

Chelford Parish Council

Notice of Parish Council Meeting

Date: Thursday 14th November, 2024

Time: 7:30p.m.

Venue: The Hub, Elmstead Road, Chelford.

E.M.Maddock

Dr. E. M. Maddock PSLCC, Clerk & Responsible Financial Officer.

Dated 9th November, 2024

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Agenda

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest**
 - (a) To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media account.
- 4. Reports from external meetings**
 - (a) To receive reports from the following meetings:
 - i. Cheshire East Council Town and Parish Council Online Network Meeting (17/09/24). Topic: CEC Transformation Plan.
 - ii. ChALC Annual Meeting (17/10/24) (Debated motions at Appendix A)
 - iii. Manchester Airport Town and Parish Council Forum (30/10/24).
- 5. Cheshire East Ward Member: Cllr. A. Harrison**
 - (a) To receive a report on items of interest to the Parish Council.
- 6. Minutes**
 - (a) To approve the Minutes of the Parish Council meeting held 12th September, 2024 as a correct record and approve signing by the Chairman.
 - (b) To record that the meeting scheduled for 10th October, 2024 was cancelled due to be inquorate.
- 7. Finance**
 - (a) To receive and consider the Financial Statement 2024/25 as at 14th November, 2024. (Appendix B)
 - (b) To note receipts as listed at Appendix C.

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- (c) To approve the payments listed at Appendix D.
- (d) To confirm approval for the transfer of £10,000 from the current account to the business reserve account.
- (e) To receive the external audit report 2023/24 which states, “On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”
[Copy of document available at:
<https://chelfordparishcouncil.org.uk/wp-content/uploads/2024/09/CH0045-S3.pdf>]
- (f) To adopt the new model Financial Regulations.
[Link to document:
<https://chelfordparishcouncil.org.uk/wp-content/uploads/2024/10/Chelford-Parish-Council-Financial-Regulations-Oct-2024.pdf>]
- (g) To review receipts and payments relating to the Chelford Community Newsletter and determine Patron and Trader fees for the 2024/25 newsletter period. (Appendix E)

8. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council in respect of development within the Parish. (Appendix F)
- (b) To consider the following planning application:
 - i. 23/1921M: Land to the south of Peover Lane, Chelford. SK11 9AJ
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.
[Note: Amended application]
 - ii. Any planning applications received following the issue of the agenda may be included for discussion if required.

9. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of the site.
- (b) To receive an update relating to the repair and inspection of the cableway.
- (c) To receive and consider updates relating to the delivery of the refurbishment work and associated phase one remedial work.

10. Assets and Parish Council projects

- (a) To receive and consider updates relating to the replacement of speed indicator devices.
- (b) To receive and consider updates relating to the installation of the street furniture (four benches, four dog poo bag dispensers and one notice board).
- (c) To receive updates relating to maintenance of the notice board at Station Road, bus passenger shelter at Knutsford Road and BMX track at Chelford Activity Park.
- (d) To receive updates relating to ongoing Parish Council projects. (Appendix G)

11. Highway matters

- (a) To receive updates relating to reported highway defects. (Appendix H)
- (b) To receive new highway defects for attention from Members.
- (c) To receive updates relating to identified highway priorities. (Appendix I)
- (d) To receive and consider updates relating to the draft design for proposed village gateways.

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- (e) To receive and consider, if available, updates from Cheshire East Council relating to verge cutting within the Parish.
- (f) To consider and collate information relating to the impact of cycling/running events taking place within/near to the Parish.

12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:
 - i. David Wilson Homes: Opportunity to provide feedback on local experiences during the development of Galloway Grange.
 - ii. The Local Government Boundary Commission for England: To receive and consider the draft proposals for revised electoral wards for Cheshire East Council as set out in the consultation documents and determine any response to the consultation as appropriate.
[Link to information: <https://www.lgbce.org.uk/all-reviews/cheshire-east>]
 - iii. Ministry of Housing, Communities and Local Government: Consultation on enabling remote attendance and proxy voting at local authority meetings.
[Link to information: <https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings>]
 - iv. Cheshire East Council: Garden waste scheme subscriptions now open for the 2025 collection period.
[Link to information: https://www.cheshireeast.gov.uk/waste_and_recycling/bins/garden-waste-recycling-scheme/overview.aspx]
 - v. Cheshire East Council: Update regarding new planning portal system.
[Link to information: <https://chelfordparishcouncil.org.uk/cheshire-east-council-planning-service-update-07-11-24/>]
 - vi. Manchester Airport: Community Flyer (newsletter).
[Link to information: <https://chelfordparishcouncil.org.uk/manchester-airport-newsletter/>]
 - vii. Northern Rail: Update regarding Advance Purchase tickets.
[Link to information: <https://chelfordparishcouncil.org.uk/northern-rail-update-regarding-advance-purchase-tickets/>]
 - viii. Cheshire East Council: Launch of the 16-19 bus saver card.
[Link to information: <https://chelfordparishcouncil.org.uk/cheshire-east-council-the-16-19-bus-saver-card/>]
 - ix. Cheshire East Council: Invitation to the Town and Parish Council Network Meeting (online, 19th November, 2024 at 6:00p.m.)
[Topics: (1) Getting to know the Joint Strategic Needs Assessment (JSNA) and Pharmaceutical Needs Assessment; (2) Cheshire East Council Budget Consultation: an update on the Medium Term Financial Strategy (MTFS) and Finance, the current position, where we are up to.]
 - x. Cheshire Fire and Rescue Service: Annual Report 2023-2024.
[Link to information: <https://www.cheshirefire.gov.uk/your-service/key-information/annual-report/>]

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13. Community Matters

- (a) To receive a report from the Chelford Ward Policing Team on matters of interest or concern within the Parish.
- (b) To receive an update on community speed watch activities.
- (c) To confirm approval for the content of newsletter editions 20 and 21.
- (d) To receive and consider updates relating to broadband upgrades with Parish.
- (e) To receive and consider updates from Esther McVey MP relating to issues raised at the Chelford Annual Parish Meeting in May 2024. (Appendix J)

14. Co-option of Parish Councillors

- (a) To consider the co-option of new parish councillors (2).

15. Matters for inclusion on next/future meeting agenda

- (a) Review of Parish Council policies (part).
- (b) Review of subscriptions to other bodies, insurance and earmarked reserves.
- (c) Motion relating to the effectiveness and quality of Cheshire East Council monitoring of output from contracts and contractors.
- (d) Update regarding the transfer of the custodian trusteeship of Chelford Parish Hall.

16. Dates of next meetings: To review the dates of meetings for the remainder of the civic year.

- (a) Thursday 12th December, 2024 at 7:30p.m. at The Hub.
- (b) Thursday 9th January, 2025 at 7:30p.m. at The Hub.
- (c) Thursday 13th February, 2025 at 7:30p.m. at The Hub.
- (d) Thursday 13th March, 2025 at 7:30p.m. at The Hub.
- (e) Thursday 10th April, 2025 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

17. Matters for consideration including those transferred from above items (as required)

- (a) Clerk & Responsible Financial Officer – Matters relating to employment.

E.M.Maddock

Dr. E. M. Maddock PSLCC,

Clerk & Responsible Financial Officer.

Dated 9th November, 2024

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APPENDIX A

ChALC Annual Meeting 2024: Motions

1) Alsager – Section 106 Monies

Alsager Town Council asks ChALC to liaise with Cheshire East to formulise a process to release the Section 106 funds into the communities within a set time frame. This is due to dates being close to or passed by and as time moves forward the monies can bring less benefit due to inflation.

2) Tiverton and Tilstone Fearnall Parish Council – Communication Issues

Write to Cheshire West and Chester Council to request that they vastly improve the standard of communication between themselves and Parish Councils

3) Knutsford Town Council (1) - NALC to lobby for an amendment of s211 of the Town and County Planning Act 1990

Pass a motion to the NALC Policy Committee calling on NALC to lobby for an amendment to the Town and Country Planning Act 1990 to enable planning authorities to require the replanting of trees proposed for felling within a Conservation Area which, whilst it would not be expedient to protect the tree through a Tree Preservation Order, it is considered by the planning authority that replanting a tree would be in the interests of preserving the amenity of the Conservation Area.

Such an amendment could be:

To insert into Section 213(1) of the Act:

(c) or is removed, uprooted or destroyed in accordance subsection (7) of section 211 but the authority considers it would be in the interests of the amenity of the Conservation Area for the tree to be replaced

4) Knutsford Town Council (2) - Lobby for Cheshire East Council to proactively provide information on licensing applications

On behalf of Town and Parish Councils in the borough, call on Cheshire East Council to:

- Upload licensing applications in full to the CEC website so that those wishing to submit comments can do so with all the relevant information.
- Issue a weekly notification of registered applications to town and parish councils across the borough, with links to the full applications.

5) Willaston Parish Council - To allow a Parish Council to style itself as a Local Council if it so resolves

To lobby the National Association of Local Councils and the Ministry of Housing, Communities and Local Government for an amendment to the Local Government Act 1972 to allow a Parish Council to style itself as a Local Council if it so resolves.

Points arising from the meeting:

- All the above motions were approved by the meeting. (Motion 2 to be extended to all principal authorities in Cheshire.)
- The meeting approved to increase affiliation fees by 1p per elector for 2025/26.

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APPENDIX B

Financial Statement – 2024/25 as at 14 th November, 2024					
Actual 2023/24 £	Details	2024/25 Budget £	Actual to Sep. 24 £	Agenda Nov. 24 £	Budget Balance £
	Receipts				
47,498.00	Precept	50,949.00	25,474.50	25,474.50	0.00
0.00	Balances	3,000.00	0.00		0.00
2,971.19	Investment interest	0.00	1,412.78	855.19	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00		0.00
1,651.75	Newsletter advertising	1,675.00	112.50	12.50	0.00
0.00	Unpresented cheque (2023/24)	0.00	1,250.00		0.00
2,698.09	VAT refund		2,009.79		1,704.83
54,819.03	Total receipts	55,624.00	30,259.57	26,342.19	1,704.83
	Payments				
13,797.21	Salary (Clerk)	15,994.00	7,361.64	2,453.88	6,178.48
689.07	National Insurance (Employer)	530.00	408.42	136.14	-14.56
3,049.16	Pension contributions (Employer)	3,254.00	1,626.90	542.30	1,084.80
815.26	Allowances (Clerk)	930.00	374.34	144.86	410.80
139.19	Administration	300.00	0.00		300.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
435.00	Audit fees (internal & external)	565.00	264.00	315.00	-14.00
629.44	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	0.00	70.00	300.00
200.00	Grants	3,000.00	0.00	710.00	2,290.00
1,539.15	Newsletter	1,467.00	565.43	396.16	505.41
98.14	Street lighting	330.00	72.57	30.72	226.71
64.98	Website	126.00	47.00	17.00	62.00
1,986.00	Professional services	2,143.00	293.00		1,850.00
0.00	Advertising	100.00	0.00		100.00
574.25	Subscriptions/affiliation fees	695.00	551.72	50.00	93.28
347.50	Room hire	420.00	330.00		90.00
270.00	Training	550.00	125.00		425.00
4,348.42	Chelford Activity Park maintenance	7,175.00	3,910.32	2,257.50	1,007.18
2,619.50	Chelford Village maintenance	6,100.00	1,670.00	1,027.50	3,402.50
2,015.06	Assets – purchase	5,000.00	0.00		5,000.00
815.00	Assets – maintenance	3,825.00	0.00	150.00	3,675.00
499.88	Community Events	500.00	0.00		500.00
0.00	Neighbourhood Plan	250.00	0.00		250.00
64.62	Contingency	1,000.00	0.00		1,000.00
2,009.79	VAT		949.89	754.94	
37,076.62	Total payments	55,624.00	18,550.23	9,056.00	29,722.60

Cash/Bank reconciliation	01/04/24	12/09/24	14/11/24	31/03/25
Balance B/Fwd	119,404.95	119,404.95	131,114.29	148,400.48
Add total receipts	55,624.00	30,259.57	26,342.19	1,704.83
Less total payments	55,624.00	18,550.23	9,056.00	29,722.60
Balance C/Fwd	119,404.95	131,114.29	148,400.48	120,382.71
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/24	12/09/24	14/11/24	31/03/25
General funds	46,822.19	58,531.53	78,212.16	50,194.39
Earmarked reserves	72,582.76	72,582.76	70,188.32	70,188.32
	119,404.95	131,114.29	148,400.48	120,382.71

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Cash/Bank Reconciliation as at 14th November, 2024

Cash

Balance brought forward 01/04/24	
Current Account	5,333.82
Business Reserve Account	2,177.90
Liquidity Manager Account	30,293.00
Skipton Building Society	81,600.23
	<u>119,404.95</u>
Plus receipts	56,601.76
Less payments	27,606.23
Balance carried forward 14/11/24:	<u><u>148,400.48</u></u>

Bank (NatWest)

Business Reserve Account	13,919.23		05/10/24
Add receipts/transfer since above statement			
	<u>10,000.00</u>		
	10,000.00		
Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		23,919.23	14/11/24
Current Account	30,430.67		05/10/24
Add receipts/transfer since above statement			
	<u>-10,000.00</u>		
	-10,000.00		
Less unrepresented cheques			
Approved	0.00		
For approval	-9,056.00		
Less payments already issued	<u>716.00</u>		
	-8,340.00		
		12,090.67	14/11/24
Liquidity Manager Account	30,790.35		05/10/24
Add receipts/transfer since above statement			
	<u>0.00</u>		
	0.00		
Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		30,790.35	14/11/24
Skipton Building Society			
Community Saver Account	81,600.23		01/04/24
Add receipts/transfer since above statement			
	<u>0.00</u>		
	0.00		
Less unrepresented cheques			
	<u>0.00</u>		
	0.00		
		81,600.23	14/11/24
Total bank balances 14/11/24		<u><u>148,400.48</u></u>	

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APPENDIX C

Receipts

NatWest Bank plc	£17.20	Gross interest – July, 2024 (BR)
Skipton Building Society	£248.80	Gross interest – July, 2024
Trader BAD	£6.25	Trades Directory Fee 2023/24
NatWest Bank plc	£15.97	Gross interest – August, 2024 (BR)
Skipton Building Society	£248.80	Gross interest – August, 2024
Cheshire East Borough Council	£25,474.50	Precept 2024/25 (50%)
Trader BAE	£6.25	Trades Directory Fee 2023/24
NatWest Bank plc	£83.46	Gross interest – September, 2024 (LM)
NatWest Bank plc	£16.81	Gross interest – September, 2024 (BR)
Skipton Building Society	£224.15	Gross interest – September, 2024

APPENDIX D

Payments for approval

Cheque No 001623	Chelford Social Committee	£710.00	Grant for replacement shed
Cheque No 001624	E. M. Maddock	£1,184.36	Salary and allowances: Oct. 2024
Cheque No 001625	H.M. Revenue & Customs	£118.93	PAYE payments
Cheque No 001626	Northwich Town Council	£960.00	Floral display watering and grounds maintenance: Sep. 2024
Cheque No 001627	Cheshire East Council	£273.71	Newsletter printing: Sep. 2024
Cheque No 010628	PKF Littlejohn LLP	£378.00	External audit fee 2023/24
Cheque No 001629	Cheshire Community Action	£50.00	Subscription fee 2024/25
Cheque No 001630	Royal British Legion	£25.00	Donation (direct)
Cheque No 001631	Royal British Legion	£45.00	Donation (Chelford street poppies)
Standing Order	Cheshire Pension Fund	£338.63	Pension contributions: Oct. 2024
Direct Debit	1&1 IONOS	£6.00	Web hosting: Sep.-Oct. 2024
Direct Debit	1&1 IONOS	£4.20	Email account fee: Oct. 2024
Direct Debit	npower	£32.26	Electricity: Jul.-Sep. 2024
Cheque No 001632	Cancelled		
Cheque No 001633	TWM Traffic Control Systems	£180.00	Assessment of speed indicator device
Cheque No 001634	E. M. Maddock	£1,177.70	Salary and allowances: Nov. 2024
Cheque No 001635	HM Revenue & Customs	£118.93	PAYE payments
Cheque No 001636	Northwich Town Council	£2,982.00	Chelford Activity Park: routine maintenance, hedge cutting; floral displays and watering
Cheque No 001637	Cheshire East Council	£122.45	Newsletter printing: Oct. 2024
Standing Order	Cheshire Pension Fund	£338.63	Pension contributions: Nov. 2024
Direct Debit	1&1 IONOS	£6.00	Web hosting: Oct.-Nov. 2024
Direct Debit	1&1 IONOS	£4.20	Email account fee: Nov. 2024

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APPENDIX E

Chelford Community Newsletter

Ten editions of the Chelford Community Newsletter are distributed each year within the Parish. A Trades Directory is distributed on a quarterly basis and one additional information document has been distributed during the 2023/24 newsletter period.

2023/24 Fees:

Patrons: £100.00 for inclusion within ten editions of the newsletter.

Traders: £25.00 for inclusion within four editions of the trades directory.

2023/24 Receipts:

Patrons: (10) £1,000.00

Traders: (30) £693.75 [Includes partial year entries]

Total receipts: £1,693.75

2023/24 Printing costs:

Newsletters (10) £1,209.20

Trades Directory (4) £300.02

Useful Information (1) £75.63

Total printing costs: £1,584.85

2024/25 Projected Printing costs:

Newsletters (10) £1,274.50

Trades Directory (4) £322.52

Useful Information (1) £80.63

Total projected printing costs: £1,677.65

APPENDIX F

(a) Recent planning decisions

- 24/2010M Willow Glade, Peover Lane, Chelford. SK11 9AJ
New single dwelling to replace existing building.
DECISION STATUS – Approved with conditions (13/09/24)
- 23/2213M Fishing Lane, Bollington Lane, Nether Alderley.
Provision of two parking areas and three fishing cabins. Retrospective permission for erection of fencing.
DECISION STATUS – Withdrawn (31/10/24)
- 24/3159M 1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP
Lawful development certificate for proposed construction of a single storey side and rear extension, detached double garage and log store and single-storey outbuilding to contain a swimming pool and gym.
DECISION STATUS – Positive certificate (28/10/24)

(b) Outstanding planning applications

- 23/1921M Land to the south of Peover Lane, Chelford. SK11 9AJ
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.
DECISION STATUS – Undecided [Amended application]

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APPENDIX G

Review and updates relating to projects identified by Parish Council

Pre-2023/24 (brought forward):

1. Ensure walking provision is considered when strategic plans for Green Spaces are developed.
UPDATE: Formal pathway included in refurbishment of Mere Court Park (2020). Formal pathway included within Chelford Activity Park refurbishment plan.
ACTION: Continue to pursue the development of a pathway at Chelford Activity Park as part of phase 2 refurbishment work.
2. Consider inclusion of fitness trail when preparing plans for the refurbishment of Chelford Activity Park.
UPDATE: Fitness trail included in refurbishment plan for Chelford Activity Park.
ACTION: Continue to pursue the development of a fitness trail at Chelford Activity Park as part of phase 2 refurbishment work.
3. Consider provision of additional benches within Green Spaces.
UPDATE: Picnic benches to be installed at Mere Court Park (date unknown). Additional benches to be installed in residential estate. New benches included within Chelford Activity Park refurbishment plan.
ACTION: Monitor progress to install picnic benches at Mere Court Park.
Monitor progress to install four additional benches within residential estate.
Continue to pursue the inclusion of seating provision at Chelford Activity Park as part of phase 2 refurbishment work.
4. Repair and refurbish brick bus passenger shelter at Knutsford Road
UPDATE: Initial maintenance work ordered and due for completion in near future.
ACTION: Monitor completion of initial maintenance work. Undertake detailed survey to identify any repairs required to the shelter and consider options to improve the appearance and amenity of the shelter.
5. Renovate and re-purpose red telephone kiosk at Chelford Roundabout.
UPDATE: Quotations being sought for renovation work.
ACTION: Consider costs of renovation work and possible future uses for the kiosk.
6. Replace and re-purpose red telephone kiosk at Knutsford Road.
UPDATE: Replacement kiosk being sourced together with quotations and permissions for installation.
ACTION: Consider costs of kiosk replacement and possible future uses for the kiosk.

2023/24:

1. Review of floral displays (content)
UPDATE: Floral displays contract reviewed 2024.
ACTION: Review contract in readiness for next routine renewal.
2. Review of floral displays (provision of additional displays)
UPDATE: Initial suggestions for locations discussed.
ACTION: Consideration to be given to viability and sustainability of possible floral display locations (e.g. near to village gateways).
3. Identification and review of problematic areas for dog poo
UPDATE: Order placed for new dog poo bag dispensers to be installed at four locations.
ACTION: Confirm installation complete and undertake period of monitoring to identify usage and impact.

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4. Support The Hub in carrying out work to make the venue more useable for whole community
UPDATE: [Note: The Hub is not within the management of the Parish Council.]
Funding opportunities for energy efficiency projects and digital connectivity projects brought to the attention of The Hub. Grant of £710 provided for replacement shed.
ACTION: Continue to forward relevant funding opportunities to The Hub and to respond to requests for support as required.
5. Support Friends of Chelford Station Group to recruit more volunteers to help maintain the green space around the station
UPDATE: Friends of Chelford Station Group invited to submit articles to the newsletter to encourage residents to join the group. Parish Council has supported work by providing floral displays for the southbound platform and annual hedge cutting services.
ACTION: Continue to provide floral displays and hedge cutting support.
6. Consider holding an event to address vegetation overhanging footways and encourage a sense of collective community responsibility
UPDATE: Article included within the newsletter reminding residents to ensure their boundary hedges and other vegetation are not obstructing the footways.
ACTION: Consider the viability of the suggested event if still required.
7. Consider supporting the 20s Plenty campaign
UPDATE: 20s Plenty campaign continue to lobby nationally for reduced speed limits. Parish Councils are invited to consider whether there is local support for a scheme in their local area.
ACTION: Consider inviting a representative of the campaign to speak to the Parish Council and/or a public meeting.
8. Consider options for reviewing accessibility of public rights of way within Parish
UPDATE: [Note: Public Rights of Way are the shared responsibility of landowners and Cheshire East Council (as the Highway Authority).] Chelford FP1 included within the annual strimming schedule (770m). Chelford FP5 included within the annual strimming schedule (370m).
ACTION: Report public rights of way issues to Cheshire East Council when received.
9. Consider holding litter picking events throughout the year
UPDATE: Previously planned event abandoned due to leader of initiative resigning. Small, informal litter picking activities carried out by volunteers.
ACTION: Review whether there are significant litter issues requiring addressing.
10. Raise awareness of Neighbourhood Watch schemes
UPDATE: Information relating to Neighbourhood Watch included within newsletter. Four localised Neighbourhood Watch groups listed within the scheme (Dixon Drive, Knutsford Road, Broomfield Close, Burnt Acre).
ACTION: Consider including reminder information in future newsletter.
11. Explore ways to engage with residents
UPDATE: Parish Council newsletter article endeavours, where appropriate, to include details of consultations on issues which may affect or be of interest to residents. Consultations, invitations to meetings and other information published on the Parish Council website and Facebook page. Residents are invited to attend Parish Council meetings. A new notice board at Dixon Drive provides a further information point within the community. List of Parish Councillors is displayed on notice boards.
ACTION: Review delivery style and content of the Annual Parish Meeting to provide greater interaction and encourage attendance. Extend engagement opportunities on Parish Council website to seek local views.

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12. Consider entering Britain in Bloom competition
UPDATE: Information relating to competition discussed by Parish Council.
Consideration given to the non-competitive scheme 'It's Your Neighbourhood'. Article in the newsletter invited residents to express interest in participating in the scheme – only one expression of interest received.
ACTION: To consider viability of pursuing the suggestion.
13. Consider creating a welcome pack for new residents with lists of local trades, latest newsletter and perhaps vouchers from local businesses to encourage people to support local shops
UPDATE: Discussed by Parish Council, however, it was considered that the regular newsletter may supersede the 'welcome pack'. Challenges identified regarding effective administration of such a scheme given the increasing number of properties within the Parish and the lack of a comprehensive method to minimise 'missing' new residents.
ACTION: No further action at this time.
14. Management of unmown areas at Mere Court Park
UPDATE: Cheshire East Council advise that the area acts as a buffer between the open space and neighbouring properties. The area is cut back every few years to prevent it encroaching into the open space. There will be no nettle or bramble control other than strimming back to keep them from the edge of the footpath.
ACTION: Monitor and report issues as they arise.
15. New notice board at Dixon Drive (near to Galloway Grange)
UPDATE: Notice board has been ordered and is due to be installed imminently.
ACTION: Confirm installation of notice board.

Chelford Parish Council

APPENDIX H

Updates relating to reported highway matters

1. Damaged chevron sign at Chelford Roundabout
UPDATE (1): Update from Cheshire East Council, "As you are aware, we scheduled a replacement chevron following a collision on the Chelford Roundabout. Due to the complexities of the traffic management which is required to work safely at this location, this has been deferred to a specialist traffic management provider. The work has now been programmed for delivery and this will be undertaken by the end of October, 2024."
UPDATE (2): Work scheduled to take place on 28th November, 2024.
2. Overgrown hedge at Knutsford Road
UPDATE: Awaiting response from resident regarding trimming works.
3. Overgrown footway along Alderley Road
UPDATE: Cheshire East Council advises that this location is included in the routine maintenance programme.
4. Weeds along gutter of Elmstead Road
UPDATE: Cheshire East Council advises that the work is complete.
5. Request for low level lighting at Dixon Drive
UPDATE: Awaiting response.
6. Pothole at Oak Road (near junction with Knutsford Road)
UPDATE: Cheshire East Council has assessed the report and arranged to carry out a repair as soon as possible.
7. Signs obscured by foliage
['Chelford Village Hall' sign at Knutsford Road; speed limit sign on Chelford Road; roundabout sign on Holmes Chapel Road; junction sign on Holmes Chapel Road]
UPDATE: Awaiting assessment.
8. Pothole at Holmes Chapel Road (near to church)
UPDATE: Cheshire East Council advises that the work is complete.
9. Damaged bollard at Peover Lane (near junction with roundabout)
UPDATE: A job has been raised and scheduled to be carried out by Cheshire East Highways.
10. Overgrown hedge at Knutsford Road (to the rear of the telephone exchange)
UPDATE: Trimming works complete.

Chelford Parish Council

APPENDIX I

Highway Priorities 2023/24

Immediate priorities:

1. Review of zebra crossing at Knutsford Road
UPDATE: No update.
ACTION: Continue to log incidents at the crossing and lobby for crossing improvements.
2. Review of yellow lines at junction of Oak Road and Knutsford Road
UPDATE: Response from Cheshire East Council: Cheshire Constabulary data shows that over the last five years there has been one reported injury collision at this location. The data does not include damage-only collisions or near misses. The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes.
ACTION: Continue to log incidents at this location. No further action at this time.

High priority issues:

3. Review of options to tackle speeding issues within the Parish
UPDATE: Provision of two new SIDs along Knutsford Road being progressed. Community speed watch now resumed. Potential for average speed cameras to be assessed when initial pilot scheme at Plumley has been completed.
ACTION: Continue to pursue provision of two new SIDs. Community speed watch to continue. No further action at this time in respect of average speed cameras.
4. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access
UPDATE: Issue logged with Cheshire East Council for attention. Issue referred to Cheshire East Council Walking Champion for attention. Access to footway much improved following removal of debris and overgrown vegetation.
ACTION: No further action at this time.
5. Siding out of footways along Knutsford Road
UPDATE: Issue logged with Cheshire East Council for attention. Siding out work completed along Knutsford Road from junction with Station Road to Chelford Parish Hall by Chelford Edging Group.
ACTION: Awaiting update from Borough Councillor Harrison regarding remainder of footway.
6. Review of gullies and drainage issues
UPDATE: Gully emptying data being analysed and correlated to any current flooding issues. Drainage issue at Peover Lane addressed (early October, 2024).
ACTION: Continue to monitor flooding issues and report as necessary.
7. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))
UPDATE: Knutsford Road: Road Safety Team reviewing impact of commercial businesses on parking issues.
Elmstead Road: The request has been added to the list of locations for consideration during prioritisation assessments which inform future work programmes. Where parked vehicles are causing an obstruction or preventing egress from properties they can be reported to the police. Where parking restrictions exist, enforcement is undertaken by the Cheshire East Council parking services team.
ACTION: No further action at this time.

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Other highway priorities to be pursued:

8. Re-instatement of worn yellow lines on Dixon Drive
UPDATE: Cheshire East Council has assessed the issue and added it to the improvement programme for repair over the longer term. This means that it is unlikely that any improvement work will take place during the current financial year.
ACTION: Continue to press for re-instatement work to be carried out.
9. Review of street lighting provision within the Parish (particularly along Knutsford Road)
UPDATE: Existing defective columns reported to Cheshire East Council for attention: street light out at Knutsford Road, to the east of junction with Dixon Drive has been fixed. Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits are awaiting repair (Repairs have been delayed due to safety concerns and the loss of electricity supply to the columns.).
ACTION: Monitor repair work and re-report where further defects occur.
10. Installation of village gateways
UPDATE: Draft designs prepared including the following features:
 - New boundary sign with white picket gateway fencing at Knutsford Road (plan shows located on Parish Council owned Grass Splay)
 - Existing boundary sign with new white picket gateway fencing at Knutsford Road (plan shows located at current boundary sign site)
 - New 'SLOW' marking on Knutsford Road (eastbound) between Egerton Arms and junction with Dixon Drive
 - Refresh 'SLOW' marking on Knutsford Road (eastbound) near to junction with Oak Road
 - Refresh 'SLOW' marking on Knutsford Road (westbound) between railway bridge and junction with Highland Drive
 - Refresh 'SLOW' marking on Knutsford Road (westbound) between Chelford Parish Hall and railway bridge
 - New 30mph roundel and dragons teeth on Knutsford Road (westbound) to the east of Chelford Activity Park boundary.
ACTION: Awaiting further details of proposed village gateways.
11. Removal of redundant signage
UPDATE: David Wilson Homes has apologised for the oversight in leaving the signage in place and is making arrangements for the signs to be removed. National Garden Scheme apologised for signs not being removed and is making relevant individuals aware of need to remove signage following events. Awaiting response from Pear Tree Barns developer.
ACTION: Report redundant signage to Cheshire East Council as required.
12. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)
UPDATE: No update.
ACTION: Continue to press for improvements to the bollards.
13. Enforcement of hedge/shrub/tree cutting adjacent to footways
UPDATE: Individual issues reported to Cheshire East Council as required.
ACTION: Report issues as required.
14. Installation of rumble strips
UPDATE: No update.
ACTION: Parish Council to consider possible locations and desirability of rumble strips.

Chelford Parish Council

APPENDIX J

Response from The Rt Hon Esther McVey MP regarding issues raised at the Chelford Annual Parish Meeting 2024

Date: 28 October 2024

I am writing to give you an update on the various issues that were brought up at the Parish meeting.

The issues were broadband in the village, the preservation of the Church and the problems with electricity supply. In all cases, I have followed up directly with the residents who mentioned the issues.

Electricity NW tell me they believe the work they did last year has resolved the reliability issues they were having.

I understand that the legacy given to the church is now in the bank and that the campaign team are comfortable with where things currently are. I have volunteered a meeting should they need support.

Finally, broadband problems often vary by road and the issue highlighted was one specific to the resident's road and distance from the cabinet. I have provided an answer for him from Openreach but appreciate it isn't, at this stage, a solution.