

# CHELFORD PARISH COUNCIL

## Minutes of the Parish Council meeting held Thursday 14<sup>th</sup> August, 2025 at 7:30p.m. at The Hub, Elmstead Road, Chelford.

Present Councillors C. Montaldo (Chairman), J. Fielding, T. McCrum, S. Mort, M. Shepherd,  
D. Wilson, S. Wilson.  
Members of the public (0).  
Dr. E. M. Maddock – Clerk & Responsible Financial Officer.

### 1. Apologies for absence

Councillor B. Brindley – Personal reason.  
Councillor C. Howlett – Personal reason.

**310/25 RESOLVED (a) To receive and approve the apologies for absence. (All in favour)**

### 2. Declarations of interest

Councillor C. Montaldo – Item 7(b)(iii) – Friend of applicant.

**311/25 RESOLVED (a) To receive and note the declaration of interest. (All in favour)**

### 3. Public forum for questions

(a) **Questions from residents:** It was reported that representations had been received from residents relating to the following issues:

- i. Signage at Tatton Perk: Members noted that a planning application had been submitted in respect of the signage and will be considered at agenda item 7(b)(ii).
- ii. Issues relating to car parking in vicinity of Tatton Perk: Members noted that Borough Councillor A. Harrison was currently pursuing a parking review of this area.
- iii. Young people trespassing onto private property: Members noted that the resident had referred the matter to the Police.
- iv. Issues relating to parking and driver behaviour around Chelford Corner Shoppe: Members noted that the resident had referred concerns to relevant organisations for review.

It was also noted that individuals had been observed swimming in the lakes at the former quarry site.

**312/25 RESOLVED (a) To receive and note the representations from residents.  
(b) That the Clerk contact the landowner regarding the use of the lakes for swimming. (All in favour)**

(b) **Issues raised via social media:** It was reported that no issues had been raised via the Parish Council social media account.

**313/25 RESOLVED (a) To receive and note the report. (All in favour)**

### 4. Cheshire East Ward Member Cllr. A. Harrison: report on matters of interest:

Borough Councillor A. Harrison was not present at the meeting to report.

**314/25 RESOLVED (a) To note that Borough Councillor A. Harrison was not present at the meeting. (All in favour)**

### 5. Minutes

(a) The minutes of the Parish Council Meeting held 10<sup>th</sup> July, 2025 had been previously circulated to all Members.

**315/25 RESOLVED (a) That the minutes of the Parish Council Meeting held 10<sup>th</sup> July, 2025 be approved as a correct record and signed by the Chairman.**

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(All in favour)

## 6. Finance

- (a) **Financial Statement 2025/26 as at 14<sup>th</sup> August, 2025:** Members considered the financial statement 2025/26 which was unanimously accepted. (Appendix A)
- (b) **Receipts:** The Chairman noted the receipts since the last meeting at Appendix B.
- (c) **Payments:** The Chairman outlined the basis of payments listed at Appendix C.

**316/25 RESOLVED** (a) That the financial statement as at 14<sup>th</sup> August, 2025 be received and observations duly noted. (Appendix A)  
(b) To note the receipts at Appendix B.  
(c) That the schedule of payments at Appendix C be approved and duly authorised. (All in favour)

- (d) **Funds transfer:** It was reported that £5,000 had been transferred from the Business Reserve Account to the Liquidity Manager (95 day notice) Account.

**317/25 RESOLVED** (a) To approve the transfer of £5,000 from the Business Reserve Account to the Liquidity Manager (95 day notice) Account. (All in favour)

- (e) **Cableway inspection:** It was reported that the quotation for the annual cableway inspection had been received. The fee had not changed from 2024.

**318/25 RESOLVED** (a) That the quotation, in the sum of £975, from Proludic (the equipment manufacturer) be approved.  
(b) To record that this work is a continuation of an existing annual inspection arrangement. (All in favour)

- (f) **Local Government pay scales 2025/26:** It was reported that the pay scales for 2025/2026 had now been issued.

**319/25 RESOLVED** (a) To receive and adopt the updated pay scales. (All in favour)

- (g) **Standing Order review:** It was reported that it was necessary to update the standing order payments to the Cheshire Pension Fund.

**320/25 RESOLVED** (a) That approval be given for an amendment to the standing order payment to the Cheshire Pension Fund due in September, 2025 to be made to the amount £446.68.  
(b) That approval be given for an amendment to the standing order payments to the Cheshire Pension Fund due from October, 2025 onwards to be made to the amount £396.98. (All in favour)

- (h) **s.106 funds:** It was reported that a positive meeting had been held with representatives from Cheshire East Council regarding the release of the s.106 funds for community facilities. The officers had agreed for the Parish Council to have a role in the process. Updated documentation will be prepared in the near future in readiness for opening the scheme to applications.

**321/25 RESOLVED** (a) To receive and note the update.  
(b) That the Clerk continue to engage with Cheshire East Council regarding the allocation of the s.106 funds.  
(c) That the Clerk request examples of projects which would be considered appropriate uses of the funds. (All in favour)

## 7. Planning Matters

- (a) **Recent planning decisions:** Members noted new planning decisions that had been issued by Cheshire East Council in respect of development within the Parish since the last meeting. (Appendix D)

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**322/25 RESOLVED (a) To note the new planning decisions. (All in favour)**

**(b) Planning applications for consideration:**

- i. **25/1234/FUL:** Land off Knutsford Road, Knutsford Road, Chelford.  
Construction of 20 dwellings and associated works.  
[Additional documents submitted 30/07/25]

**323/25 RESOLVED (a) That no further comments be submitted to Cheshire East Council in respect of application 25/1234/FUL. (All in favour)**

- ii. **25/2475/ADV:** Westminster House, Knutsford Road, Chelford. SK11 9AS  
Advertisement consent for 1 No. hanging sign, 1 No. wall mounted sign and 1 No. fence mounted sign.

**324/25 RESOLVED (a) That no comments be submitted to Cheshire East Council in respect of application 25/2475/ADV. (All in favour)**

- iii. **25/2476/HOUS:** 24 Robin Lane, Chelford. SK11 9AZ  
Erection of single storey extension to rear elevation, erection of two storey extension with porch to front elevation, widening of driveway and associated landscaping works.

**325/25 RESOLVED (a) To note that application 25/2476/HOUS had been approved prior to the meeting.**

- iv. **Any planning applications received since the last meeting:** None.

**326/25 RESOLVED (a) To note that no further applications had been received. (All in favour)**

## **8. Chelford Activity Park**

- (a) **Issues identified during routine inspections:** Councillor B. Brindley had provided an update that there had not been any significant issues over the last month. It was noted that a local group had recently held a hockey game on the multi-use games area.

**327/25 RESOLVED (a) To receive and note the report. (All in favour)**

- (b) **Operational inspection of Chelford Activity Park:** It was reported that the operational inspection had been completed and there had been a number of findings. All identified issues were low risk. The Clerk had resolved several issues following receipt of the report (e.g. removal of cable ties from fencing), however, work would continue to address the remaining items.

**328/25 RESOLVED (a) To receive and note the report. (All in favour)**

- (c) **Refurbishment of Chelford Activity Park:** It was reported that the tennis net ground sleeve extenders had now been installed. Costs for the pathway, gym equipment and trim trail equipment were being reviewed ahead of a site meeting to discuss the pathway route.

**329/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (d) **Bike track improvements:** It was reported that several contractors had been approached regarding options to improve the bike track. Indicative costs were similar from all contractors and it was noted that grant funding opportunities may exist to support investment in the development of bike tracks.

**330/25 RESOLVED (a) That the Clerk explore possible grant funding opportunities to support the delivery of an improved bike track.**

**(b) That the Clerk update the local young riders of progress to date. (All in favour)**

## **9. Assets and Parish Council projects**

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- (a) **Telephone kiosk near Chelford Roundabout:** Councillor M. Shepherd reported that he had met with a representative of a local business regarding a possible use for the kiosk, however, the business did not wish to pursue this. Members noted the suggestion at the previous meeting to display local walking and cycling information along with Parish history.

**331/25 RESOLVED (a) To receive and note the update.**

**(b) That the Clerk obtain quotations for the refurbishment of the kiosk.**

**(c) That the future use of the kiosk be considered further at a future meeting. (All in favour)**

- (b) **Planter maintenance:** Members noted that the floral displays were currently good. Reservations were expressed regarding the timing of the seasonal replanting, however, this would be reviewed in due course.

**332/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (c) **Parish Council projects:** Members noted the updates relating to Parish Council projects at Appendix E. It was suggested that an artwork display could be considered for the brick bus passenger shelter following completion of refurbishment works.

**333/25 RESOLVED (a) To receive and note the updates. (All in favour)**

## 10. Highway Matters

- (a) **New highway defects:** No new highway issues were reported for attention.

**334/25 RESOLVED (a) To note no new issues had been identified. (All in favour)**

- (b) **Ongoing highway matters:** Members considered the updates at Appendix F. It was reported that the traffic light settings at Alderley Road had been corrected.

**335/25 RESOLVED (a) To receive and note the updates. (All in favour)**

- (c) **Yellow parking restriction lines at Dixon Drive:** No update had been provided by Borough Councillor A. Harrison.

**336/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (d) **Village gateways:** It was reported that Cheshire East Council had advised that a design and feasibility study for village gateways could be undertaken, however, this would take approximately 4-6 weeks to complete and would cost £1,500.

**337/25 RESOLVED (a) To receive and note the report.**

**(b) That approval be given to proceed with the design and feasibility study at a cost of £1,500. (All in favour)**

- (e) **Safety monitoring at zebra crossing:** It was reported that options relating to safety monitoring were being explored. Information received from Cheshire East Council advised that any collected footage of incidents at the crossing would not be accepted to support requests to upgrade the crossing.

**338/25 RESOLVED (a) To receive and note the report.**

**(b) That the Clerk continue to explore safety monitoring options. (All in favour)**

- (f) **Highway priority issues:** Members considered the updates at Appendix G.

**339/25 RESOLVED (a) To receive and note the updates. (All in favour)**

## 11. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:

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- i. Cheshire East Council: Active Travel Consultation.

**340/25 RESOLVED (a) That no response be submitted to the consultation. (All in favour)**

- ii. Cheshire East Council: New contract for the running of the Borough's Household Waste Recycling centres.

**341/25 RESOLVED (a) To receive and note the information. (All in favour)**

- iii. Manchester Airport: Community Flyer.

**342/25 RESOLVED (a) To receive and note the information. (All in favour)**

- iv. Cheshire East Council: Road closure notification for Holmes Chapel Road from St. John's Church to Chelford roundabout on 3<sup>rd</sup> September, 2025 to enable works by Electricity North West Ltd.

**343/25 RESOLVED (a) To receive and note the information. (All in favour)**

- v. Cheshire East Council: Road closure notification for Barclays Knutsford 10k on 28<sup>th</sup> September, 2025.

**344/25 RESOLVED (a) To receive and note the information. (All in favour)**

## 12. External Meetings

- (a) **Cheshire East Town and Parish Council Network meeting (15/07/25):** It was reported that information had been provided about Martyn's Law. This does not appear to have an immediate impact on Parish Council activities, however, should be reviewed if large community events are held. Information was also provided about grants available to groups supporting community wellbeing.

**345/25 RESOLVED (a) To receive and note the report. (All in favour)**

## 13. Community Matters

- (a) **Chelford Ward Policing Team:** It was reported that the latest police update had identified a report of inconsiderate parking. Patrols attended, however, no offences were noted. Police Surgeries continue to be advertised on the Knutsford Police Facebook page.

**346/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (b) **Community Speed Watch:** It was reported that activities are continuing. Recent events had identified a number of vehicles travelling significantly faster than the speed limit.

**347/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (c) **Parish Broadband:** No updates had been received.

**348/25 RESOLVED (a) To receive and note the update. (All in favour)**

- (d) **National celebrations for the 200<sup>th</sup> anniversary of the railways:** It was reported that Chelford Primary School had completed an art project relating to the railway and that the work would shortly be displayed at Chelford Station.

**349/25 RESOLVED (a) To receive and note the update. (All in favour)**

- 14. **Co-option of Parish Councillor:** It was reported that no expressions of interest had been received.

**350/25 RESOLVED (a) To receive and note the update. (All in favour)**

## 15. Matters for inclusion on next/future meeting agenda

- (a) Review of council reserves.

**16. Date of next meeting:** Thursday 11<sup>th</sup> September, 2025 at 7:30p.m. at The Hub.

**17. Exclusion of public and press**

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- (a) To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

**351/25 RESOLVED (a) To exclude the public and press from the following item of business on the grounds that it could involve the likely disclosure of exempt information. (All in favour)**

- (b) Matters for consideration including those transferred from above items
- i. Chelford Parish Hall

**352/25 RESOLVED (a) To receive and note the updates from Chelford Parish Hall. (All in favour)**

- ii. Parish Council land ownership

**353/25 RESOLVED (a) To receive and note the report. (All in favour)**

The meeting was declared closed by the Chairman at 9:01p.m.

Signed:..... Approval date: 11<sup>th</sup> September, 2025

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## Appendix A: Financial statement

Financial Statement – 2025/26 as at 14 <sup>th</sup> August 2025					
Actual 2024/25 £	Details	2025/26 Budget £	Actual to Jul. 25 £	Agenda Aug. 25 £	Budget Balance £
	<b>Receipts</b>				
50,949.00	Precept	53,587.00	26,793.50		26,793.50
0.00	Balances	5,000.00	0.00		0.00
3,951.23	Investment interest	0.00	545.58	548.35	0.00
0.00	Sale of assets	0.00	0.00		0.00
5,196.92	Grants, donations & refunds	0.00	0.00		0.00
1,768.75	Newsletter advertising	1,625.00	0.00		0.00
1,250.00	Unpresented cheque (2023/24)	0.00	0.00		0.00
2,009.79	VAT refund	0.00	4,265.44		846.97
<b>65,125.69</b>	<b>Total receipts</b>	<b>60,212.00</b>	<b>31,604.52</b>	<b>548.35</b>	<b>27,640.47</b>
	<b>Payments</b>				
15,263.88	Salary (Clerk)	16,931.00	5,697.12	1,654.38	9,579.50
891.45	National Insurance (Employer)	1,655.00	622.88	190.23	841.89
3,373.29	Pension contributions (Employer)	3,462.00	1,224.88	355.69	1,881.43
785.41	Allowances (Clerk)	1,000.00	299.86	75.60	624.54
227.34	Administration	350.00	0.00		350.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
579.00	Audit fees (internal & external)	590.00	278.00		312.00
731.92	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	1,088.22		-718.22
710.00	Grants	3,000.00	0.00		3,000.00
1,602.65	Newsletter	1,678.00	122.45		1,555.55
103.29	Street lighting	380.00	0.00		380.00
98.00	Website	146.00	39.00	8.50	98.50
293.00	Professional services	2,155.00	0.00		2,155.00
0.00	Advertising	100.00	0.00		100.00
636.72	Subscriptions/affiliation fees	670.00	614.66		55.34
355.00	Room hire	420.00	335.00		85.00
195.00	Training	550.00	0.00		550.00
7,685.96	Chelford Activity Park maintenance	9,420.00	2,077.49	625.00	6,717.51
2,697.50	Chelford Village maintenance	6,035.00	885.50	442.50	4,707.00
10,932.92	Assets – purchase	5,000.00	0.00		5,000.00
440.34	Assets – maintenance	3,800.00	91.35		3,708.65
0.00	Community Events	500.00	0.00		500.00
0.00	Contingency	1,000.00	0.00		1,000.00
4,265.44	VAT		631.77	215.20	
<b>51,938.11</b>	<b>Total payments</b>	<b>60,212.00</b>	<b>14,008.18</b>	<b>3,567.10</b>	<b>43,483.69</b>

Cash/Bank reconciliation	01/04/25	10/07/25	14/08/25	31/03/26
Balance B/Fwd	132,592.53	132,592.53	150,188.87	147,170.12
Add total receipts	60,212.00	31,604.52	548.35	27,640.47
Less total payments	60,212.00	14,008.18	3,567.10	43,483.69
Balance C/Fwd	132,592.53	150,188.87	147,170.12	131,326.90
<b>Cumulative balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/25</b>	<b>10/07/25</b>	<b>14/08/25</b>	<b>31/03/26</b>
General funds	61,949.57	79,545.91	76,527.16	60,683.94
Earmarked reserves	70,642.96	70,642.96	70,642.96	70,642.96
	132,592.53	150,188.87	147,170.12	131,326.90

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## Cash/Bank Reconciliation as at 14<sup>th</sup> August, 2025

### Cash

Balance brought forward 01/04/25	
Current Account	-419.29
Business Reserve Account	20,174.23
Liquidity Manager Account	31,237.36
Skipton Building Society	81,600.23
	<u>132,592.53</u>
Plus receipts	32,152.87
Less payments	<u>17,575.28</u>
Balance carried forward 14/08/25	<u>147,170.12</u>

### Bank (NatWest)

#### **Current Account**

Add receipts/transfer since above statement	17,721.47	05/08/25
	<u>0.00</u>	
	0.00	
Less unrepresented cheques		
Approved	-90.00	
For approval	<u>-3,567.10</u>	
	-3,657.10	
	14,064.37	14/08/25

#### **Business Reserve Account**

Add receipts/transfer since above statement	20,001.03	04/07/25
	<u>-5,000.00</u>	
	-5,000.00	
Less unrepresented cheques		
	<u>0.00</u>	
	0.00	
	15,001.03	14/08/25

#### **Liquidity Manager Account (35 day)**

Add receipts/transfer since above statement	31,498.12	05/08/25
	<u>0.00</u>	
	0.00	
Less unrepresented cheques		
	<u>0.00</u>	
	0.00	
	31,498.12	14/08/25

#### **Liquidity Manager Account (95 day)**

Add receipts/transfer since above statement	5,006.37	06/08/25
	<u>0.00</u>	
	0.00	
Less unrepresented cheques		
	<u>0.00</u>	
	0.00	
	5,006.37	14/08/25

### Skipton Building Society

#### **Community Saver Account**

Add receipts/transfer since above statement	81,600.23	31/03/25
	<u>0.00</u>	
	0.00	
Less unrepresented cheques		
	<u>0.00</u>	
	0.00	
	81,600.23	14/08/25

Total bank balances 14/08/25

147,170.12



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## Appendix B: Receipts

NatWest Bank plc	£17.70	Gross interest – May, 2025 (BR)
Skipton Building Society	£198.21	Gross interest – May, 2025
NatWest Bank plc	£18.48	Gross interest – June, 2025 (BR)
NatWest Bank plc	£65.81	Gross interest – June, 2025 (LM35)
NatWest Bank plc	£62.84	Gross interest – July, 2025 (LM35)
NatWest Bank plc	£6.37	Gross interest – July, 2025 (LM95)
Skipton Building Society	£178.94	Gross interest – June, 2025

## Appendix C: Payments for approval

Cheque No 001685	E. M. Maddock	£1,471.41	Salary, backpay and allowances: August 25 [A]
Cheque No 001686	H.M. Revenue & Customs	£357.81	PAYE payments [B]
Cheque No 001687	Northwich Town Council	£1,071.00	Grounds maintenance, floral displays and watering: Jul. 25 [C]
Cheque No 001688	The Play Inspection Company	£210.00	Operational inspection: Jul. 25 [D]
Direct Debit	1&1 IONOS	£6.00	Web hosting: July-August 2025 [E]
Direct Debit	1&1 IONOS	£4.20	Email accounts: August 2025 [E]
Standing Order	Cheshire Pension Fund	£446.68	Pension contributions: Aug. 25 [F]

[A] Local Government Act 1972 s.112

[B] The Income Tax (Pay As You Earn) Regulations 2003 s.67G

[C] Public Health Act 1875 s.164; Local Government Act 1972 Sch. 14 para.27; Local Government Act 1972 s.144

[D] Public Health Act 1875 s.164; Local Government Act 1972 Sch. 14 para.27

[E] Local Government Act 1972 s.142

[F] Pension Act 2008 s.3

## Appendix D: Planning updates

### Recent planning decisions

25/1432/FUL	Willow Glade, Peover Lane, Chelford. SK11 9AJ Single dwelling to replace existing outbuilding. <a href="#">25/1432/FUL Notice of decision</a>
25/1354/HOUS	The Police House, Oak Road, Chelford. SK11 9AY Erection of two storey extension to side and rear elevations, erection of single storey extension to front elevation, replacement of existing flat roofs on single storey elements with pitched roofs and render to single storey element on front elevation. <a href="#">25/1354/HOUS Notice of decision</a>

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25/2131/TPO

4 Grangewood Drive, Chelford. SK11 9BY  
Lawson Cypress - (T1) Removal of large limb growing towards the road/vegetable patch area to rebalance canopy. Reduction in height by circa 6 metres, removing the exposed central leader. Longer lateral growth to be reduced by 1.5metres all round. Canopy to be cleaned removing dead branches throughout and thinned by 10-20%. Canopy to be crown lifted where applicable reducing the lower hanging limbs by 1-1.5 metres. Works aiming to reduce the trees susceptibility to wind loading. Holly (T2) - Fell, tree is in decline with a sizeable percentage of the canopy now dead. Removal down to ground level. Oak (T3) - Reduction of lateral limb overhanging No. 3 Grangewood Drive by 0.5 - 1metres. Holly (T4) - Fell, almost entirely dead and heavily suppressed with climber. Removal down to ground level.

[25/2131/TPO Notice of decision](#)

### Outstanding planning applications

25/0792/DSC

Cheshire East Leisure Amenity Land North of the Cattle Market, Dixon Drive, Chelford. SK11 9AX  
Discharge of condition 16 on approved application 18/0171M - Demolition of all existing structures and buildings, remediation of the site and the erection of a residential led mixed use development comprising 89 no residential dwellings (use class C3) and 140 sq m (1,500 sq ft) of business floorspace (use class B1) together with landscaping, access points from Dixon Drive, car parking, an acoustic fence and associated infrastructure.

25/1234/FUL

Land off Knutsford Road, Knutsford Road, Chelford.  
Construction of 20 dwellings and associated works.

25/1575/FUL

Woodhouse Stables, Carter Lane, Chelford. SK11 9BD  
Part demolition of existing building and replacement with a new build dwelling and attached garage. (Note property not within Parish.)

25/1584/FUL

Land East of Chelford Station, Chelford.  
Full planning application for the erection of 104 dwellings with landscaping and sustainable drainage, vehicular access of Knutsford Road, public open space including play space, and a non-vehicular link to Dixon Drive.

25/2125/TPO

Chelford Activity Park, Knutsford Road, Chelford. SK11 9AS  
T001 Common Beech Remove limb overhanging road back to stem; T002 Common Beech - Sever and remove ivy to 2m; T003 Common Oak - Sever and remove ivy to 2m; T004 Common Beech - Sever and remove ivy to 2m; T005 Common Oak - Sever and remove ivy to 2m remove major deadwood from within crown and T018 Common Beech - Sever and remove ivy to 2m.

### Outstanding planning appeal

24/4781/HOUS

1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP  
Proposed two-storey side and single storey rear extension.  
Alterations to existing access to widen driveway.

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## Appendix E: Updates relating to projects identified by Parish Council

1. Ensure walking provision is considered when strategic plans for Green Spaces are developed.  
UPDATE: New pathway at Chelford Activity Park under review with respect to position and design.  
ACTION: Awaiting final design and site meeting to confirm route and position.
2. Consider inclusion of fitness trail when preparing plans for the refurbishment of Chelford Activity Park.  
UPDATE: Position of proposed fitness trail and outdoor gym equipment at Chelford Activity Park under review.  
ACTION: Awaiting final plans and site meeting to confirm locations.
3. Consider provision of additional benches within Green Spaces.  
UPDATE: Picnic benches to be installed at Mere Court Park (date unknown).  
Bench provision at Chelford Activity Park to be reviewed following finalisation of pathway route. (One bench may need to be relocated to accommodate the pathway.)  
ACTION: Clerk continue to follow up progress for installation work at Mere Court Park.
4. Repair and refurbish brick bus passenger shelter at Knutsford Road  
UPDATE: Initial maintenance work completed. Detailed survey planned to identify any repairs required to the shelter and consider options to improve the appearance and amenity of the shelter (e.g. installation of information boards, review of internal furniture, etc.).  
ACTION: Invitation for contractors to provide quotation for the structural survey and any remedial work to be issued in late August, 2025.
5. Renovate and re-purpose red telephone kiosk at Chelford Roundabout.  
UPDATE: Quotations being sought for renovation work. Consideration to be given to possible future uses of the kiosk.  
ACTION: Item to be discussed at agenda item 9(a).
6. Replace and re-purpose red telephone kiosk at Knutsford Road.  
UPDATE: Replacement kiosk being sourced together with quotations and permissions for installation. Consideration to be given to possible future uses of the kiosk particularly given the location and limited access to the potential asset.  
ACTION: Clerk to follow up on liaison with landowner.
7. Review of floral displays (content)  
UPDATE: Routine weeding added to the 2025/26 floral display contract.  
ACTION: Review of floral display contract to be carried out at a future meeting.
8. Review of floral displays (provision of additional displays)  
UPDATE: Consideration to be given to viability and sustainability of possible additional floral display locations.  
ACTION: Review of floral displays to be carried out at a future meeting.
9. Identification and review of problematic areas for dog poo  
UPDATE: Dog poo bag dispensers installed at four locations and filled with bags. A period of monitoring, to identify usage and impact, is being undertaken. Public feedback following the installation of the dispensers has been very positive.  
ACTION: Clerk to continue to monitor dog poo bag usage and report to Council.
10. Support The Hub in carrying out work to make the venue more useable for whole community  
UPDATE: [Note: The Hub is not within the management of the Parish Council.]  
Funding opportunities for energy efficiency projects and digital connectivity projects

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brought to the attention of The Hub. Grant of £710 provided for replacement shed. The Parish Council will continue to forward relevant funding opportunities to The Hub and to respond to requests for support as required.

ACTION: To be considered as required.

11. Support Friends of Chelford Station Group to recruit more volunteers to help maintain the green space around the station  
UPDATE: Friends of Chelford Station Group invited to submit articles to the newsletter to encourage residents to join the group. Parish Council has supported work by providing floral displays for the southbound platform and annual hedge cutting services.  
ACTION: To be considered as required.
12. Consider holding an event to address vegetation overhanging footways and encourage a sense of collective community responsibility  
UPDATE: Articles periodically included within the newsletter reminding residents to ensure their boundary hedges and other vegetation are not obstructing the footways. Consider the viability of the suggested event, if still required, in the autumn.  
ACTION: To be considered at a future meeting.
13. Consider supporting the 20s Plenty campaign  
ACTION: No further action.
14. Consider options for reviewing accessibility of public rights of way within Parish  
UPDATE: [Note: Public Rights of Way are the shared responsibility of landowners and Cheshire East Council (as the Highway Authority).] Chelford FP1 included within the annual strimming schedule (770m). Chelford FP5 included within the annual strimming schedule (370m).  
ACTION: Clerk to add public rights of way information to the Parish Council website. Report public rights of way issues to Cheshire East Council when received.
15. Consider holding litter picking events throughout the year  
UPDATE: Previously planned event abandoned due to leader of initiative resigning. Small, informal litter picking activities carried out by volunteers. Undertake periodic reviews to establish whether there are significant litter issues requiring attention.  
ACTION: To be considered at a future meeting.
16. Raise awareness of Neighbourhood Watch schemes  
UPDATE: Information relating to Neighbourhood Watch included within newsletter. Four localised Neighbourhood Watch groups listed within the scheme (Dixon Drive, Knutsford Road, Broomfield Close, Burnt Acre). Consider including reminder information in future newsletter.  
ACTION: To be considered at a future meeting.
17. Explore ways to engage with residents  
UPDATE: Parish Council newsletter article endeavours, where appropriate, to include details of consultations on issues which may affect or be of interest to residents. Consultations, invitations to meetings and other information published on the Parish Council website and Facebook page. Residents are invited to attend Parish Council meetings. A new notice board at Dixon Drive provides a further information point within the community. List of Parish Councillors is displayed on notice boards. Residents invited to the Annual Parish Meeting to share local issues.  
ACTION: To be considered at a future meeting.
18. Consider entering Britain in Bloom competition  
UPDATE: Information relating to competition discussed by Parish Council. Consideration given to the non-competitive scheme 'It's Your Neighbourhood'. Article

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in the newsletter invited residents to express interest in participating in the scheme – only one expression of interest received.

ACTION: To be determined following review of floral displays (see projects 7 and 8).

19. Consider creating a welcome pack for new residents with lists of local trades, latest newsletter and perhaps vouchers from local businesses to encourage people to support local shops

UPDATE: Discussed by Parish Council, however, it was considered that the regular newsletter may supersede the 'welcome pack'. Challenges identified regarding effective administration of such a scheme given the increasing number of properties within the Parish and the lack of a comprehensive method to minimise 'missing' new residents. Discussion concluded to take no further action at this time.

ACTION: None at this time.

20. Management of unmown areas at Mere Court Park

UPDATE: Cheshire East Council advise that the area acts as a buffer between the open space and neighbouring properties. The area is cut back every few years to prevent it encroaching into the open space. There will be no nettle or bramble control other than strimming back to keep them from the edge of the footpath.

ACTION: Parish Council will continue to monitor and report issues as they arise.

21. New notice board at Dixon Drive (near to Galloway Grange)

UPDATE: Notice board has been installed.

ACTION: None.

22. Renovation of notice board at Station Road.

UPDATE: Maintenance work completed.

ACTION: None.

## Appendix F: Updates relating to reported highway defects

1. Overgrown hedge at Knutsford Road

UPDATE: Awaiting response from resident regarding trimming works. Borough Councillor A. Harrison following up.

2. Request for low level lighting at Dixon Drive

UPDATE: No update.

3. Damaged bollard at Peover Lane (near junction with roundabout)

UPDATE: "A job has been raised and scheduled to be carried out by Cheshire East Highways"

4. Damaged sign at Pepper Street (near junction with Knutsford Road)

UPDATE: "We are pleased to confirm that the work in relation to the enquiry is now complete and the report has been closed."

5. Banner at junction of Oak Road with Knutsford Road.

UPDATE: Banner now removed.

6. Crack on Knutsford Road (eastbound carriageway) at railway bridge

UPDATE: "The enquiry has been assessed and does not present a risk to highway users at this time."

7. Conflicting traffic lights at railway bridge on Alderley Road

UPDATE: Awaiting update from Borough Councillor A. Harrison.

8. Nettles along Chelford FP1

UPDATE: Awaiting assessment.

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9. Nettles along Chelford FP4  
UPDATE: Awaiting assessment.
10. Fallen tree at Chelford FP1  
UPDATE: Tree debris removed.
11. Pothole at Dixon Drive (between junction with Millbank Close and junction with Woodland Close)  
UPDATE: "The enquiry has been assessed and does not present a risk to highway users at this time."
12. Pothole at Dixon Drive (near to junction with Millbank Close)  
UPDATE: "The enquiry has been assessed and does not present a risk to highway users at this time."
13. Crumbling tarmac around manhole at Dixon Drive (near to junction with Millbank Close)  
UPDATE: "The enquiry has been assessed and does not present a risk to highway users at this time."

Other previously made highway reports awaiting assessment and further action by Cheshire East Council:

1. Request for loading bay outside Chelford Surgery, Elmstead Road.
2. Request for 20mph speed limit outside Chelford Primary School, Oak Road.

## Appendix G: Highway Priorities

Immediate priorities:

1. Review of zebra crossing at Knutsford Road  
UPDATE: Continue to log incidents at the crossing and lobby for crossing improvements.  
ACTION: Continue to lobby for improved lighting at the crossing to increase the visibility of pedestrians. Monitor outcome of planning application 25/1234/FUL which proposes to provide a puffin crossing.  
ACTION: Issue to be discussed at agenda item 10(e).
2. Review of yellow lines at junction of Oak Road and Knutsford Road  
UPDATE: Response from Cheshire East Council: Cheshire Constabulary data shows that over the last five years there has been one reported injury collision at this location. The data does not include damage-only collisions or near misses. The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes.  
ACTION: The Parish Council will continue to lobby for action in order to reduce the number of 'near-miss' incidents at the junction and reduce the impact on traffic flow along Knutsford Road and Oak Road.

High priority issues:

3. Review of options to tackle speeding issues within the Parish  
UPDATE: Community speed watch now resumed. Potential for average speed cameras to be assessed when initial pilot scheme at Plumley has been completed.  
ACTION: New speed indicator devices to be installed in near future.

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4. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access  
UPDATE: Issue logged with Cheshire East Council for attention. Issue referred to Cheshire East Council Walking Champion for attention. Access to footway much improved following removal of debris and overgrown vegetation.  
ACTION: To monitor the condition of the footway and report arising defects to Cheshire East Council for attention.
5. Siding out of footways along Knutsford Road  
UPDATE: Issue logged with Cheshire East Council for attention. Siding out work completed along Knutsford Road from junction with Station Road to Chelford Parish Hall by Chelford Edging Group.  
ACTION: To monitor the condition of the footway and report arising defects to Cheshire East Council for attention.
6. Review of gullies and drainage issues  
UPDATE: Gully emptying data being analysed and correlated to any current flooding issues. Drainage issue at Peover Lane addressed (early October, 2024).  
ACTION: Continues to monitor flooding issues and report as necessary.
7. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))  
UPDATE: Knutsford Road: Road Safety Team reviewing impact of commercial businesses on parking issues.  
Elmstead Road: The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes. Where parked vehicles are causing an obstruction or preventing egress from properties they can be reported to the police. Where parking restrictions exist, enforcement is undertaken by the Cheshire East Council parking services team.  
ACTION: Continue to monitor and raise issues to Cheshire East Council as necessary.

Other highway priorities to be pursued:

8. Re-instatement of worn yellow lines on Dixon Drive  
UPDATE: Cheshire East Council has assessed the issue and added it to the improvement programme for repair over the longer term. This means that it is unlikely that any improvement work will take place during the current financial year.  
The Parish Council continues to press for re-instatement work to be carried out. The issue has also been raised with David Wilson Homes.  
ACTION: Awaiting outcome of lining review.
9. Review of street lighting provision within the Parish (particularly along Knutsford Road)  
UPDATE: Existing defective columns reported to Cheshire East Council for attention. Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits are awaiting repair (Repairs have been delayed due to safety concerns and the loss of electricity supply to the columns.).  
ACTION: To monitor progress to repair defective columns.
10. Installation of village gateways  
UPDATE: Cheshire East Council plans to refresh the slow markings through the village, install some dragon's teeth lining at the start of the speed limit change into the village and also install a 30mph roundel at the speed limit change, however, the proposed gateway signs do not fall within the scope of items for which Ward Member budgets can be spent. These, therefore, are not being completed as part of the above work. Village gateway proposals being developed.  
ACTION: Issue to be discussed at agenda item 10(d).

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11. Removal of redundant signage

UPDATE: David Wilson Homes has apologised for the oversight in leaving the signage in place and has removed the signage. National Garden Scheme apologised for signs not being removed and is making relevant individuals aware of need to remove signage following events. Awaiting response from Pear Tree Barns developer.

ACTION: Report redundant signage to the relevant organisation.

12. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)

UPDATE: The Parish Council continues to press for improvements to the bollards and for signage to alert motorists for need for access for emergency vehicles.

ACTION: Follow up on requests for improvements to bollards and request for no-parking signs.

13. Enforcement of hedge/shrub/tree cutting adjacent to footways

UPDATE: Individual issues reported to Cheshire East Council as required.

ACTION: Continue to monitor and report issues as necessary.

14. Installation of rumble strips

UPDATE: Parish Council to consider possible locations and desirability of rumble strips.

ACTION: Issue to be considered at a future meeting.