

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Thursday 13th April, 2023

Time: 7:30p.m.

Venue: The Hub, Elmstead Road, Chelford

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 3rd April, 2023

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Reports from External Organisations**
 - (a) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
 - (b) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
- 5. Minutes**
 - (a) To approve the Minutes of the meeting held 9th March, 2023 as a correct record.
- 6. Finance**
 - (a) To receive and consider bank reconciliation as at 31st March, 2023. (Appendix A)
 - (b) To note receipts received since the last meeting - Appendix B.
 - (c) To approve the payments listed at Appendix C.
 - (d) To approve an amendment to the Standing Order payable to the Cheshire Pension Fund.
 - (e) To authorise the clerk to submit the workplace pensions re-enrolment declaration to The Pensions Regulator.

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7. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council.
(Appendix D)
- (b) To consider the following planning application -
 - i. 23/0915M - Astle Edge, Peover Lane, Chelford. SK11 9AL
Demolition of existing conservatory and construction of a new single storey side extension with updates to existing sliding doors at rear of property.
 - ii. Any planning applications received following the issue of the agenda may be included for discussion if required.

8. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.
- (b) To receive and approve the Service Level Agreement relating to floral displays within the Parish.

9. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (b) To receive and consider updates relating to the delivery of the refurbishment work at Chelford Activity Park.
- (c) RoSPA inspections
 - i. To receive and note the outcome of the post-installation inspection of the new play area.
 - ii. To note that the annual RoSPA inspection has been booked.
- (d) To receive and consider a booking request for use of the Chelford Activity Park.

10. Highway matters

- (a) To receive updates relating to reported highway defects.
- (b) To receive new highway defects for attention from Members.
- (c) To receive, if available, updates relating to repairs and upgrades to the zebra crossing.

11. Chelford Community Newsletter

- (a) To consider and approve the latest edition of the newsletter for printing and distribution.
- (b) To receive updates relating to the advertising within the newsletter/trades directory.
- (c) To receive an update relating to the 'Useful Phone Numbers' document.
- (d) To consider suggestion to distribute information locally highlighting the role and responsibilities of the Parish Council.

12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -
 - i. ChALC - Slides from the CPRE Planning Briefing session (21/03/23).
 - ii. Cheshire East Council - Notice of withdrawal of petition against the High Speed Rail (Crewe - Manchester) Bill after accepting a package of commitments from both HS2 Ltd and the Government.
 - iii. Cheshire East Council - Slides from Parish Council Network meeting (28/03/23) regarding HS2.

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- iv. Civil Aviation Authority - Notice that Manchester Airspace Modernisation Programme has now moved to Stage 3a (Consultation Preparation).
- v. Department for Levelling Up, Housing and Communities - Permitted Development Consultation. (Closing date: 25/04/23)
This consultation proposes changes to permitted development rights to support recreational camping, renewable energy and film-making.
[Link to information: <https://www.gov.uk/government/consultations/permitted-development-rights-supporting-temporary-recreational-campsites-renewable-energy-and-film-making-consultation>]
- vi. Department for Levelling Up, Housing and Communities - Infrastructure Levy consultation. (Closing date: 09/06/23)
The Infrastructure Levy is a reform to the existing system of developer contributions - Section 106 planning obligations and the Community Infrastructure levy - in England.
[Link to information: <https://www.gov.uk/government/consultations/technical-consultation-on-the-infrastructure-levy/technical-consultation-on-the-infrastructure-levy#executive-summary>]
- vii. Any specific items of correspondence received following the issue of the agenda may be included for discussion if required.

13. Community Matters

- (a) Community Speed Watch
 - i. To receive an update on community speed watch activities.
 - ii. To receive updates relating to a proposal for average speed cameras.
- (b) To receive an update from the Chelford Primary School litter pick.
- (c) Chelford Cricket Ground - To receive an update on expressions of interest received to re-start Chelford Cricket Club.
- (d) To receive an update relating to the Chelford defibrillators and associated activities.

14. Elections 2023

- (a) To receive any further updates available relating to the Parish elections in May 2023.

15. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.
- (b) Manchester Airport Parish Council Forum (19th April, 2023).

16. Date of next meeting - Thursday 11th May, 2023 at 7:30p.m. - Annual Parish Meeting immediately followed by Annual Parish Council meeting.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

17. Matters for consideration including those transferred from above items (as required)

- (a) **Chelford Parish Hall** - To receive and consider any available information.

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 3rd April, 2023

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APPENDIX A

CASH/BANK RECONCILIATION AS AT - 31st March, 2023

CASH

Balance Brought Forward 01/04/22	
Current Account	55,093.12
Business Reserve Account	45,829.16
Plus Receipts	48,827.41
	149,749.69
Less Payments	48,087.15
Balance Carried Forward 31/03/23	101,662.54

BANK (Natwest)

Business Reserve Account -	15,908.73	31/03/23
Add income/transfer received since above statement		
	0.00	0.00
Less unrepresented cheques		
	0.00	0.00
	15,908.73	31/03/23
Current Account -	5,332.93	31/03/23
Add income received since above Statement		
	0.00	0.00
Less unrepresented cheques/ Transfer		
Approved	-645.33	
For approval	0.00	
	-645.33	4,687.60 31/03/23
Skipton Building Society - Saver Account -	81,066.21	31/03/23
(Transfer from NatWest Current Account)		
Add income received since above Statement		
	0.00	0.00
Less unrepresented cheques/ Transfer		
	0.00	0.00
	81,066.21	31/03/23
Total Bank Balances 31/03/23	101,662.54	

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APPENDIX B

Receipts

a. Skipton Building Society	£88.35	Gross interest - September 2022
b. Skipton Building Society	£105.49	Gross interest - October 2022
c. Skipton Building Society	£154.07	Gross interest - November 2022
d. Skipton Building Society	£173.03	Gross interest - December 2022
e. Skipton Building Society	£179.19	Gross interest - January 2023
f. NatWest Bank plc	£11.13	Gross interest - January 2023
g. Skipton Building Society	£182.28	Gross interest - February 2023
h. NatWest Bank plc	£10.97	Gross interest - February 2023
i. Trader W	£20.00	Newsletter advertising fee
j. Trader X	£15.00	Newsletter advertising fee
k. Trader Y	£15.00	Newsletter advertising fee
l. Trader Z	£20.00	Newsletter advertising fee
m. Trader AA	£20.00	Newsletter advertising fee
n. Trader AB	£20.00	Newsletter advertising fee
o. Skipton Building Society	£183.80	Gross interest - March 2023
p. NatWest Bank plc	£13.50	Gross interest - March 2023

APPENDIX C

Payments for approval

a. Cheque No 001515	E. M. Maddock	£1,037.42	Salary & allowances: Apr. 23
b. Cheque No 001516	H.M. Revenue & Customs	£70.86	Income Tax & National Insurance contributions
c. Cheque No 001517	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: Mar. 23
d. Cheque No 001518	Knutsford Community First Responder Trust	£95.00	Defibrillator consumables
e. Cheque No 001519	Cheshire East Council	£307.83	Newsletter printing fees
f. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: Apr. 23
g. Standing Order	Cheshire Pension Fund	£290.49	Pension contributions: Apr. 23

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APPENDIX D

Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.
Non-material amendment to approved application 18/0171M.
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.
DECISION STATUS - Undecided
- 22/3311D - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY
Discharge of conditions 5 and 6 of 21/4993M: Condition 5 - No Development shall take place until details of an engineer designed, no dig pile and beam foundation, and installation methodology for the area indicated on the Tree Protection Plan in light green block hatching has been submitted to the Local Planning Authority. Reason: To ensure the continued wellbeing of trees in the interests of the amenity of the area and to accord with Section 7.4 of BS 5837:2012 Trees in Relation to design, demolition and construction. Condition 6 - Prior to the commencement of development or other operations being undertaken on site in connection with the development hereby approved (including any tree felling, tree pruning, demolition works, soil moving, temporary access construction and / or widening, or any operations involving the use of motorised vehicles or construction machinery) a detailed service and foul and surface water drainage layout shall be submitted to and approved in writing by the Local Planning Authority (notwithstanding any additional approvals which may be required under any other Legislation). Such layout shall provide for the long-term retention of the trees. No development or other operations shall take place except in complete accordance with the approved service/drainage layout. Reason: To ensure the continued wellbeing of the trees in the interests of the amenity of the area.
DECISION STATUS - Undecided
- 22/3348M - Willow Glade, Peover Lane, Chelford. SK11 9AJ
Conversion of existing building to form new dwelling.
DECISION STATUS - Undecided
- 22/5050M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Demolition of existing house and garage and construction of new replacement dwelling.
DECISION STATUS - Undecided
- 23/0086M - 19 Chillingham Close, Chelford. SK11 9FZ
Detached outbuilding.
DECISION STATUS - Undecided
- 23/0425M - 118 Dixon Drive, Chelford. SK11 9BX
Proposed single storey rear extension.
DECISION STATUS - Approved with conditions (16/03/23)