

CHELFORD PARISH COUNCIL

Minutes of the Parish Council meeting held Thursday 12th December, 2024 at 7:30p.m. at The Hub, Elmstead Road, Chelford.

Present Councillors B. Brindley (Chairman), J. Fielding, C. Howlett, T. McCrum,
D. Wilson, S. Wilson.
Members of the public (0).
Dr. E. M. Maddock – Clerk & Responsible Financial Officer.

1. Apologies for absence

Councillor C. Montaldo – Personal reason.

328/24 RESOLVED (a) To receive and approve the apology for absence.
(All in favour)

2. Declarations of interest: None.

329/24 RESOLVED (a) To note that no declarations of interest were made.
(All in favour)

3. Public forum for questions

(a) **Questions from residents:** No questions had been received from or were presented by members of the public.

330/24 RESOLVED (a) To note that no questions had been received.
(All in favour)

(b) **Issues raised via social media:** It was reported that queries had been raised in respect of local suggestions of electricity supply interruptions. Clarification had been sought from the electricity network company which advised that advance notice would be provided to all affected householders should there be a need to carry out planned electricity supply interruptions.

331/24 RESOLVED (a) To receive and note the update. (All in favour)

7:38p.m. – Councillor C. Howlett excused himself from the meeting and left.

4. Cheshire East Ward Member Cllr. A. Harrison: report on matters of interest:

Borough Councillor A. Harrison was not present at the meeting.

332/24 RESOLVED (a) To note that Borough Councillor A. Harrison was not present at the meeting. (All in favour)

5. Minutes

(a) The Minutes of the Parish Council Meeting held 14th November, 2024 had been previously circulated to all Members.

333/24 RESOLVED (a) That the Minutes of the Parish Council Meeting held 14th November, 2024 be confirmed as a correct record.
(All in favour)

6. Finance

(a) **Financial Statement 2024/25 as at 12th December, 2024:** Members considered the financial statement 2024/25 which was unanimously accepted. (Appendix A)

(b) **Receipts:** The Chairman noted the receipts since the last meeting at Appendix B.

(c) **Payments:** The Chairman outlined the basis of payments listed at Appendix C.

334/24 RESOLVED (a) That the financial statement as at 12th December, 2024 be received and observations duly noted. (Appendix A)
(b) To note the receipts at Appendix B.
(c) That the schedule of payments at Appendix C be approved and duly authorised.
(All in favour)

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- (d) **Outstanding Invoices:** It was reported that there were currently two unpaid invoices in respect of advertising within the year 1 and year 2 trades directories. Several efforts had been made, without success, to contact the trader.

335/24 RESOLVED (a) **To approve the writing off of the two unpaid invoices (007-23 and 23-045) totalling £35. (All in favour)**

- (e) **Standing Order update:** It was reported that it was necessary to update the standing order details relating to payments to the Cheshire Pension Fund.

336/24 RESOLVED (a) **That approval be given for the standing order payment due in January, 2025 to be amended to a value of £450.54.**
(b) **That approval be given for the standing order payment due from February, 2025 onwards to be amended to a value of £351.07. (All in favour)**

- (f) **Bank reconciliation verification:** It was reported that it was necessary to appoint a Member (other than a cheque signatory) to undertake quarterly bank reconciliation verification checks.

337/24 RESOLVED (a) **That Councillor T. McCrum be appointed to undertake quarterly bank reconciliation verification checks. (All in favour)**

- (g) **Internal Auditor 2024/25:** The Clerk reported that it was necessary to appoint an Internal Auditor for the 2024/25 financial year. Members considered the service provided during the 2023/24 audit and considered that it was satisfactory.

338/24 RESOLVED (a) **That JDH Business Services Ltd. be appointed as Internal Auditor for the 2024/25 financial year. (All in favour)**

7:51p.m. – Councillor C. Howlett re-joined the meeting.

- (h) **Financial Risk Assessment** – Members considered the Financial Risk Assessment 2024/25. (Appendix D)

339/24 RESOLVED (a) **That the Financial Risk Assessment 2024/25 be approved as presented at Appendix D. (All in favour)**

(i) **Budget 2025/26**

- i. **Revised budget 2024/25** – Members considered the revised budget 2024/25.
- ii. **Draft budget 2025/26** – Members considered the draft budget 2025/26.
- iii. **Precept requirements for 2025/26** – Members considered the precept requirements for 2025/26.

340/24 RESOLVED (a) **That the revised budget 2024/25 be approved as presented. (Appendix E)**
(b) **That the draft budget 2025/26 be approved as presented. (Appendix E)**
(c) **That a precept demand in the sum of £53,587 be submitted to Cheshire East Council. (All in favour)**

7. Planning Matters

- (a) **Recent planning decisions:** Members noted that no new planning decisions had been issued by Cheshire East Council in respect of development within the Parish since the last meeting.

341/24 RESOLVED (a) **To note that no new planning decisions had been received. (All in favour)**

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(b) Planning application for consideration:

- i. **24/4426/PRIOR-1A:** 11 Chillingham Close, Chelford. SK11 9FZ
Prior notification for single storey rear extension to the rear of the property.

342/24 RESOLVED (a) That no comments be submitted to Cheshire East Council in respect of application 24/4426/PRIOR-1A. (All in favour)

- ii. Any planning applications received since the last meeting: None.

343/24 RESOLVED (a) To note that no further applications had been received. (All in favour)

(c) Planning appeal for consideration:

- i. **23/1921M:** New Croft, Peover Lane, Chelford. SK11 9AJ
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.

344/24 RESOLVED (a) That the following comments be submitted to the Planning Inspectorate in respect of appeal 23/1921M:
Chelford Parish Council reiterates the previous comments made in respect of application 23/1921M.
In addition, concern is raised regarding proposed drainage arrangements associated with the application. It is not considered clear within the application whether the proposed surface water soakaway will have any detrimental effect on surrounding land/properties (including the proposed cricket pitch). It is also not clear where foul water will be drained to and the impact on flora and fauna at this location.
(All in favour)

8. Chelford Activity Park

- (a) **Issues identified during routine inspections:** Councillor B. Brindley reported that there had been no major issues encountered over the last month.

345/24 RESOLVED (a) To receive and note the report. (All in favour)

- (b) **Tennis net ground sleeves:** It was reported that Cheshire East Council had confirmed that they had carried out unauthorised excavations on the multi-use games area. A suggestion had been put forward to install sleeve extensions to enable the existing sleeves to be re-used.

346/24 RESOLVED (a) To receive and note the update. (All in favour)

- (c) **Chelford Activity Park refurbishment works:** It was reported that a meeting had been proposed for January, 2025 to discuss the issues relating to refurbishment work.

347/24 RESOLVED (a) To receive and note the update. (All in favour)

9. Assets and Parish Council projects

- (a) **Speed indicator devices:** It was reported that work to replace the speed indicator device post was still awaited. Upon completion of the post installation the new devices would be ordered and installed.

348/24 RESOLVED (a) To receive and note the update. (All in favour)

- (b) **Dog poo bag dispensers:** It was reported that the four dog poo bag dispensers had now been installed. Bags for the dispensers had been purchased and would be inserted as soon as the keys are received.

349/24 RESOLVED (a) To receive and note the update. (All in favour)

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- (c) **New notice board:** It was reported that installation of the new notice board was expected in the near future.

350/24 RESOLVED (a) To receive and note the update. (All in favour)

- (d) **Parish Council projects:** Members considered the update relating to Parish Council projects at Appendix F.

351/24 RESOLVED (a) To receive and note the updates. (All in favour)

10. Highway Matters

- (a) **Updates relating to reported highway defects:** Members considered the updates relating to reported highway defects at Appendix G. It was noted that street sweeping had been undertaken along Dixon Drive recently.

**352/24 RESOLVED (a) To receive and note the updates.
(b) That the Clerk submit further representations to Cheshire East Council in respect of pedestrian safety at the zebra crossing. (All in favour)**

- (b) **Highway defects requiring attention:** Members reported that the highway surface at Drumblefield was deteriorating. The chevron signs along Alderley Road required cleaning. There continues to be traffic conflicts at the junction of Oak Road and Knutsford Road due to parked vehicles.

353/24 RESOLVED (a) That the above issues be reported to Cheshire East Council for attention. (All in favour)

- (c) **Updates relating to highway priorities:** Members considered the updates relating to reported highway defects at Appendix H.

354/24 RESOLVED (a) To receive and note the update. (All in favour)

11. Reports from external meetings

- (a) **Crewe to Manchester Community Rail Partnership meeting (14/11/24):** Members noted the report at Appendix I. Members considered that the arrival of the railway had been a significant event in the history of Chelford and had influenced the development of the village. It was considered that Parish the holding of events and/or activities to mark the 200th anniversary of the railways could be explored.

**355/24 RESOLVED (a) To receive and note the report.
(b) That the Railway 200 commemorations be considered further at the next meeting. (All in favour)**

- (b) **Meeting with representative from David Wilson Homes:** Councillor B. Brindley reported that the meeting had taken place and discussions had taken place relating to the points raised at the last meeting. Written responses to the points were expected. It was also reported that early preparations are being made in respect of the potential development of land to the east of the railway line.

356/24 RESOLVED (a) To receive and note the update. (All in favour)

- (c) **Cheshire East Council Town and Parish Council Online Network Meeting (19/11/24):** Members noted the report at Appendix J.

357/24 RESOLVED (a) To receive and note the report. (All in favour)

12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:
- i. Cheshire East Council: Polling District Review.

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358/24 RESOLVED (a) That representations be submitted to the consultation to request use of The Hub for future elections to enable more convenient and accessible access to the Polling Place. (All in favour)

ii. Railway 200: Invitation to take part in national celebrations for the 200th anniversary of the railways.

359/24 RESOLVED (a) To receive and note the information. (All in favour)
(b) To confirm resolution 355/24 above.

13. Community Matters

(a) **Chelford Ward Policing Team:** It was reported that the latest police update indicated that there had been no reported incidents within Chelford parish during the last month.

360/24 RESOLVED (a) To receive and note the report. (All in favour)

(b) **Community Speed Watch:** It was reported that activities had re-commenced and a number of vehicles had been recorded travelling in excess of the speed limit through the village.

361/24 RESOLVED (a) To receive and note the update. (All in favour)

(c) **Newsletter:** Newsletter edition 22 had been previously circulated to all Members.

362/24 RESOLVED (a) That the content of newsletter editions 22 and the trades directory be approved. (All in favour)
(b) That Councillor C. Montaldo and the Clerk & Responsible Financial Officer be thanked for their work to issue the advertising invoices.

(d) **Parish Broadband:** It was reported that the petition, set up by a resident, had now secured 86 signatures of support.

363/24 RESOLVED (a) To receive and note the update. (All in favour)

14. Co-optation of Parish Councillors

(a) **Councillor resignation:** Members noted the resignation of Mr. C. Wright from the Parish Council.

364/24 RESOLVED (a) To receive the resignation of Mr. C. Wright. (All in favour)

(b) **Formal notice of vacancy:** Members noted the actions of the Clerk & Responsible Financial Officer in displaying the formal notice of vacancy within the Parish.

365/24 RESOLVED (a) To confirm the action of the Clerk & Responsible Financial Officer in displaying the formal vacancy notices. (All in favour)

(c) **Co-optation of councillors:** It was noted that no expressions of interest had been received.

366/24 RESOLVED (a) To note that no expressions of interest had been received. (All in favour)

(d) **Councillor recruitment:** Members considered that it may be useful to re-issue the flyer raising awareness of what the Parish Council does to residents with the next newsletter.

367/24 RESOLVED (a) That the Parish Council information flyer be included with the next edition of the newsletter. (All in favour)

15. Matters for inclusion on next/future meeting agenda

(a) Several carried forward from previous meetings.

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16. Dates of next meetings – Members noted the calendar of meetings for the remainder of 2024/25.

- (a) Thursday 9th January, 2025 at 7:30p.m. at The Hub.
- (b) Thursday 13th February, 2025 at 7:30p.m. at The Hub.
- (c) Thursday 13th March, 2025 at 7:30p.m. at The Hub.
- (d) Thursday 10th April, 2025 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

368/24 RESOLVED

(a) That a resolution to exclude the public and press from the following item of business on the grounds that it could involve the likely disclosure of exempt information is not required as there are no items to discuss. (All in favour)

17. Matters for consideration including those transferred from above items. None.

The meeting was declared closed by the Chairman at 9:10p.m.

Signed:.....

Approval date: 9th January, 2025

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APPENDIX A

Financial Statement – 2024/25 as at 12 th December, 2024					
Actual 2023/24 £	Details	2024/25 Budget £	Actual to Nov. 24 £	Agenda Dec. 24 £	Budget Balance £
	Receipts				
47,498.00	Precept	50,949.00	50,949.00		0.00
0.00	Balances	3,000.00	0.00		0.00
2,971.19	Investment interest	0.00	2,267.97	661.68	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00	5,196.92	0.00
1,651.75	Newsletter advertising	1,675.00	125.00	925.00	0.00
0.00	Unpresented cheque (2023/24)	0.00	1,250.00		0.00
2,698.09	VAT refund		2,009.79		2,011.92
54,819.03	Total receipts	55,624.00	56,601.76	6,783.60	2,011.92
	Payments				
13,797.21	Salary (Clerk)	15,994.00	9,815.52	1,632.39	4,546.09
689.07	National Insurance (Employer)	530.00	544.56	124.02	-138.58
3,049.16	Pension contributions (Employer)	3,254.00	2,169.20	360.76	724.04
815.26	Allowances (Clerk)	930.00	519.20	62.44	348.36
139.19	Administration	300.00	0.00	99.16	200.84
0.00	Chairman/Member allowances	0.00	0.00		0.00
435.00	Audit fees (internal & external)	565.00	579.00		-14.00
629.44	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	70.00		300.00
200.00	Grants	3,000.00	710.00		2,290.00
1,539.15	Newsletter	1,467.00	961.59	320.53	184.88
98.14	Street lighting	330.00	103.29		226.71
64.98	Website	126.00	64.00	5.00	57.00
1,986.00	Professional services	2,143.00	293.00		1,850.00
0.00	Advertising	100.00	0.00		100.00
574.25	Subscriptions/affiliation fees	695.00	601.72		93.28
347.50	Room hire	420.00	330.00	25.00	65.00
270.00	Training	550.00	125.00		425.00
4,348.42	Chelford Activity Park maintenance	7,175.00	6,167.82	1,368.14	-360.96
2,619.50	Chelford Village maintenance	6,100.00	2,697.50		3,402.50
2,015.06	Assets – purchase	5,000.00	0.00		5,000.00
815.00	Assets – maintenance	3,825.00	150.00	63.15	3,611.85
499.88	Community Events	500.00	0.00		500.00
0.00	Neighbourhood Plan	250.00	0.00		250.00
64.62	Contingency	1,000.00	0.00		1,000.00
2,009.79	VAT		1,704.83	307.09	
37,076.62	Total payments	55,624.00	27,606.23	4,367.68	25,662.01

Cash/Bank reconciliation	01/04/24	14/11/24	12/12/24	31/03/25
Balance B/Fwd	119,404.95	119,404.95	148,400.48	150,816.40
Add total receipts	55,624.00	56,601.76	6,783.60	2,011.92
Less total payments	55,624.00	27,606.23	4,367.68	25,662.01
Balance C/Fwd	119,404.95	148,400.48	150,816.40	127,166.31
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/24	14/11/24	12/12/24	31/03/25
General funds	46,822.19	78,212.16	80,628.08	56,977.99
Earmarked reserves	72,582.76	70,188.32	70,188.32	70,188.32
	119,404.95	148,400.48	150,816.40	127,166.31

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Cash/Bank Reconciliation as at 12th December, 2024

Cash

Balance brought forward 01/04/24	
Current Account	5,333.82
Business Reserve Account	2,177.90
Liquidity Manager Account	30,293.00
Skipton Building Society	81,600.23
	<u>119,404.95</u>
Plus receipts	63,385.36
Less payments	<u>31,973.91</u>
Balance carried forward 12/12/24:	<u><u>150,816.40</u></u>

Bank (NatWest)

Business Reserve Account	24,427.66	04/12/24
Add receipts/transfer since above statement	<u>0.00</u>	
	0.00	
Less unrepresented cheques	<u>0.00</u>	
	<u>0.00</u>	
	24,427.66	12/12/24
Current Account	16,597.37	05/12/24
Add receipts/transfer since above statement	<u>0.00</u>	
	0.00	
Less unrepresented cheques		
Approved	-95.00	
For approval	-4,367.68	
Less payments already issued	<u>1,710.22</u>	
	<u>-2,752.46</u>	
	13,844.91	12/12/24
Liquidity Manager Account	30,943.60	29/11/24
Add receipts/transfer since above statement	<u>0.00</u>	
	0.00	
Less unrepresented cheques	<u>0.00</u>	
	<u>0.00</u>	
	30,943.60	12/12/24
Skipton Building Society		
Community Saver Account	81,600.23	01/04/24
Add receipts/transfer since above statement	<u>0.00</u>	
	0.00	
Less unrepresented cheques	<u>0.00</u>	
	<u>0.00</u>	
	81,600.23	12/12/24
Total bank balances 12/12/24	<u><u>150,816.40</u></u>	

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APPENDIX B

Receipts

Zurich Municipal	£5,196.92	Insurance claim
NatWest Bank plc	£80.65	Gross interest – October, 2024 (LM)
NatWest Bank plc	£25.68	Gross interest – October, 2024 (BR)
Skipton Building Society	£232.17	Gross interest – October, 2024
Trader A	£25.00	Trades Directory Fee 2024/25
Trader B	£25.00	Trades Directory Fee 2024/25
Trader C	£25.00	Trades Directory Fee 2024/25
Trader D	£25.00	Trades Directory Fee 2024/25
Trader E	£25.00	Trades Directory Fee 2024/25
Trader F	£25.00	Trades Directory Fee 2024/25
Patron A	£100.00	Newsletter Advertising Fee 2024/25
Trader G	£25.00	Trades Directory Fee 2024/25
Trader H	£25.00	Trades Directory Fee 2024/25
Trader I	£25.00	Trades Directory Fee 2024/25
Trader J	£25.00	Trades Directory Fee 2024/25
Patron B	£100.00	Newsletter Advertising Fee 2024/25
NatWest Bank plc	£72.60	Gross interest – November, 2024 (LM)
NatWest Bank plc	£25.90	Gross interest – November, 2024 (BR)
Skipton Building Society	£224.68	Gross interest – November, 2024
Trader K	£25.00	Trades Directory Fee 2024/25
Patron C	£100.00	Newsletter Advertising Fee 2024/25
Trader L	£25.00	Trades Directory Fee 2024/25
Patron D	£100.00	Newsletter Advertising Fee 2024/25
Trader M	£25.00	Trades Directory Fee 2024/25
Patron E	£100.00	Newsletter Advertising Fee 2024/25
Patron F	£100.00	Newsletter Advertising Fee 2024/25

APPENDIX C

Payments for approval

Cheque No 001638	Proludic	£1,581.77	Cableway inspection and repair
Cheque No 001639	Cheshire East Council	£122.45	Newsletter printing: Oct. 2024
Direct Debit	1&1 IONOS	£6.00	Web hosting: Nov.-Dec. 2024
Cheque No 001640	E. M. Maddock	£1,564.14	Salary and allowances: Dec. 24 and backpay (Apr.-Nov 2024)
Cheque No 001641	H.M. Revenue & Customs	£283.92	PAYE payments
Cheque No 001642	Northwich Town Council	£60.00	Grounds maintenance: Nov. 2024
Cheque No 001643	Cheshire East Council	£25.00	Room hire (16/05/24)
Cheque No 001643	Cheshire East Council	£198.08	Newsletter printing: Nov. 2024
Cheque No 010644	JRB Enterprise Ltd.	£75.78	Dog poo dispenser bags
Standing Order	Cheshire Pension Fund	£450.54	Pension contributions: Dec. 2024

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FINANCIAL RISK ASSESSMENT - 2024/25

Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Business continuity	Risk of Council not being able to continue its business due to an unexpected or tragic circumstance.	L	In the event of the Clerk being indisposed the Chairman (or other nominated Member) may perform the necessary duties.	Existing procedure adequate. Review when necessary.
	Loss of paper/electronic records.	M	Current files and records kept at the Clerk's home. Regular backup of electronic files is made. Paper documents stored in metal filing cabinets. Approved Minutes published on website.	Existing procedure adequate.
Precept	Adequacy of precept for Council to carry out its Statutory duties.	M	Budgetary Control statement presented to Council at each meeting.	Existing procedure adequate.
	Requirements not submitted to CEC.	L	Full Minute - RFO to follow up.	Existing procedure adequate.
	Amount not received from CEC.	L	RFO to confirm receipt and Minute at next Meeting of Council.	Existing procedure adequate.
Financial records	Inadequate records.	L	Financial Regulations specify requirements of Council.	Existing procedure adequate. Review Financial Regulations 2025.
	Financial irregularities.	L	Internal Audit of accounts by competent, independent person. Regular financial reports are presented to Council. Cheque signatories are separate from person raising the cheque.	Existing procedure adequate. Review bank signatories when change of Councillors/circumstances.
	Inadequate checks.	L	Bank reconciliation produced at each meeting.	Existing procedure adequate. Review Financial Regulations 2025.
Bank and banking	Bank mistakes.	L	RFO check all bank statements against Council records and query errors immediately.	Existing procedure adequate.
	Loss.	L	RFO check all bank statements against Council records and query inconsistencies immediately.	Existing procedure adequate.
	Charges.	L	RFO check adequate funds prior to issuing cheques. RFO challenge charges where errors made by bank.	Existing procedure adequate.
	Loss through theft or dishonesty.	L	Cash handling is not encouraged but where cash received - banked within 7 days.	Existing procedure adequate.
Reserves - General	Adequacy.	L	Consider at Budget setting.	Existing procedure adequate.
	Adequacy.	L	Consider at Budget and review of final accounts.	Existing procedure adequate.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Reporting and auditing	Information communication.	L	A monitoring statement is produced regularly before each Council meeting and approved at the meeting. This statement includes bank reconciliation and budget update.	Existing procedure adequate.
	Compliance.	L	An independent internal auditor has been appointed. Annual reports detailing compliance with audit regulations are presented to Council.	Existing procedure adequate.
	Transparency Code.	L	Financial information published by RFO on Parish Council controlled website.	Review requirement to comply annually.
Direct costs & overhead expenses	Goods not supplied but billed.	L	Procurement undertaken in accordance with best practice guidance. RFO to follow up on all orders.	Existing procedure adequate. Review Financial Regulations 2025.
	Invoice incorrectly calculated or recorded.	L	RFO to check arithmetic on all invoices and perform bank reconciliations on regular basis.	Existing procedure adequate.
	Cheque payable incorrect (excessive or to wrong party).	L	Signatories initial Stub and Voucher to confirm accuracy.	Existing procedure adequate.
Salaries, pensions and associated costs.	Salary paid incorrectly.	M	Check salary to Minute, check hours and rate to contract. Salary analysis is detailed on the payment vouchers issued.	Existing procedure adequate.
	Wrong deduction of NI and Tax.	M	NI and Tax deductions are calculated using the HMRC PAYE RTI System which is regularly updated. Check PAYE calculations.	Existing procedure adequate.
	Unpaid Tax and NI contributions to Inland Revenue.	L	Payments are made to HMRC by cheque and detailed in the financial statements presented to Council.	Existing procedure adequate.
Employees.	Loss of clerk.	L	Hours, health, stress, training, long term sick, early departure - risk monitored and managed as appropriate.	Existing procedure adequate. Review annually.
	Fraud by employee.	L	Fidelity Guarantee value reviewed annually and insurance cover arranged.	Existing procedure adequate.
	Actions taken by staff.	L	Relevant training, resources and access to professional advice made available to Clerk.	Existing procedure adequate.
VAT	VAT analysis.	L	All items analysed in cash book. Analysis presented to Council at each meeting.	Existing procedure adequate.
	Claimed within time limits.	L	VAT reclaim submitted annually at year end.	Existing procedure adequate.
Legal powers	Illegal activity or payments.	M	All activity and payments within the powers of the Parish Council to be resolved and minuted at Parish Council Meetings. Relevant procedures set out in Standing Orders and Financial Regulations.	Existing procedure adequate. Review Standing Orders and Financial Regulations 2025.

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Subject	Risk(s) Identified	H/M/L	Management/Control of Risk	Review/Assess/Revise
Supplier (procurement) fraud	Loss through supplier fraud	L	<p>Training for staff to alert them to potential risks of providing sensitive company information, by telephone or other means, especially contract and account information.</p> <p>All supplier detail changes to be verified using contact details held by Parish Council.</p> <p>Periodic review of supplier accounts to remove any dormant accounts.</p> <p>Periodic review of supplier address and financial health details with Companies House.</p> <p>Review insurance provision.</p>	<p>Review training needs 2025.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Existing procedure adequate.</p> <p>Review 2025.</p>

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APPENDIX E

Revised budget 2024/25 and draft budget 2025/26

		Projected 24/25 & Budget 2025/26	Variations 24/25	Balance as at 12/12/24
Clerk's Salary				
2024/25	Salary (Jan 25 - Mar 25)	3,816	730	
		3,816	730	4,546
2025/26				
	Basic salary	15,678		
	Contingency for Performance & Pay Review	395		
	Contingency for NJC Salary Award	858		
		16,931		
National Insurance (Employer)				
2024/25	3 months (Jan 25 - Mar 25)	223	-361	
		223	-361	-138
2025/26				
	Based on basic salary	1,655		
		1,655		
Pension Provision (Employer)				
2024/25	Based on basic salary	843	-119	
		843	-119	724
2025/26				
	Based on basic salary	3,462		
		3,462		
Allowances (Clerk)				
2024/25	Use of home as Office	78	0	
	Use of computer equipment	13	0	
	Travelling	197	0	
	Broadband & Telephone Service	60	0	
		348	0	348
2025/26				
	Use of home as Office	384		
	Use of computer equipment	52		
	Travelling	324		
	Broadband & Telephone Service	240		
		1,000		
Chairman/Member Allowances				
2024/25	Chairman's Allowance	0	0	
	Other Member Allowances - Jan 25 - Mar 25	0	0	
		0	0	0
2025/26				
	Chairman's Allowance	0		
	Other Member Allowances	0		
		0		
Administration				
2024/25	Stationery & General Office Supplies	70	0	
	Postages	70	0	
	Computer Consumables	0	-25	
	Contingency	85	0	
		225	-25	200
2025/26				
	Stationery & General Office Supplies	95		
	Postages	70		
	Computer Consumables	100		
	Contingency	85		
		350		

CHELFORD PARISH COUNCIL

		Projected 24/25 & Budget 2025/26	Variations 24/25	Balance as at 12/12/24
Audit Fees				
2024/25	External Audit Fees 2023/24	0	0	
	Internal Audit Fees 2023/24	0	-14	
		0	-14	-14
2025/26				
	External Audit Fees 2024/25	315		
	Internal Audit Fees 2024/25	275		
		590		
Insurance				
2024/25	Premium 2025/26	1,000	0	1,000
2025/26				
	Premium 2026/27	1,000		
Section 137 Donations				
2024/25	RBL Poppy Appeal Contingency	0	0	
		300	0	
		300	0	300
2025/26				
	RBL Poppy Appeal Contingency	70		
		300		
		370		
Grants				
2024/25	Grant provision	2,290	0	
		2,290	0	2,290
2025/26				
	Grant provision	3,000		
		3,000		
Parish Council Newsletters				
2024/25	Printing costs			
	900 x Newsletters (10 issues per year)	245	-51	
	900 x Trades Directory (4 issues per year)	76	-9	
	900 x Useful Information (1 issue per year)	0	-76	
		321	-136	185
2025/26				
	Printing costs			
	900 x Newsletters (10 issues per year)	1,275		
	900 x Newsletters (4 issues per year)	322		
	900 x Useful Information (1 issue per year)	81		
		1,678		
Street Lighting				
2024/25	Electricity charges	75	-28	
	Provision for increase in electricity charges	30	0	
	Repairs	150	0	
		255	-28	227
2025/26				
	Annual Electric	150		
	Provision for increase in electricity charges	30		
	Repairs	200		
		380		
Website				
2024/25	Chelford Parish Council domain	0	0	
	Chelford Parish Council website hosting	20	-1	
	Councillor/Clerk email accounts	14	0	
	Contingency	0	24	
		34	23	57
2025/26				
	Chelford Parish Council domain	20		
	Chelford Parish Council website hosting	60		
	Councillor/Clerk email accounts	42		
	Contingency	24		
		146		

CHELFORD PARISH COUNCIL

Professional Services

2024/25 Provision of professional advice/services
Society of Local Council Clerks - Membership

2025/26 Provision of professional advice/services
Society of Local Council Clerks - Membership

Advertising

2024/25 None

2025/26 Provision

Subscriptions/Affiliation Fees

2024/25 Data Protection Registration
ChALC
Cheshire Community Action
CPRE
Open Spaces Society

2025/26 Data Protection Registration
ChALC
Cheshire Community Action
CPRE

Training

2024/25 Training Provision – Members
Clerk

2025/26 Training Provision - Members
Clerk

Room Hire

2024/25 Ordinary Parish Council Meetings
Annual Parish Meeting
Extra Ordinary Parish Council Meetings
Contingency

2025/26 Ordinary Parish Council Meetings
Annual Parish Meeting
Extra Ordinary Parish Council Meetings

	Projected 24/25 & Budget 2025/26	Variances 24/25	Balance as at 12/12/24
	1,800	0	
	0	50	
	1,800	50	1,850
	1,800		
	355		
	2,155		
	0	100	100
	100		
	40	0	
	0	8	
	0	0	
	0	0	
	0	45	
	40	53	93
	55		
	505		
	50		
	60		
	670		
	350	0	
	75	0	
	425	0	425
	350		
	200		
	550		
	0	0	
	0	5	
	30	0	
	0	30	
	30	35	65
	330		
	30		
	60		
	420		

CHELFORD PARISH COUNCIL

Chelford Activity Park - Maintenance

2024/25	Grass Cutting, Site Maintenance, Litter Bin emptying
	Hedge Cutting
	RoSPA Inspection
	Cableway Inspection
	Tree Safety Inspection
	Maintenance - Trees
	Maintenance - Sports/Recreation facilities
	Contingency

Projected 24/25 & Budget 2025/26	Variances 24/25	Balance as at 12/12/24
575	-399	
0	-1,410	
0	-9	
0	-1,318	
500	0	
0	-250	
1,500	0	
450	0	
3,025	-3,386	-361

2025/26

Grass Cutting, Site Maintenance, Litter Bin emptying
Hedge Cutting
RoSPA Inspection
Cableway Inspection
Tree Safety Inspection
Maintenance - Trees
Maintenance - Sports/Recreation facilities
Contingency

3,800		
300		
270		
1,100		
1,000		
1,000		
1,500		
450		
9,420		

Chelford Village - Maintenance

2024/25	Floral displays
	Planter Watering
	Defibrillators
	Parish Improvement Maintenance

0	320	
263	250	
500	70	
2,000	0	
2,763	640	3,403

2025/26

Floral displays
Planter Watering
Defibrillators
Dog Poo Bag Dispenser Bags
Parish Improvement Maintenance

1,360		
2,015		
600		
60		
2,000		
6,035		

Asset Maintenance

2024/25	Notice Boards
	Bus Shelter
	Telephone Kiosks
	Benches
	Planters
	Height Barrier
	Speed Indicator Devices
	Speed Watch Equipment
	Dog Poo Bag Dispenser Bags
	Contingency

100	50	
150	850	
1,000	0	
300	0	
0	100	
0	600	
0	250	
0	50	
0	-40	
200	0	
1,750	1,860	3,610

CHELFORD PARISH COUNCIL

		Projected 24/25 & Budget 2025/26	Variances 24/25	Balance as at 12/12/24
2025/26	Notice Boards	150		
	Bus Shelter	1,000		
	Telephone Kiosks	1,000		
	Benches	300		
	Planters	100		
	Height Barrier	600		
	Speed Indicator Devices	400		
	Speed Watch Equipment	50		
	Contingency	200		
		3,800		
Asset Purchase				
2024/25	Asset purchase	0	5,000	
	Benches (inc. installation)	6,725	-6,725	
	Dog poo bag dispensers (inc. installation)	953	-953	
	Notice board (inc. installation)	3,256	-3,256	
	Speed indicator devices (inc. installation)	5,945	-5,945	
		16,879	-11,879	5,000
2025/26	Provision	5,000		
		5,000		
Neighbourhood Plan				
2024/25	Plan Review Provision	0	250	
		0	250	250
2025/26	Plan Review Provision	0		
		0		
Community Events				
2024/25	Provision	0	500	
		0	500	500
2025/26	Provision	500		
		500		
Other				
2024/25	Contingency provision	1,000	0	
		1,000	0	1,000
2025/26	Contingency provision	1,000		
		1,000		
	2024/25 Sub Totals	37,367	-11,707	25,660
	2024/25 Income -			
	Newsletter income (Projected Year 3 receipts)		1,625	
	Interest receipts (Apr – Nov 2024)		2,929	
	Interest receipts (Projected: Dec 2024 – Mar 2025)		1,000	
	Insurance claim		5,197	
	2024/25 Expenditure Projection and Savings Totals	37,367	-956	
	2025/26 Draft Budget Expenditure Total	60,212		
	Less savings 2024/25	0		
	Less Newsletter income (Year 4 projected receipts)	-1,625		
	Less funds from balances	-5,000		
	Gross Council Tax Requirement 2025/26	53,587		

CHELFORD PARISH COUNCIL

Analysis of funds

01/04/24	Balance brought forward	119,404.95	
	Plus receipts (actual)	63,385.36	
	Less payments (actual)	-31,976.01	
	Plus receipts (projected)	3,012.27	
	Less payments (projected)	<u>-37,367.00</u>	
			116,459.57
	Less Earmarked Reserves:		
	Democratic Services Fund	-5,000.00	
	Mere Court Improvements (G)	-345.52	
	MUGA Maintenance (PPT) (G)	-1,000.00	
	Neighbourhood Plan (PC)	-1,222.95	
	Tree Maintenance Fund	-3,000.00	
	Chelford Activity Park Refurbishment	-10,000.00	
	Chelford Activity Park Boundary	-5,000.00	
	Asset Refurbishment Fund	-8,000.00	
	Telephone Kiosk (Insurance)	-2,745.00	
	Highway safety projects	-10,000.00	
	Community Project Fund (Comp)	<u>-18,132.57</u>	
			-64,446.04
31/03/25	General funds carried forward		<u><u>52,013.53</u></u>

Tax Base 2025/26 (Band D) and Precept impact on Property Bands							
2024/25				2025/26			
Band	Ratio	Tax Base	£	Band	Ratio	Tax Base	£
A	6/9		40.45	A	6/9		43.13
B	7/9		47.19	B	7/9		50.32
C	8/9		53.94	C	8/9		57.51
D	9/9	839.66	60.68	D	9/9	828.26	64.70
E	11/9		74.16	E	11/9		79.08
F	13/9		87.65	F	13/9		93.45
G	15/9		101.13	G	15/9		107.83
H	18/9		121.36	H	18/9		129.40
	Precept	£50,949			Precept	£53,587	

CHELFORD PARISH COUNCIL

APPENDIX F

Review and updates relating to projects identified by Parish Council

Pre-2023/24 (brought forward):

1. Ensure walking provision is considered when strategic plans for Green Spaces are developed.
UPDATE: Formal pathway included in refurbishment of Mere Court Park (2020).
Formal pathway included within Chelford Activity Park refurbishment plan.
ACTION: Continue to pursue the development of a pathway at Chelford Activity Park as part of phase 2 refurbishment work.
2. Consider inclusion of fitness trail when preparing plans for the refurbishment of Chelford Activity Park.
UPDATE: Fitness trail included in refurbishment plan for Chelford Activity Park.
ACTION: Continue to pursue the development of a fitness trail at Chelford Activity Park as part of phase 2 refurbishment work.
3. Consider provision of additional benches within Green Spaces.
UPDATE: Picnic benches to be installed at Mere Court Park (date unknown). New benches included within Chelford Activity Park refurbishment plan. Additional benches (4) installed in residential estate.
ACTION: Monitor progress to install picnic benches at Mere Court Park.
Continue to pursue the inclusion of seating provision at Chelford Activity Park as part of phase 2 refurbishment work.
4. Repair and refurbish brick bus passenger shelter at Knutsford Road
UPDATE: Initial maintenance work ordered and due for completion in near future.
ACTION: Monitor completion of initial maintenance work. Undertake detailed survey to identify any repairs required to the shelter and consider options to improve the appearance and amenity of the shelter.
5. Renovate and re-purpose red telephone kiosk at Chelford Roundabout.
UPDATE: Quotations being sought for renovation work.
ACTION: Consider costs of renovation work and possible future uses for the kiosk.
6. Replace and re-purpose red telephone kiosk at Knutsford Road.
UPDATE: Replacement kiosk being sourced together with quotations and permissions for installation.
ACTION: Consider costs of kiosk replacement and possible future uses for the kiosk.

2023/24:

1. Review of floral displays (content)
UPDATE: Floral displays contract reviewed 2024.
ACTION: Review contract in readiness for next routine renewal.
2. Review of floral displays (provision of additional displays)
UPDATE: Initial suggestions for locations discussed.
ACTION: Consideration to be given to viability and sustainability of possible additional floral display locations.
3. Identification and review of problematic areas for dog poo
UPDATE: Dog poo bag dispensers installed at four locations.
ACTION: Undertake period of monitoring to identify usage and impact.

CHELFORD PARISH COUNCIL

4. Support The Hub in carrying out work to make the venue more useable for whole community
UPDATE: [Note: The Hub is not within the management of the Parish Council.]
Funding opportunities for energy efficiency projects and digital connectivity projects brought to the attention of The Hub. Grant of £710 provided for replacement shed.
ACTION: Continue to forward relevant funding opportunities to The Hub and to respond to requests for support as required.
5. Support Friends of Chelford Station Group to recruit more volunteers to help maintain the green space around the station
UPDATE: Friends of Chelford Station Group invited to submit articles to the newsletter to encourage residents to join the group. Parish Council has supported work by providing floral displays for the southbound platform and annual hedge cutting services.
ACTION: Continue to provide floral displays and hedge cutting support.
6. Consider holding an event to address vegetation overhanging footways and encourage a sense of collective community responsibility
UPDATE: Article included within the newsletter reminding residents to ensure their boundary hedges and other vegetation are not obstructing the footways.
ACTION: Consider the viability of the suggested event if still required.
7. Consider supporting the 20s Plenty campaign
UPDATE: 20s Plenty campaign continue to lobby nationally for reduced speed limits. Parish Councils are invited to consider whether there is local support for a scheme in their local area.
ACTION: Consider inviting a representative of the campaign to speak to the Parish Council and/or a public meeting.
8. Consider options for reviewing accessibility of public rights of way within Parish
UPDATE: [Note: Public Rights of Way are the shared responsibility of landowners and Cheshire East Council (as the Highway Authority).] Chelford FP1 included within the annual strimming schedule (770m). Chelford FP5 included within the annual strimming schedule (370m).
ACTION: Report public rights of way issues to Cheshire East Council when received. Public rights of way information to be added to the Parish Council website.
9. Consider holding litter picking events throughout the year
UPDATE: Previously planned event abandoned due to leader of initiative resigning. Small, informal litter picking activities carried out by volunteers.
ACTION: Review whether there are significant litter issues requiring addressing.
10. Raise awareness of Neighbourhood Watch schemes
UPDATE: Information relating to Neighbourhood Watch included within newsletter. Four localised Neighbourhood Watch groups listed within the scheme (Dixon Drive, Knutsford Road, Broomfield Close, Burnt Acre).
ACTION: Consider including reminder information in future newsletter.
11. Explore ways to engage with residents
UPDATE: Parish Council newsletter article endeavours, where appropriate, to include details of consultations on issues which may affect or be of interest to residents. Consultations, invitations to meetings and other information published on the Parish Council website and Facebook page. Residents are invited to attend Parish Council meetings. A new notice board at Dixon Drive provides a further information point within the community. List of Parish Councillors is displayed on notice boards.

CHELFORD PARISH COUNCIL

ACTION: Review delivery style and content of the Annual Parish Meeting to provide greater interaction and encourage attendance. Extend engagement opportunities on Parish Council website to seek local views.

12. Consider entering Britain in Bloom competition
UPDATE: Information relating to competition discussed by Parish Council. Consideration given to the non-competitive scheme 'It's Your Neighbourhood'. Article in the newsletter invited residents to express interest in participating in the scheme – only one expression of interest received.
ACTION: To consider viability of pursuing the suggestion.
13. Consider creating a welcome pack for new residents with lists of local trades, latest newsletter and perhaps vouchers from local businesses to encourage people to support local shops
UPDATE: Discussed by Parish Council, however, it was considered that the regular newsletter may supersede the 'welcome pack'. Challenges identified regarding effective administration of such a scheme given the increasing number of properties within the Parish and the lack of a comprehensive method to minimise 'missing' new residents.
ACTION: No further action at this time.
14. Management of unmown areas at Mere Court Park
UPDATE: Cheshire East Council advise that the area acts as a buffer between the open space and neighbouring properties. The area is cut back every few years to prevent it encroaching into the open space. There will be no nettle or bramble control other than strimming back to keep them from the edge of the footpath.
ACTION: Monitor and report issues as they arise.
15. New notice board at Dixon Drive (near to Galloway Grange)
UPDATE: Notice board has been ordered and is due to be installed imminently.
ACTION: Confirm installation of notice board.

APPENDIX G

Updates relating to reported highway matters

1. Damaged chevron sign at Chelford Roundabout
UPDATE: Update from Cheshire East Council: Latest communication regarding the damaged chevron at Chelford Roundabout has been logged as a formal complaint. The Stage 1 complaint has been passed to the Highways team to look into.
(Response expected by 17/12/24)
2. Overgrown hedge at Knutsford Road
UPDATE: Awaiting response from resident regarding trimming works.
3. Overgrown footway along Alderley Road
UPDATE: Cheshire East Council advises that this location is included in the routine maintenance programme.
4. Request for low level lighting at Dixon Drive
UPDATE: Awaiting response.
5. Pothole at Oak Road (near junction with Knutsford Road)
UPDATE: Cheshire East Council has assessed the report and arranged to carry out a repair as soon as possible.

CHELFORD PARISH COUNCIL

6. Signs obscured by foliage
['Chelford Village Hall' sign at Knutsford Road; speed limit sign on Chelford Road; roundabout sign on Holmes Chapel Road; junction sign on Holmes Chapel Road]
UPDATE: Awaiting assessment.
7. Damaged bollard at Peover Lane (near junction with roundabout)
UPDATE: A job has been raised and scheduled to be carried out by Cheshire East Highways.

APPENDIX H

Highway Priorities 2023/24

Immediate priorities:

1. Review of zebra crossing at Knutsford Road
UPDATE: No update.
ACTION: Continue to log incidents at the crossing and lobby for crossing improvements. Continue to lobby for improved lighting at the crossing to increase the visibility of pedestrians.
2. Review of yellow lines at junction of Oak Road and Knutsford Road
UPDATE: Response from Cheshire East Council: Cheshire Constabulary data shows that over the last five years there has been one reported injury collision at this location. The data does not include damage-only collisions or near misses. The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes.
ACTION: Continue to log incidents at this location. Continue to lobby for action in order to reduce the number of 'near-miss' incidents at the junction and reduce the impact on traffic flow along Knutsford Road and Oak Road.

High priority issues:

3. Review of options to tackle speeding issues within the Parish
UPDATE: Provision of two new SIDs along Knutsford Road being progressed. Community speed watch now resumed. Potential for average speed cameras to be assessed when initial pilot scheme at Plumley has been completed.
ACTION: Continue to pursue provision of two new SIDs. Community speed watch to continue. No further action at this time in respect of average speed cameras.
4. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access
UPDATE: Issue logged with Cheshire East Council for attention. Issue referred to Cheshire East Council Walking Champion for attention. Access to footway much improved following removal of debris and overgrown vegetation.
ACTION: No further action at this time.
5. Siding out of footways along Knutsford Road
UPDATE: Issue logged with Cheshire East Council for attention. Siding out work completed along Knutsford Road from junction with Station Road to Chelford Parish Hall by Chelford Edging Group.
ACTION: Awaiting update from Borough Councillor Harrison regarding remainder of footway.
6. Review of gullies and drainage issues
UPDATE: Gully emptying data being analysed and correlated to any current flooding issues. Drainage issue at Peover Lane addressed (early October, 2024).
ACTION: Continue to monitor flooding issues and report as necessary.

CHELFORD PARISH COUNCIL

7. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))

UPDATE: Knutsford Road: Road Safety Team reviewing impact of commercial businesses on parking issues.

Elmstead Road: The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes. Where parked vehicles are causing an obstruction or preventing egress from properties they can be reported to the police. Where parking restrictions exist, enforcement is undertaken by the Cheshire East Council parking services team.

ACTION: No further action at this time.

Other highway priorities to be pursued:

8. Re-instatement of worn yellow lines on Dixon Drive

UPDATE: Cheshire East Council has assessed the issue and added it to the improvement programme for repair over the longer term. This means that it is unlikely that any improvement work will take place during the current financial year.

ACTION: Continue to press for re-instatement work to be carried out. Councillor B. Brindley to raise issue during meeting with representative from David Wilson Homes.

9. Review of street lighting provision within the Parish (particularly along Knutsford Road)

UPDATE: Existing defective columns reported to Cheshire East Council for attention: street light out at Knutsford Road, to the east of junction with Dixon Drive has been fixed.

Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits are awaiting repair (Repairs have been delayed due to safety concerns and the loss of electricity supply to the columns.).

ACTION: Monitor repair work and re-report where further defects occur.

10. Installation of village gateways

UPDATE: Cheshire East Council plans to refresh the slow markings through the village, install some dragon's teeth lining at the start of the speed limit change into the village and also install a 30mph roundel at the speed limit change, however, the proposed gateway signs do not fall within the scope of items for which Ward Member budgets can be spent. These, therefore, are not being completed as part of the above work.

ACTION: Awaiting start date for the lining work.

11. Removal of redundant signage

UPDATE: David Wilson Homes has apologised for the oversight in leaving the signage in place and is making arrangements for the signs to be removed. National Garden Scheme apologised for signs not being removed and is making relevant individuals aware of need to remove signage following events. Awaiting response from Pear Tree Barns developer.

ACTION: Report redundant signage to Cheshire East Council as required.

12. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)

UPDATE: No update.

ACTION: Continue to press for improvements to the bollards and for signage to alert motorists for need for access for emergency vehicles.

13. Enforcement of hedge/shrub/tree cutting adjacent to footways

UPDATE: Individual issues reported to Cheshire East Council as required.

ACTION: Report issues as required.

CHELFORD PARISH COUNCIL

14. Installation of rumble strips

UPDATE: No update.

ACTION: Parish Council to consider possible locations and desirability of rumble strips.

APPENDIX I

Crewe to Manchester Community Rail Partnership meeting (14/11/24)

- The 'View Through a Train Window' art project on the Edgeley Approach to Stockport Station has been installed. This is also being supported by a booklet.
- The Learn Live: Rail Safe Friendly programme has been active since April, 2024. Many schools in the Northern area have been involved in the scheme.
- Two replacement engines have been purchased for the educational train set. The Community Rail Partnership will be looking at how to use the train set to engage with schools and groups.
- Friends of Station Groups are able to access funding from the Community Rail Partnership to support improvements, projects and activities.
- Judging for the Cheshire Best Kept Station awards has been completed and the awards ceremony is due to take place in early 2025.
- Chelford Station has been identified within the 'Activity Plan' as requiring new notice boards to display up to date local and lone information for the benefit of rail users, station visitors and the local area. [Update requested on progress to complete]
- Community Rail Partnership keen to promote railway stations as gateways to new places and new experiences. Efforts are being made to promote leisure journeys and to work with marketing teams from train operators to align campaigns.
- Arlo's Adventure books are being distributed to primary schools to raise awareness of rail safety. [Order placed for books for Chelford Primary School]
- Funding is likely to be available to support special events to commemorate Railway 200 in 2025.
- The Crewe to Manchester and South East Manchester Community Rail Partnership have received accreditation from the Department for Transport. This is formal recognition from the Department for Transport that a community rail partnership operates to a high standard and that its objectives and activities are supported by Government.

APPENDIX J

Cheshire East Council Town and Parish Council Online Network Meeting (19/11/24)

- Cheshire East Council: Finances
 - Financial statements suggest that there will be a £20m overspend during current financial year.
 - Significant funding shortfalls also expected in future financial years.
 - Efforts being made to seek additional savings, income and efficiencies.
- Cheshire East Council: Target Operating Model
 - A model is being developed setting out what Cheshire East Council does and how delivery is organised.

CHELFORD PARISH COUNCIL

- Cheshire East Council's aspirations are to (i) collaborate and enable success; (ii) innovate with evidence based decisions; and (iii) uphold professionalism and build trust.
- It is planned that the Target Operating Model will be implemented in 2025.
- Town & Parish Council elections
 - Charges will be applied for the administration of all future 'all-out' elections.
 - The last 'all-out' elections cost approximately £1.1m to administer – this covered the cost of electing 82 Cheshire East Councillors and over 1,000 town and parish councillors.
 - Charges will be applied whether or not the election for the parish is contested.
 - No details are available yet as to the likely charges to be applied.
- Joint Strategic Needs Assessment
 - Work is ongoing to review health and wellbeing across Cheshire East so that gaps in support services can be identified and better decision making meet the needs of residents.
 - Health outcomes are influenced by many factors: 30% health behaviours; 40% socioeconomic factors; 20% clinical care and 10% built environment.
 - Detailed information available on the Cheshire East Council website.