

Chelford Parish Council

Notice of Parish Council Meeting

Date: Thursday 9th January, 2025

Time: 7:30p.m.

Venue: The Hub, Elmstead Road, Chelford.

E.M.Maddock

Dr. E. M. Maddock PSLCC, Clerk & Responsible Financial Officer.

Dated 4th January, 2025

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Agenda

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest**
 - (a) To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media account.
- 4. Cheshire East Ward Member: Cllr. A. Harrison**
 - (a) To receive a report on items of interest to the Parish Council.
- 5. Minutes**
 - (a) To approve the Minutes of the Parish Council meeting held 12th December, 2024 as a correct record and approve signing by the Chairman.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2024/25 as at 9th January, 2025 (Appendix A)
 - (b) To note receipts as listed at Appendix B.
 - (c) To approve the payments listed at Appendix C.
- 7. Planning Matters**
 - (a) To receive and consider recent planning decisions issued by Cheshire East Council in respect of development within the Parish and any updates relating to outstanding applications. (Appendix D)
 - (b) To consider the following planning application:
 - i. 24/4781/HOUS: 1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP Proposed two-storey side and single storey rear extension. Alterations to existing access to widen driveway.

Chelford Parish Council

- ii. Any planning applications received following the issue of the agenda may be included for discussion if required.

8. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of the site.
- (b) To receive and consider updates relating to the delivery of the refurbishment work and associated phase one remedial work.

9. Assets and Parish Council projects

- (a) To note that the new notice board has been installed at Dixon Drive.
- (b) To note that a date is still awaited for the installation of the replacement speed indicator post.

10. Highway matters

- (a) To note that the chevron sign at the roundabout is due to be repaired on 16th January, 2025.
- (b) To note that there will be two-way temporary traffic lights on Knutsford Road from 20th - 24th January, 2025 to allow works by Cadent. (Near Chelford Farm Supplies)
- (c) To receive and collate locations of remaining David Wilson Homes signs for removal.
- (d) To receive new highway defects for attention from Members.
- (e) To receive updates, if available, in respect of the following issues:
 - i. Safety concerns relating to the zebra crossing at Knutsford Road.
 - ii. Safety concerns relating to the junction of Oak Road and Knutsford Road.
- (f) To note that a start date is still awaited in respect of the lining works planned for Knutsford Road, including 30 roundels, dragons teeth and SLOW markings.
- (g) To consider locations and designs for possible village gateways.

11. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:
 - i. Cheshire East Council: Notice of future election charges.
[Note: For the all-out elections in 2027, there will be no recharges for uncontested elections. For Chelford Parish Council – if a contested election is required the charge would be £942.20.]
 - ii. Ministry of Housing, Communities and Local Government: Publication of revised National Planning Policy Framework.
[Link to document: <https://assets.publishing.service.gov.uk/media/675abd214cbda57cacd3476e/NPPF-December-2024.pdf>]
 - iii. Cheshire East Council: Budget Engagement for 2025 to 2029.
[Link to information and public survey: https://surveys.cheshireeast.gov.uk/s/Budget_Engagement_2025_To_2029/?utm_medium=email&utm_source=govdelivery] (Closing date: 19/01/25)
 - iv. Cheshire East Council: New interim housing strategy consultation.
[Link to information: https://surveys.cheshireeast.gov.uk/s/HousingStrategy24/?utm_medium=email&utm_source=govdelivery] (Closing date: 25/02/25)
 - v. ChALC: 80th Anniversary of VE Day - 8th May, 2025.
[Link to information: www.VEday80.org.uk]

Chelford Parish Council

12. Community Matters

- (a) To receive a report from the Chelford Ward Policing Team on matters of interest or concern within the Parish.
- (b) To receive an update on community speed watch activities.
- (c) To receive updates relating to the community newsletter.
- (d) To receive and consider updates relating to broadband upgrades with Parish.
- (e) To receive an update from David Wilson Homes.
- (f) To consider possible activities and/or events to support the national celebrations for the 200th anniversary of the railways.
- (g) To consider options relating to the Annual Parish Meeting 2025.

13. Co-option of Parish Councillors

- (a) To note the outcome of the recent formal vacancy notice that no election is required and that the vacancy can be filled by co-option.
- (b) To consider the co-option of new parish councillors (3).

14. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

15. Dates of next meetings: To note dates of meetings for the remainder of the civic year.

- (a) Thursday 13th February, 2025 at 7:30p.m. at The Hub.
- (b) Thursday 13th March, 2025 at 7:30p.m. at The Hub.
- (c) Thursday 10th April, 2025 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

16. Matters for consideration including those transferred from above items (as required)

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 4th January, 2025

Chelford Parish Council

APPENDIX A

Financial Statement – 2024/25 as at 9 th January, 2025					
Actual 2023/24 £	Details	2024/25 Budget £	Actual to Dec. 24 £	Agenda Jan. 25 £	Budget Balance £
	Receipts				
47,498.00	Precept	50,949.00	50,949.00		0.00
0.00	Balances	3,000.00	0.00		0.00
2,971.19	Investment interest	0.00	2,929.65		0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	5,196.92		0.00
1,651.75	Newsletter advertising	1,675.00	1,050.00	125.00	0.00
0.00	Unpresented cheque (2023/24)	0.00	1,250.00		0.00
2,698.09	VAT refund		2,009.79		2,013.62
54,819.03	Total receipts	55,624.00	63,385.36	125.00	2,013.62
	Payments				
13,797.21	Salary (Clerk)	15,994.00	11,447.91	1,271.99	3,274.10
689.07	National Insurance (Employer)	530.00	668.58	74.29	-212.87
3,049.16	Pension contributions (Employer)	3,254.00	2,529.96	281.11	442.93
815.26	Allowances (Clerk)	930.00	581.64	70.13	278.23
139.19	Administration	300.00	99.16		200.84
0.00	Chairman/Member allowances	0.00	0.00		0.00
435.00	Audit fees (internal & external)	565.00	579.00		-14.00
629.44	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	70.00		300.00
200.00	Grants	3,000.00	710.00		2,290.00
1,539.15	Newsletter	1,467.00	1,282.12		184.88
98.14	Street lighting	330.00	103.29		226.71
64.98	Website	126.00	69.00	8.50	48.50
1,986.00	Professional services	2,143.00	293.00		1,850.00
0.00	Advertising	100.00	0.00		100.00
574.25	Subscriptions/affiliation fees	695.00	601.72	35.00	58.28
347.50	Room hire	420.00	355.00		65.00
270.00	Training	550.00	125.00		425.00
4,348.42	Chelford Activity Park maintenance	7,175.00	7,535.96		-360.96
2,619.50	Chelford Village maintenance	6,100.00	2,697.50		3,402.50
2,015.06	Assets – purchase	5,000.00	0.00		5,000.00
815.00	Assets – maintenance	3,825.00	213.15		3,611.85
499.88	Community Events	500.00	0.00		500.00
0.00	Neighbourhood Plan	250.00	0.00		250.00
64.62	Contingency	1,000.00	0.00		1,000.00
2,009.79	VAT		2,011.92	1.70	
37,076.62	Total payments	55,624.00	31,973.91	1,742.72	23,920.99

Cash/Bank reconciliation	01/04/24	12/12/24	09/01/25	31/03/25
Balance B/Fwd	119,404.95	119,404.95	150,816.40	149,198.68
Add total receipts	55,624.00	63,385.36	125.00	2,013.62
Less total payments	55,624.00	31,973.91	1,742.72	23,920.99
Balance C/Fwd	119,404.95	150,816.40	149,198.68	127,291.31
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/24	12/12/24	09/01/25	31/03/25
General funds	46,822.19	80,628.08	79,010.36	57,102.99
Earmarked reserves	72,582.76	70,188.32	70,188.32	70,188.32
	119,404.95	150,816.40	149,198.68	127,291.31

Chelford Parish Council

Cash/Bank Reconciliation as at 9th January, 2025

Cash

Balance brought forward 01/04/24	
Current Account	5,333.82
Business Reserve Account	2,177.90
Liquidity Manager Account	30,293.00
Skipton Building Society	81,600.23
	<u>119,404.95</u>
Plus receipts	63,510.36
Less payments	33,716.63
Balance carried forward 09/01/25	<u>149,198.68</u>

Bank (NatWest)

Business Reserve Account	24,427.66		04/12/24
Add receipts/transfer since above statement			
	<u>0.00</u>	0.00	
Less unrepresented cheques			
	<u>0.00</u>	<u>0.00</u>	
		24,427.66	09/01/25
Current Account	16,597.37		05/12/24
Add receipts/transfer since above statement			
	<u>125.00</u>	125.00	
Less unrepresented cheques			
Approved	-2,752.46		
For approval	-1,742.72		
Less payments already issued	<u>0.00</u>		
		<u>-4,495.18</u>	
		12,227.19	09/01/25
Liquidity Manager Account	30,943.60		29/11/24
Add receipts/transfer since above statement			
	<u>0.00</u>	0.00	
Less unrepresented cheques			
	<u>0.00</u>	<u>0.00</u>	
		30,943.60	09/01/25
Skipton Building Society			
Community Saver Account	81,600.23		01/04/24
Add receipts/transfer since above statement			
	<u>0.00</u>	0.00	
Less unrepresented cheques			
	<u>0.00</u>	<u>0.00</u>	
		81,600.23	09/01/25
Total bank balances 09/01/25		<u>149,198.68</u>	

Chelford Parish Council

APPENDIX B

Receipts

Patron G	£100.00	Newsletter Advertising Fee 2024/25
Trader N	£25.00	Trades Directory Fee 2024/25

APPENDIX C

Payments for approval

Cheque No 001645	E. M. Maddock	£1,209.10	Salary and allowances: Jan. 2025
Cheque No 001646	H.M. Revenue & Customs	£137.35	PAYE payments
Direct Debit	Information Commissioner's Office	£35.00	Data Protection Fee 2025
Direct Debit	1&1 IONOS	£4.20	Email accounts: Dec. 2024
Direct Debit	1&1 IONOS	£6.00	Web hosting: Dec. 24 – Jan. 2025
Standing Order	Cheshire Pension Fund	£351.07	Pension contributions: Jan. 2025

APPENDIX D

(a) Recent planning decisions

24/4426/PRIOR-1A	11 Chillingham Close, Chelford. SK11 9FZ Prior notification for single storey extension to the rear of the property. DECISION STATUS – Withdrawn (06/12/24)
------------------	---

(b) Outstanding planning applications

23/1921M	New Croft, Peover Lane, Chelford. SK11 9AJ Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities. DECISION STATUS – Undecided – Under appeal
----------	--