

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Thursday 13th June, 2024

Time: 7:30p.m.

Venue: The Hub, Elmstead Road, Chelford.

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 8th June, 2024

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** – To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Cheshire East Ward Member: Cllr. A. Harrison** – To receive a report on items of interest to the Parish Council.
- 5. Minutes**
 - (a) To approve the Minutes of the Annual Parish Council meeting held 16th May, 2024 as a correct record and approve signing by the Chairman.
 - (b) To confirm the Minutes of the Annual Parish Meeting held 16th May, 2024 as a correct record.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2024/25 as at 13th June, 2024.
(Appendix A)
 - (b) To note receipts as listed at Appendix B.
 - (c) To approve the payments listed at Appendix C.
 - (d) To receive updates relating to the release of s.106 funds for uses within Parish.
- 7. Planning Matters**
 - (a) To receive and note recent planning decisions issued by Cheshire East Council in respect of development within the Parish. (Appendix D)

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- (b) To consider the following planning application:
 - i. 24/2034M: 1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP
Proposed two-storey side and single storey rear extension. Alterations to existing access to widen driveway.
 - ii. Any planning applications received following the issue of the agenda may be included for discussion if required.
- (c) To receive any updates available regarding the application to discharge secondary treated sewage effluent to surface water at Wild Shore Chelford, Alderley Road, Chelford, Cheshire, SK11 9AP.

8. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of the site.
- (b) To receive and consider the annual RoSPA inspection report and updates in respect of issues identified within the report. (Appendix E)
- (c) To receive and consider updates relating to the delivery of the refurbishment work.
- (d) To record that Chelford Activity Park (whole site) was booked for a village event taking place on 9th June, 2024.

9. Highway matters

- (a) To receive update relating to recent damage to a speed indicator device.
- (b) To receive quotation for the replacement of current speed indicator devices (quoted prior to events at item (a) above).
- (c) To receive updates relating to reported highway defects.
- (d) To receive new highway defects for attention from Members.
- (e) To receive updates relating to identified highway priorities.

10. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:
 - i. Cheshire East Council: Local Plan consultation.
[Link to information: www.cheshireeast.gov.uk/newlocalplan] [Closes: 01/07/24]
 - ii. ChALC: Invitation to submit motion for discussion at the Annual Meeting.
 - iii. Researcher for Lord Foster: Invitation to support "The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill". (Appendix F)

11. Parish Council Projects

- (a) To receive updates relating to Parish Council projects.

12. Community Matters

- (a) To receive a report from the Chelford Ward Policing Team on matters of interest / concern within the Parish.
- (b) To receive an update on community speed watch activities.
- (c) To confirm approval for the content of latest newsletter (Edition 17).
- (d) To receive, if available, update regarding broadband upgrades with Parish.
- (e) To receive a report from the recent Garden Party, organised by the Chelford Social Committee, which included a commemoration of the 80th Anniversary of D-Day.

13. Co-option of Parish Councillors

- (a) To note that the recent formal advertising of a vacancy did not result in an election being required.

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- (b) To receive expressions of interest from residents interested in being co-opted to the Parish Council.
- (c) To consider the co-option of new parish councillors (2).

14. Matters for inclusion on next/future meeting agenda

- (a) Consideration of grant application received from Chelford Parish Hall on behalf of Chelford Indoor Bowls Club.
- (b) Review of Parish Council policies.
- (c) Review of subscriptions to other bodies, insurance and earmarked reserves.

15. Date of next meeting: Thursday 11th July, 2024 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

16. Matters for consideration including those transferred from above items (as required)

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 8th June, 2024

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APPENDIX A

Financial Statement – 2024/25 as at 13 th June 2024					
Actual 2023/24 £	Details	2024/25 Budget £	Actual to May 24 £	Agenda Jun. 24 £	Budget Balance £
	Receipts				
47,498.00	Precept	50,949.00	25,474.50		25,474.50
0.00	Balances	3,000.00	0.00		0.00
2,971.19	Investment interest	0.00	339.41	82.57	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00		0.00
1,651.75	Newsletter advertising	1,675.00	0.00	112.50	0.00
0.00	Unpresented cheque (2023/24)	0.00	1,250.00		0.00
2,698.09	VAT refund		2,009.79		283.18
54,819.03	Total receipts	55,624.00	29,073.70	195.07	25,757.68
	Payments				
13,797.21	Salary (Clerk)	15,994.00	2,453.88	1,226.94	12,313.18
689.07	National Insurance (Employer)	530.00	136.14	68.07	325.79
3,049.16	Pension contributions (Employer)	3,254.00	542.30	271.15	2,440.55
815.26	Allowances (Clerk)	930.00	113.80	63.47	752.73
139.19	Administration	300.00	0.00		300.00
0.00	Chairman/Member allowances	0.00	0.00		0.00
435.00	Audit fees (internal & external)	565.00	264.00		301.00
629.44	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	0.00		370.00
200.00	Grants	3,000.00	0.00		3,000.00
1,539.15	Newsletter	1,467.00	442.98		1,024.02
98.14	Street lighting	330.00	40.45		289.55
64.98	Website	126.00	13.00	8.50	104.50
1,986.00	Professional services	2,143.00	0.00		2,143.00
0.00	Advertising	100.00	0.00		100.00
574.25	Subscriptions/affiliation fees	695.00	551.72		143.28
347.50	Room hire	420.00	0.00	330.00	90.00
270.00	Training	550.00	0.00		550.00
4,348.42	Chelford Activity Park maintenance	7,175.00	1,945.32	425.00	4,804.68
2,619.50	Chelford Village maintenance	6,100.00	0.00	30.00	6,070.00
2,015.06	Assets – purchase	5,000.00	0.00		5,000.00
815.00	Assets – maintenance	3,825.00	0.00		3,825.00
499.88	Community Events	500.00	0.00		500.00
0.00	Neighbourhood Plan	250.00	0.00		250.00
64.62	Contingency	1,000.00	0.00		1,000.00
2,009.79	VAT		196.48	86.70	
37,076.62	Total payments	55,624.00	6,700.07	2,509.83	46,697.28

Cash/Bank reconciliation	01/04/24	16/05/24	13/06/24	31/03/25
Balance B/Fwd	119,404.95	119,404.95	141,778.58	139,463.82
Add total receipts	55,624.00	29,073.70	195.07	25,757.68
Less total payments	55,624.00	6,700.07	2,509.83	46,697.28
Balance C/Fwd	119,404.95	141,778.58	139,463.82	118,524.22
Cumulative balances	Balance	Balance	Balance	Balance
	01/04/24	16/05/24	13/06/24	31/03/25
General funds	46,822.19	69,195.82	66,881.06	45,941.46
Earmarked reserves	72,582.76	72,582.76	72,582.76	72,582.76
	119,404.95	141,778.58	139,463.82	118,524.22

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Cash/Bank Reconciliation as at 13th June, 2024

Cash

Balance brought forward 01/04/24		
Current Account	5,333.82	
Business Reserve Account	2,177.90	
Liquidity Manager Account	30,293.00	
Skipton Building Society	81,600.23	
	119,404.95	
Plus receipts	29,268.77	
Less payments	9,209.90	
Balance carried forward 13/06/25:	139,463.82	

Bank (NatWest)

Business Reserve Account	2,429.67		05/04/24
Add receipts/transfer since above statement			
	9,970.71		
	9,970.71		
Less unrepresented cheques			
	0.00		
	0.00	12,400.38	13/06/24
Current Account	28,694.24		05/06/24
Add receipts/transfer since above statement			
	-9,970.71		
	-9,970.71		
Less unrepresented cheques			
Approved	-1,219.70		
For approval	-2,509.83		
Less payments already issued	6.00		
	-3,723.53	15,000.00	13/06/24
Liquidity Manager Account	30,463.21		31/05/24
Add receipts/transfer since above statement			
	0.00		
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	30,463.21	13/06/24
Skipton Building Society			
Community Saver Account	81,600.23		01/04/24
Add receipts/transfer since above statement			
	0.00		
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	81,600.23	13/06/24
Total bank balances 13/06/24		139,463.82	

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APPENDIX B

Receipts

Patron BAB	£100.00	Newsletter Patron fee 2023/24
Trader BAC	£12.50	Trades Directory fee 2023/24
NatWest Bank plc	£82.57	Gross interest – May, 2024 (LM)

APPENDIX C

Payments for approval

Cheque No 001605	E. M. Maddock	£1,172.07	Salary and allowances: June 2024
Cheque No 001606	H.M. Revenue & Customs	£118.93	Income Tax & National Insurance contributions
Cheque No 001607	Northwich Town Council	£510.00	Grounds maintenance: May 2024
Cheque No 001608	Chelford Social Committee	£330.00	Room hire 2024/25
Cheque No 001609	Knutsford Community First Responder Trust	£30.00	Defibrillator consumables
Standing Order	Cheshire Pension Fund	£338.63	Pension contributions: June 2024
Direct Debit	1&1 IONOS	£6.00	Web hosting: May-June 2024
Direct Debit	1&1 IONOS	£4.20	Email account fee: June 2024

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APPENDIX D

Outstanding planning applications & recent planning decisions

- 19/4049M Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.
Non-material amendment to approved application 18/0171M.
DECISION STATUS – Approved (22/05/24)
- 19/5674M The Coach House, Peover Lane, Chelford. SK11 9AN
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.
DECISION STATUS – “Finally disposed of” (16/05/24)
- 22/5050M Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Demolition of existing house and garage and construction of new replacement dwelling.
DECISION STATUS – “Finally disposed of” (23/05/24)
- 23/1921M Land to the south of Peover Lane, Chelford. SK11 9AJ
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.
DECISION STATUS – Undecided
- 23/2213M Fishing Lane, Bollington Lane, Nether Alderley.
Provision of two parking areas and three fishing cabins. Retrospective permission for erection of fencing.
DECISION STATUS – Undecided [To be considered by committee]
- 24/0737M Willow Glade, Peover Lane, Chelford. SK11 9AJ
Conversion of pool house to form new dwelling.
DECISION STATUS – Undecided [Additional documents submitted 28/05/24]
- 24/1352M Fallows Hall, Chelford Road, Nether Alderley. SK10 4SZ
Proposed two storey garage.
DECISION STATUS – Withdrawn (22/05/24)
- 24/1569M Scouts Hall, Knutsford Road, Chelford. SK11 9AS
Small extension to provide new fully accessible sanitary accommodation.
DECISION STATUS – Undecided

Chelford Activity Park: RoSPA Report findings

Report 1: Multi-use games area and open site area

1. Litter Bins:
 - a. Bin is full – Task: Empty the bin
 - b. Litter bin rusting in places – Task: repair
2. Signage:
 - a. Signage dirty or algae covered – Task: Clean off
3. Gates: No findings
4. Seating: No findings
5. Cycle racks – metal: No findings
6. Multi Use Games Area
 - a. Debris on surface – Task: Sweep away debris on a routine basis
 - b. The basketball net is damaged – Task: Remove the net

Report 2: Play Area

1. General surface:
 - a. Debris on surface – Task: Sweep away debris on a routine basis
2. Signage: No findings
3. Cableway:
 - a. Chain covers prevent a thorough inspection of all chain links – Task: Remove chain covers to inspect according to the manufacturer's instructions.
 - b. Item has dog damage – Task: Repair
 - c. Cables have been known to fail under load due to wear and corrosion. This is generally where the cable enters into a tube, top bar, sleeve or similar, where the wire is in contact and wears and frays over time, but can happen anywhere on the cable – Task: Conduct an appropriate dismantling inspection according to the manufacturer's instructions, and at least annually. The trolley mechanism can be checked at the same time.
4. Agility Trim Trail:
 - a. RoSPA is concerned by accidents on some types of overhead ladders and rings. However, there is a strong development value in these items – Task: The protective surface under all bars and rings must be kept in good condition.
5. Table Tennis Table:
 - a. Worn ground areas – Task: Make good
 - b. Moss is present – Task: Remove
6. Multiplay – Slide Climber: No findings
7. Carousel – Overhead: No findings
8. Swing – Junior 1 bay 2 seat: No findings
9. Rocker/Rotator – Rodeo Rider: No findings

Report 3: BMX Track

1. Cycle – BMX Track:
 - a. Surface needs repair – Task: Repair

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APPENDIX F

Safety of Lithium ion Batteries and e-bikes and scooters

Dear Local Council

I am writing to ask your Council to support our campaign to improve the safety of lithium batteries (used in e-bike and e-scooters) and their disposal.

Let me begin by introducing myself. I am the researcher for Lord (Don) Foster, who has been campaigning on this issue in the House of Lords. I am also the parliamentary advisor to Electrical Safety First, a UK Charity dedicated to reducing the deaths and injuries caused by electricity.

As you will probably know lithium battery fires are on the increase – there have been over 1000 in the past few years, nearly 200 injuries and a dozen fatalities. Homes have been destroyed. The cost to the UK runs into £billions. You will doubtless know of examples in your area. I attach a spreadsheet of some recent fires – as you will see there have been some in your area.

Lord Foster and Electrical Safety First are promoting the attached Bill (a summary of which is included at the end of this email) to ensure greater safety in the use and disposal of lithium batteries and are aiming to get it into law as soon as possible. It has its First Reading on 5th June.

We have the support of many national organisations, as the attached logos show – including the National Fire Chiefs Council, the Association of Ambulance Chief Executives, the Royal Society for the Prevention of Accidents and the Royal Society for Public Health. In addition 2 coroners have called for the law to be tightened to ensure greater safety.

We are now contacting more locally based organisations, and it would be great if your Council was able to support this campaign. It would be a great boost.

Please do get in touch if you require any further information.

I look forward to hearing from you,

Yours sincerely,

Ron Bailey

PS Don't worry if you are not meeting before June 5th. That is only the 1st Reading – other stages will follow, so you won't be too late. Your support will be valuable at any time.

Summary of Bill

Clause 1: would require third party *independent* approval-testing for e-bikes, e-scooters and their batteries before entering the UK market.

Clause 2: incidents of fires and harmful fumes resulting from lithium ion batteries in waste vehicles and landfills are increasing. There are reportedly more than 200 landfill fires annually, making up 48 percent of all fires, costing £158 million and contributing significantly to pollution. This clause requires the government to establish regulations for the safe disposal of used lithium-ion batteries.

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Clause 3: addresses specific fire concerns, ensuring safer access, charging, and storage of lithium-ion batteries. While an outright ban is suggested by some, conversion kits remain a financially practical solution, especially for gig economy workers reliant on sustainable transportation. Implementing a standardised approach to kits could establish design and installation controls, mitigating foreseeable risks.

Full text of Bill:

The Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill

A Bill to make provisions regarding the safety of electric-powered micromobility vehicles and of lithium batteries; to give duties to the Secretary of State regarding those matters; and for connected purposes.

1. The safety of electric-powered micromobility vehicles and secondary lithium-ion batteries used to power such vehicles

(1) No person shall after 31st August 2025 place on the UK market any electric-powered micromobility vehicle or a secondary lithium-ion battery used to power such vehicles unless –

(a) conformity assessment procedures have been carried out by a conformity assessment body ('CAB') authorised by the Secretary of State to carry out such assessments; and

(b) the manufacturer has drawn up the technical documentation and declaration of conformity; and

(c) the electric-powered micromobility vehicle and the battery used to power such vehicles bear the CE or UKCA mark to demonstrate conformity with designated or harmonised standards.

(2) The Secretary of State must within 6 months of the passing of this Act publish a list of CABs recognised as being able to carry out conformity assessment procedures pursuant to subsection (1).

(3) Where in the opinion of a CAB, a product covered by this Act has successfully met the essential safety requirements of applicable regulations, it shall issue a certificate of conformity to the manufacturer.

(4) Where a certificate of conformity has been issued pursuant to subsection (3) a manufacturer must display a CE or a UKCA mark on any product covered by this Act before it is placed on the UK market.

(5) No person shall display a CE or a UKCA mark on any product covered by this Act unless a certificate of conformity has been issued for the product given in accordance with this Act.

2. Disposal of Secondary Lithium-ion Batteries

(1) The Secretary of State must, within 6 months of the passing of this Act, make regulations regarding the safe disposal of lithium batteries.

(2) The regulations made pursuant to subsection (1) may include a requirement for sellers of such batteries to:

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- (a) Display a prominent warning about the dangers of improper disposal of lithium batteries not in accordance with those regulations; and
- (b) Attach as part of the sale
- (i) Information regarding the cell chemistry of lithium batteries and;
 - (ii) information regarding the safe disposal of such batteries.

3. Duties of the Secretary of State

- (1) The Secretary of State must, within 12 months of the passing of this Act, make regulations
- (a) Specifying safety standards for micromobility vehicle conversion kits and associated components; and
 - (b) Requiring that all micromobility vehicles have either
 - (i) a non-proprietary charging system with a communications protocol;
 - or
 - (ii) a proprietary charging system with a matched charger

and such regulations may include details of the means by which those standards will be enforced and the penalties for failing to comply with those standards.

- (2) The Secretary of State must within 6 months of the passing of this Act consult such persons as he considers have an interest in this matter on whether to implement an interim measure which prohibits the sale of universal chargers for electric-powered micromobility vehicles until such time as the regulations detailed in (1) (a) or (1) (b) come into force.

4. Offences

Any person who fails to comply with the terms of this Act commits an offence.

5. Interpretation

In this Act, the following terms have the following meanings:

- 'Electric-powered micromobility' means electric scooters or electric bicycles powered by secondary lithium-ion batteries, as defined in the Department of Transport 2020 publication 'Future of Transport Regulatory Review Moving Britain Ahead Call for Evidence'.
- 'A lithium battery' is a non-rechargeable battery with lithium as an anode.
- 'A secondary lithium-ion battery' is a type of rechargeable battery in which the main reaction is the transport and intercalation of lithium ions into the cathode and anode respectively as defined in the BEIS Research Paper No 2020/037 entitled 'Domestic Battery Energy Storage Systems A Review of Safety Risks'.
- 'A proprietary charging system' comprises of a manufacturer specified plug and socket system designed only to operate in combination with each other.
- 'A non-proprietary charging system' comprises of a non-manufacturer specified plug and socket system consisting of a standardised plug and socket and a communications protocol.
- 'A communications protocol' is a set of formal rules describing how to transmit or exchange data.

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- 'A CE marking' means a mark consisting of the symbol "CE" set out in the form specified by the Secretary of State in regulations made pursuant to this Act.
- A 'UKCA' marking is a UK Conformity Assessed marking displayed in the form specified by the Secretary of State in regulations made pursuant to this Act.
- A conversion kit is the electrical drive train, battery and charging system, that is fitted to a regular pedal bicycle to convert it to an electric bike.

6. Regulations

(1) The Secretary of State must, within six months of the passing of this Act, make regulations specifying:

- (a) Any amendments to the definition of the term 'electric-powered micromobility' that, in the Secretary of State's opinion, are necessary.
- (b) The penalties that shall apply to breaches of this Act.

(2) Regulations under this Act shall be made by statutory instrument pursuant to the negative resolution procedure.

7. Extent, Commencement, and Short Title

(1) This Act extends to the whole of the UK, subject to resolutions being passed by

- (a) The Scottish Parliament;
- (b) Senedd Cymru;
- (c) The Northern Ireland Assembly

applying it to their respective countries.

(2) This Act comes into force on the day on which it is passed.

(3) This Act may be cited as the Safety of Electric-Powered Micromobility and Lithium Batteries Act 2023."