouse Stables, Carter Lane, Chelford. SK11 9BD
Part demolition of existing building and replacement with a new build dwelling and attached garage. (Note property not within Parish.)

25/1584/FUL

Land East of Chelford Station, Chelford.
Full planning application for the erection of 104 dwellings with landscaping and sustainable drainage, vehicular access of Knutsford Road, public open space including play space, and a non-vehicular link to Dixon Drive.

25/2475/ADV

Westminster House, Knutsford Road, Chelford. SK11 9AS
Advertisement consent for 1 No. hanging sign, 1 No. wall mounted sign and 1 No. fence mounted sign.

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Appendix D: Updates relating to projects identified by Parish Council

1. Ensure walking provision is considered when strategic plans for Green Spaces are developed.
UPDATE: Route of new pathway at Chelford Activity Park approved by Parish Council.
Initial site visit completed and indicative position agreed.
ACTION: Awaiting date for final site visit ahead of construction.
2. Consider inclusion of fitness trail when preparing plans for the refurbishment of Chelford Activity Park.
UPDATE: Position of proposed fitness trail and outdoor gym equipment at Chelford Activity Park under review.
ACTION: Awaiting final plans and site meeting to confirm locations.
3. Consider provision of additional benches within Green Spaces.
UPDATE: Picnic benches to be installed at Mere Court Park (date to be confirmed).
Bench provision at Chelford Activity Park to be reviewed following finalisation of pathway route. Two benches to be relocated to accommodate the pathway.
ACTION: Clerk continue to follow up progress for installation work at Mere Court Park.
4. Repair and refurbish brick bus passenger shelter at Knutsford Road
UPDATE: Initial maintenance work completed. Detailed survey planned to identify any repairs required to the shelter and consider options to improve the appearance and amenity of the shelter (e.g. installation of information boards, review of internal furniture, etc.).
ACTION: Invitation for contractors to provide quotation for the structural survey and any remedial work to be issued in September, 2025.
5. Renovate and re-purpose red telephone kiosk at Chelford Roundabout.
UPDATE: Quotations being sought for renovation work. Consideration to be given to possible future uses of the kiosk. Invitation included in September 2025 newsletter for local contractors to provide quotations for the refurbishment work.
ACTION: To consider quotations at a future meeting.
6. Replace and re-purpose red telephone kiosk at Knutsford Road.
UPDATE: Replacement kiosk being sourced together with quotations and permissions for installation. Consideration to be given to possible future uses of the kiosk particularly given the location and limited access to the potential asset.
ACTION: Clerk to follow up on liaison with landowner.
7. Review of floral displays (content)
UPDATE: Routine weeding added to the 2025/26 floral display contract.
ACTION: Review of floral display contract to be carried out at a future meeting.
8. Review of floral displays (provision of additional displays)
UPDATE: Consideration to be given to viability and sustainability of possible additional floral display locations.
ACTION: Review of floral displays to be carried out at a future meeting.
9. Identification and review of problematic areas for dog poo
UPDATE: Dog poo bag dispensers installed at four locations and filled with bags. A period of monitoring, to identify usage and impact, is being undertaken.
First 6 months: total bags used = 2,179. 55.3% of bags taken from dispenser at Dixon Drive (near to Galloway Grange).
ACTION: Clerk to continue to monitor dog poo bag usage and report to Council.
10. Support The Hub in carrying out work to make the venue more useable for whole community
UPDATE: [Note: The Hub is not within the management of the Parish Council.]
Funding opportunities for energy efficiency projects and digital connectivity projects

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brought to the attention of The Hub. Grant of £710 provided for replacement shed.

The Parish Council will continue to forward relevant funding opportunities to The Hub and to respond to requests for support as required.

ACTION: To be considered as required.

11. Support Friends of Chelford Station Group to recruit more volunteers to help maintain the green space around the station

UPDATE: Friends of Chelford Station Group invited to submit articles to the newsletter to encourage residents to join the group. Parish Council has supported work by providing floral displays for the southbound platform and annual hedge cutting services.

ACTION: To be considered as required.

12. Consider holding an event to address vegetation overhanging footways and encourage a sense of collective community responsibility

UPDATE: Articles periodically included within the newsletter reminding residents to ensure their boundary hedges and other vegetation are not obstructing the footways. Consider the viability of the suggested event, if still required, in the autumn.

ACTION: To be considered at a future meeting.

13. Consider supporting the 20s Plenty campaign

ACTION: No further action.

14. Consider options for reviewing accessibility of public rights of way within Parish

UPDATE: [Note: Public Rights of Way are the shared responsibility of landowners and Cheshire East Council (as the Highway Authority).] Chelford FP1 included within the annual strimming schedule (770m). Chelford FP5 included within the annual strimming schedule (370m). Public rights of way information included on Parish Council website.

ACTION: Report public rights of way issues to Cheshire East Council when received.

15. Consider holding litter picking events throughout the year

UPDATE: Previously planned event abandoned due to leader of initiative resigning. Small, informal litter picking activities carried out by volunteers. Undertake periodic reviews to establish whether there are significant litter issues requiring attention.

ACTION: To be considered as required.

16. Raise awareness of Neighbourhood Watch schemes

UPDATE: Information relating to Neighbourhood Watch included periodically within newsletter. Four localised Neighbourhood Watch groups listed within the scheme (Dixon Drive, Knutsford Road, Broomfield Close, Burnt Acre). Consider including reminder information in future newsletter.

ACTION: To be considered as required.

17. Explore ways to engage with residents

UPDATE: Parish Council newsletter article endeavours, where appropriate, to include details of consultations on issues which may affect or be of interest to residents.

Consultations, invitations to meetings and other information published on the Parish Council website and Facebook page. Residents are invited to attend Parish Council meetings. A new notice board at Dixon Drive provides a further information point within the community. List of Parish Councillors is displayed on notice boards. Residents invited to the Annual Parish Meeting to share local issues. Polls included on Parish Council website.

ACTION: To be considered at a future meeting.

18. Consider entering Britain in Bloom competition

UPDATE: Information relating to competition discussed by Parish Council. Consideration given to the non-competitive scheme 'It's Your Neighbourhood'. Article in the newsletter invited residents to express interest in participating in the scheme – only one expression of interest received.

ACTION: To be determined following review of floral displays (see projects 7 and 8).

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19. Consider creating a welcome pack for new residents with lists of local trades, latest newsletter and perhaps vouchers from local businesses to encourage people to support local shops
UPDATE: Discussed by Parish Council, however, it was considered that the regular newsletter may supersede the 'welcome pack'. Challenges identified regarding effective administration of such a scheme given the increasing number of properties within the Parish and the lack of a comprehensive method to minimise 'missing' new residents. Discussion concluded to take no further action at this time.
ACTION: None at this time.
20. Management of unmown areas at Mere Court Park
UPDATE: Cheshire East Council advise that the area acts as a buffer between the open space and neighbouring properties. The area is cut back every few years to prevent it encroaching into the open space. There will be no nettle or bramble control other than strimming back to keep them from the edge of the footpath.
ACTION: Parish Council will continue to monitor and report issues as they arise.
21. New notice board at Dixon Drive (near to Galloway Grange)
UPDATE: Notice board has been installed.
ACTION: None.
22. Renovation of notice board at Station Road.
UPDATE: Maintenance work completed.
ACTION: None.

Appendix E: Updates relating to reported highway defects

1. Overgrown hedge at Knutsford Road
UPDATE: Awaiting response from resident regarding trimming works. Borough Councillor A. Harrison following up.
2. Damaged bollard at Peover Lane (near junction with roundabout)
UPDATE: "A job has been raised and scheduled to be carried out by Cheshire East Highways"
3. Damaged sign at Pepper Street (near junction with Knutsford Road)
UPDATE: "We are pleased to confirm that the work in relation to the enquiry is now complete and the report has been closed." Defect re-reported as sign not re-installed.

Other previously made highway reports awaiting assessment and further action by Cheshire East Council:

1. Request for loading bay outside Chelford Surgery, Elmstead Road.
2. Request for 20mph speed limit outside Chelford Primary School, Oak Road.

Appendix F: Highway Priorities

Immediate priorities:

1. Review of zebra crossing at Knutsford Road
UPDATE: Continue to log incidents at the crossing and lobby for crossing improvements.
ACTION: Continue to lobby for improved lighting at the crossing to increase the visibility of pedestrians. Monitor outcome of planning application 25/1234/FUL which proposes to provide a puffin crossing.

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2. Safety monitoring of zebra crossing at Knutsford Road
UPDATE: Initial enquiries identified several options relating to video monitoring of the crossing. Cheshire East Council confirmed that any collected evidence (video or other format) would not be accepted to support requests for an upgrade to the crossing.
ACTION: Awaiting further information from surveillance providers in order for a review to be undertaken of most effective option available.
3. Review of yellow lines at junction of Oak Road and Knutsford Road
UPDATE: Response from Cheshire East Council: Cheshire Constabulary data shows that over the last five years there has been one reported injury collision at this location. The data does not include damage-only collisions or near misses. The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes.
ACTION: The Parish Council will continue to lobby for action in order to reduce the number of 'near-miss' incidents at the junction and reduce the impact on traffic flow along Knutsford Road and Oak Road.

High priority issues:

4. Review of options to tackle speeding issues within the Parish
UPDATE: Community speed watch now resumed. Potential for average speed cameras to be assessed when initial pilot scheme at Plumley has been completed. New speed indicator devices installed in August 2025.
ACTION: Monitor data trends to enable targetted deployment of community speed watch and/or Police resources.
5. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access
UPDATE: Issue logged with Cheshire East Council for attention. Issue referred to Cheshire East Council Walking Champion for attention. Access to footway much improved following removal of debris and overgrown vegetation.
ACTION: To monitor the condition of the footway and report arising defects to Cheshire East Council for attention.
6. Siding out of footways along Knutsford Road
UPDATE: Issue logged with Cheshire East Council for attention. Siding out work completed along Knutsford Road from junction with Station Road to Chelford Parish Hall by Chelford Edging Group.
ACTION: To monitor the condition of the footway and report arising defects to Cheshire East Council for attention.
7. Review of gullies and drainage issues
UPDATE: Gully emptying data being analysed and correlated to any current flooding issues. Drainage issue at Peover Lane addressed (early October, 2024).
ACTION: Continues to monitor flooding issues and report as necessary.
8. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))
UPDATE: Knutsford Road: Road Safety Team reviewing impact of commercial businesses on parking issues.
Elmstead Road: The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes. Where parked vehicles are causing an obstruction or preventing egress from properties they can be reported to the police. Where parking restrictions exist, enforcement is undertaken by the Cheshire East Council parking services team.
ACTION: Continue to monitor and raise issues to Cheshire East Council as necessary.

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Other highway priorities to be pursued:

9. Re-instatement of worn yellow lines on Dixon Drive
UPDATE: Cheshire East Council has assessed the issue and added it to the improvement programme for repair over the longer term. This means that it is unlikely that any improvement work will take place during the current financial year.
The Parish Council continues to press for re-instatement work to be carried out. The issue has also been raised with David Wilson Homes.
Borough Councillor A. Harrison requested a review of the parking restrictions lines.
ACTION: Awaiting outcome of lining review.
10. Review of street lighting provision within the Parish (particularly along Knutsford Road)
UPDATE: Existing defective columns reported to Cheshire East Council for attention.
Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits are awaiting repair (Repairs have been delayed due to safety concerns and the loss of electricity supply to the columns.).
ACTION: To monitor progress to repair defective columns. Follow up on request for low level lighting along Dixon Drive to enable safe walking routes during winter months.
11. Installation of village gateways
UPDATE: Cheshire East Council plans to refresh the slow markings through the village, install some dragon's teeth lining at the start of the speed limit change into the village and also install a 30mph roundel at the speed limit change, however, the proposed gateway signs do not fall within the scope of items for which Ward Member budgets can be spent. These, therefore, are not being completed as part of the above work. Village gateway proposals being developed alongside completion of a feasibility study.
ACTION: Awaiting outcome of design and feasibility study.
12. Removal of redundant signage
UPDATE: David Wilson Homes has apologised for the oversight in leaving the signage in place and has removed the signage. National Garden Scheme apologised for signs not being removed and is making relevant individuals aware of need to remove signage following events. Awaiting response from Pear Tree Barns developer.
ACTION: Report redundant signage to the relevant organisation.
13. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)
UPDATE: The Parish Council continues to press for improvements to the bollards and for signage to alert motorists for need for access for emergency vehicles.
ACTION: Follow up on requests for improvements to bollards and request for no-parking signs.
14. Enforcement of hedge/shrub/tree cutting adjacent to footways
UPDATE: Individual issues reported to Cheshire East Council as required.
ACTION: Continue to monitor and report issues as necessary.
15. Installation of rumble strips
UPDATE: Parish Council to consider possible locations and desirability of rumble strips.
ACTION: Issue to be considered at a future meeting.