

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Thursday 12th January, 2023

Time: 7:45p.m.

Venue: Chelford Parish Hall, Knutsford Road, Chelford

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 7th January, 2023

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Government guidance available at: <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test>

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. New Parish Councillor**
 - (a) To receive the Declaration of Acceptance of Office from newly co-opted councillor.
- 3. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 4. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 5. Reports from External Organisations**
 - (a) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
 - (b) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
- 6. Minutes**
 - (a) To approve the Minutes of the meeting held 8th December, 2022 as a correct record.
- 7. Finance**
 - (a) To receive and consider the Financial Statement 2022/23 as at 12th January, 2023. (Appendix A)
 - (b) To note receipts received since the last meeting - Appendix B.
 - (c) To approve the payments listed at Appendix C.

CHELFORD PARISH COUNCIL

8. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix D)
- (b) To consider the following planning applications -
 - i. 22/5007M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Amendment to application 21/4626M: Kitchen roof changed to gable from hip, single storey rear extension changed to Cheshire brick from timber cladding, roof over balcony extended. Simplify construction and aesthetic changes.
[Link to information: <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/5007M&row=2&query=409de7288eec4e4e947abd0b0727fcd4&from=i>]
[Note: Property just outside parish boundary, however, application may be of interest]
 - ii. 22/5050M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Demolition of existing house and garage and construction of new replacement dwelling.
[Link to information: <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/5050M&row=1&query=409de7288eec4e4e947abd0b0727fcd4&from=i>]
[Note: Property just outside parish boundary, however, application may be of interest]
 - iii. Any planning applications received following the issue of the agenda may be included for discussion if required.

9. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.

10. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (b) To receive and consider updates relating to the delivery of the refurbishment work at Chelford Activity Park.

11. Highway matters

- (a) To receive new highway defects for attention from Members.
- (b) To receive a report from the Cheshire East Highways meeting held 11th January, 2023.

12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -
 - i. Cheshire East Council - Notice of approval of taxbase 2023/24.
 - ii. Cheshire East Council - Notice of adoption of Site Allocation & Development Policies Document.
[Information available at: https://www.cheshireeast.gov.uk/planning/spatial-planning/cheshire_east_local_plan/site-allocations-and-policies/site_allocations_and_policies.aspx]
 - iii. Manchester Airport - Civil Aviation Authority response to the documentation submitted by Manchester Airport relating to Stage 2 (Develop & Assess Gateway) of the future airspace review.
[Information available at: <https://airspacechange.caa.co.uk/PublicProposalArea?plD=159>]
 - iv. Cheshire East Council - Invitation to briefing regarding 2023-27 Medium Term Financial Strategy consultation.

CHELFORD PARISH COUNCIL

- v. Cheshire East Council - 2023-27 Medium Term Financial Strategy consultation.
[Information available at:
https://www.cheshireeast.gov.uk/council_and_democracy/council_information/media_hub/media_releases/investing-in-sustainable-council-services-in-cheshire-east.aspx]
- vi. Crewe to Manchester CRP Steering Group - Invitation to meeting. (19/01/23)
- vii. Police & Crime Commissioner - Notice of public consultation regarding Police budget 2023/24. [Link to survey: www.smartsurvey.co.uk/s/policebudget202324]
- viii. Cheshire East Council - Holocaust Memorial Day event.
[Event information: Friday 27th January 2023 at 11.00am. Cheshire East Council will be holding a service at Sandbach Town Hall. A Holocaust survivor will be attending to share his story with those present.]

13. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

14. Date of next meeting - Thursday 9th February, 2023 at The Hub, Elmstead Road.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

15. Matters for consideration including those transferred from above items (as required)

- (a) **Chelford Parish Hall** - To receive and consider information received.

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 7th January, 2023

CHELFORD PARISH COUNCIL

APPENDIX A

Financial Statement for 2022/23 as at 12th January 2023					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to Dec. 22 £.	Agenda Jan. 23 £.	Budget Balance £.
	Receipts				
41,913.00	Precept	44,980.00	44,980.00		0.00
0.00	Balances	0.00	0.00		0.00
4.58	Investment Interest	0.00	19.25		0.00
0.00	Sale of Assets	0.00	0.00		0.00
2,745.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Newsletter advertising	0.00	360.00	470.00	0.00
0.00	Contra Income	0.00	0.00		0.00
1,513.15	V.A.T. Refund	0.00	1,451.63		2,542.37
46,175.73	Total Receipts	44,980.00	46,810.88	470.00	2,542.37
	Payments				
10,571.12	Salary (Clerk)	11,125.00	8,352.95	1,164.79	1,607.26
278.67	National Insurance (Employer)	310.00	255.91	59.49	-5.40
4,691.20	Pension Contributions (Employer)	2,395.00	1,887.80	263.24	243.96
763.41	Allowances (Clerk)	930.00	564.94	63.47	301.59
0.00	Chairman/Member Allowances	0.00	0.00		0.00
130.10	Administration	295.00	50.32		244.68
381.86	Audit Fees (Internal & External)	495.00	402.50		92.50
567.32	Insurance	750.00	0.00		750.00
60.00	Sect. 137 Donations	360.00	70.00		290.00
40.00	Grants	3,000.00	0.00		3,000.00
0.00	Parish Council Newsletter	150.00	248.15	127.55	-225.70
62.08	Street Lighting (Electric & Repairs)	280.00	79.78	16.61	183.61
43.98	Website	50.00	18.00	2.00	30.00
263.00	Professional Services	2,070.00	270.00		1,800.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	620.00	527.00	35.00	58.00
80.00	Training	400.00	0.00		400.00
105.00	Room Hire	350.00	75.00		275.00
2,391.55	Chelford Activity Park - Maintenance	5,900.00	2,056.50	202.55	3,640.95
1,388.00	Chelford Village - Maintenance	4,500.00	2,033.00		2,467.00
40.00	Asset Maintenance	3,900.00	450.00		3,450.00
2,944.03	Asset Purchase	3,000.00	7,925.17		-4,925.17
0.00	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day / Platinum Jubilee	2,500.00	1,677.00		823.00
143.88	Contingency	1,000.00	47.96		952.04
1,451.63	V.A.T.		2,500.63	41.74	
26,894.03	Total Payments	44,980.00	29,492.61	1,976.44	16,053.32

Cash/Bank Reconciliation	01/04/22	08/12/22	12/01/23	31/03/23
Balance B/Fwd.	100,922.28	100,922.28	118,240.55	116,734.11
Add Total Receipts	44,980.00	46,810.88	470.00	2,542.37
Less Total Payments	-44,980.00	-29,492.61	-1,976.44	-16,053.32
Balance C/Fwd.	100,922.28	118,240.55	116,734.11	103,223.16
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/22	08/12/22	12/01/23	31/03/23
General Funds	37,882.74	61,668.57	60,162.13	46,651.18
Earmarked Reserves	63,039.54	56,571.98	56,571.98	56,571.98
	100,922.28	118,240.55	116,734.11	103,223.16

CHELFORD PARISH COUNCIL

CASH/BANK RECONCILIATION AS AT - 12th January, 2023

CASH

Balance Brought Forward 01/04/22		
Current Account	55,093.12	
Business Reserve Account	45,829.16	
Plus Receipts	47,280.88	
	148,203.16	
Less Payments	31,469.05	
Balance Carried Forward 12/01/23	<u><u>116,734.11</u></u>	

BANK (Natwest)

Business Reserve Account -	15,848.41		05/10/22
Add income/transfer received since above statement	<u>0.00</u>	0.00	
Less unrepresented cheques	<u>0.00</u>	<u>0.00</u>	
		15,848.41	12/01/23
Current Account -	24,833.17		05/12/22
Add income received since above Statement	<u>20.00</u>	20.00	
Less unrepresented cheques/ Transfer			
Approved	-1,991.03		
For approval	<u>-1,976.44</u>	<u>-3,967.47</u>	
		20,885.70	12/01/23
Skipton Building Society - Saver Account -	80,000.00		30/08/22
(Transfer from NatWest Current Account)			
Add income received since above Statement	<u>0.00</u>	0.00	
Less unrepresented cheques/ Transfer	<u>0.00</u>	<u>0.00</u>	
		80,000.00	12/01/23
Total Bank Balances 12/01/23		<u><u>116,734.11</u></u>	

CHELFORD PARISH COUNCIL

APPENDIX B

Receipts

a. Patron E	£70.00	Newsletter advertising fee
b. Patron F	£70.00	Newsletter advertising fee
c. Patron G	£70.00	Newsletter advertising fee
d. Trader E	£20.00	Newsletter advertising fee
e. Trader F	£20.00	Newsletter advertising fee
f. Trader G	£20.00	Newsletter advertising fee
g. Trader H	£20.00	Newsletter advertising fee
h. Trader I	£20.00	Newsletter advertising fee
i. Trader J	£20.00	Newsletter advertising fee
j. Trader K	£20.00	Newsletter advertising fee
k. Trader L	£20.00	Newsletter advertising fee
l. Trader M	£20.00	Newsletter advertising fee
m. Trader N	£20.00	Newsletter advertising fee
n. Trader O	£20.00	Newsletter advertising fee
o. Trader P	£20.00	Newsletter advertising fee
p. Trader Q	£20.00	Newsletter advertising fee

APPENDIX C

Payments for approval

a. Cheque No 001499	Cheshire East Council	£127.55	Newsletter printing: Dec. 22
b. Cheque No 001500	E. M. Maddock	£1,067.07	Salary, allowances & backpay (pt): Jan. 23
c. Cheque No 001501	H.M. Revenue & Customs	£156.62	Income Tax & National Insurance contributions
d. Cheque No 001502	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: Dec. 22
e. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: Jan. 23
f. Direct Debit	npower	£17.44	Electricity charges: Oct.-Dec. 22
g. Direct Debit	Information Commissioner's Office	£35.00	Data protection fee 2023/24
h. Standing Order	Cheshire Pension Fund	£327.30	Pension contributions: Jan. 23

CHELFORD PARISH COUNCIL

APPENDIX D

Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.
Non-material amendment to approved application 18/0171M.
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.
DECISION STATUS - Undecided
- 21/6410M - Land between Newcroft and Willow Glade, Peover Lane, Chelford.
Outline planning application for the erection of two houses with all matters apart from access reserved.
DECISION STATUS - Undecided
- 22/2152M - Shamba Cottage, Alderley Road, Chelford. SK11 9AP
Demolition of single storey garage and rear workshop to existing house. Internal layout reconfigurations, and erection of two storey rear extension and single storey side extension. External over-cladding with timber boarding at first floor, new timber framed porch, and enlargement of permeable driveway and erection of single storey garage with office.
DECISION STATUS - Undecided
- 22/2976M - Willow Glade, Peover Lane, Chelford. SK11 9AJ
Erection of new 4 bay garage.
DECISION STATUS - Undecided
- 22/3044M - Chelford Roundabout, Chelford Road, Chelford.
Advertisement consent for five signs at entrance on to the roundabout.
DECISION STATUS - Approved with conditions (20/12/22)
- 22/3311D - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY
Discharge of conditions 5 and 6 of 21/4993M: Condition 5 - No Development shall take place until details of an engineer designed, no dig pile and beam foundation, and installation methodology for the area indicated on the Tree Protection Plan in light green block hatching has been submitted to the Local Planning Authority. Reason: To ensure the continued wellbeing of trees in the interests of the amenity of the area and to accord with Section 7.4 of BS 5837:2012 Trees in Relation to design, demolition and construction. Condition 6 - Prior to the commencement of development or other operations being undertaken on site in connection with the development hereby approved (including any tree felling, tree pruning, demolition works, soil moving, temporary access construction and / or widening, or any operations involving the use of motorised vehicles or construction machinery) a detailed service and foul and surface water drainage layout shall be submitted to and approved in writing by the Local Planning Authority (notwithstanding any additional approvals which may be required

CHELFORD PARISH COUNCIL

under any other Legislation). Such layout shall provide for the long-term retention of the trees. No development or other operations shall take place except in complete accordance with the approved service/drainage layout. Reason: To ensure the continued wellbeing of the trees in the interests of the amenity of the area.

DECISION STATUS - Undecided

- 22/3348M - Willow Glade, Peover Lane, Chelford. SK11 9AJ
Conversion of existing building to form new dwelling.
DECISION STATUS - Undecided
- 22/3825M - 1 Burnt Acre, Chelford, Macclesfield. SK11 9SS
Variation of condition: Demolition of existing car port and conservatory and the erection of a single storey side and rear extension to original dwelling with associated internal alterations and loft conversion including front dormer.
DECISION STATUS - Undecided
- 22/4333M - 100 Dixon Drive, Chelford. SK11 9BX
Removal of conservatory on the rear elevation to install new patio doors, bay window on the front elevation to be removed and replaced with flush windows and internal layout amendments.
DECISION STATUS - Approved with conditions (22/12/22)
- 22/4626M - Foxfields, Peover Lane, Chelford. SK11 9AL
Demolition of an existing extension and the construction of a single-storey rear swimming pool extension, including amendments to the existing terrace.
DECISION STATUS - Undecided