

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Thursday 10th November, 2022

Time: 7:45p.m.

Venue: Chelford Parish Hall, Knutsford Road, Chelford

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 6th November, 2022

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid or Covid symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Government guidance available at: <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19>

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Reports from External Organisations**
 - (a) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
 - (b) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
 - (c) Manchester Airport - Parish Council Forum meeting. (21/10/22)
 - (d) ChALC - Annual Meeting 2022. (27/10/22)
 - (e) 20s Plenty for Cheshire East - Information briefing. (28/10/22)
- 5. Minutes**
 - (a) To approve the Minutes of the meeting held 13th October, 2022 as a correct record.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2022/23 as at 10th November, 2022. (Appendix A)
 - (b) To note receipts received since the last meeting - None.
 - (c) To approve the payments listed at Appendix B.

CHELFORD PARISH COUNCIL

7. Planning and Licensing Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix C)
- (b) To consider the following planning application -
 - i. 22/4333M - 100 Dixon Drive, Chelford. SK11 9BX
Removal of conservatory on the rear elevation to install new patio doors, bay window on the front elevation to be removed and replaced with flush windows and internal layout amendments.
[Link to information: <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/4333M&row=1&query=1ff6f8f3e0c3435787573bb212230ff4&from=i>]
 - ii. Any planning applications received following the issue of the agenda may included for discussion if required.
- (c) To receive updates, if available, regarding the following licensing matters:
 - i. Hide and Seek Festival at Capesthorne Hall.
 - ii. The Igloo Project at Marthall.

8. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.

9. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (b) To receive and consider, if available, updates relating to the delivery of the refurbishment work at Chelford Activity Park.

10. Highway matters

- (a) To receive updates relating to highway defects reported to Cheshire East Council.
 - i. Knutsford Road - junction sign (near to Oak Road) requires re-planting.
 - ii. Dixon Drive - uprooted street sign (near Egerton Arms)
 - iii. Knutsford Road - damaged sign between Chelford Parish Hall and roundabout.
 - iv. Knutsford Road - leaning speed limit sign at junction with Pepper Street.
 - v. Holmes Chapel Road - blocked gully (near to Cricket Ground).
 - vi. Peover Lane - blocked gullies near to junction with roundabout.
 - vii. Knutsford Road - deteriorating condition of footway surface.
 - viii. Carter Lane - potholes.
 - ix. Knutsford Road - overgrown hedges between Dixon Drive and Mere Court.
 - x. Alderley Road - temporary traffic light.
 - xi. Dixon Drive - potholes and deteriorating highway surface.
 - xii. Footway along Dixon Drive (near to green space) - overhanging vegetation.
 - xiii. Dixon Drive - blocked gullies (near to Egerton Arms)
 - xiv. Holmes Chapel Road - pothole near to St. John's Church.
- (b) To receive new highway defects for attention from Members.

11. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -

CHELFORD PARISH COUNCIL

- i. Cheshire East Council - Proposal to decrease the current resource provision for children with hearing impairments (HI) at Lindow Community Primary School from 12 to 6 pupils. (Feedback survey closes: 17/11/22)
[Link to information: https://www.cheshireeast.gov.uk/schools/school_organisation/lindow-primary-school-proposal-to-decrease-the-current-resource-provision.aspx]
- ii. Cheshire East Council - Strategic Planning Update.
[Link to information: <https://www.cheshireeast.gov.uk/planning/spatial-planning/spatial-planning-update.aspx>]
- iii. Cheshire East Council - Town and Parish Council engagement network launch. (30/11/22)
- iv. Cheshire East Council - Proposals to modernise Planning Service.
[Link to press release: https://www.cheshireeast.gov.uk/council_and_democracy/council_information/media_hub/media_releases/busiest-planning-department-in-the-north-west-set-to-modernise-its-service.aspx]
Link to reports: <https://moderngov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CId=962&MId=9566&Ver=4>]
- v. Hedgehogs R Us - Highway Project.
[Link to information: <https://hedgehogsrus.co.uk/hedgehog-highway-project>]
- vi. Police & Crime Commissioner - Invitation to meeting. (17/11/22)
- vii. Cheshire East Council - Minerals and Waste Development Plan Document.
[Link to information: https://live-chesheast.cloud.contensis.com/planning/spatial-planning/cheshire_east_local_plan/minerals-and-waste-plan.aspx]
- viii. Station Volunteer Adopter - Update regarding train services to Chelford.

12. Community Matters

- (a) To receive an update on Community Speed Watch activities.
- (b) To receive, if available, update relating to the re-allocation of s.106 funds arising from the Cricketers Green development (including for community minibus scheme).
- (c) To receive an update relating to the introduction of a community newsletter and determine matters relating thereto.
- (d) To receive an update relating to maintenance and improvements at Mere Court Park.
- (e) To receive an update relating to St. John's Church, Chelford.
- (f) To receive an update relating to the provision of a community Christmas tree.

13. Vacancy for a Parish Councillor

- (a) To receive confirmation that a by-election is not required for the filling of the vacancy.
- (b) To note that the closing dates for expressions of interest to be co-opted to the Parish Council is 3rd December, 2022.

14. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

15. Date of next meeting - Thursday 8th December, 2022 at The Hub, Elmstead Road.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

CHELFORD PARISH COUNCIL

16. Matters for consideration including those transferred from above items (as required)

- (a) **Clerk & Responsible Financial Officer** - Annual performance and salary review.
- (b) **Chelford Parish Hall** - To receive and consider information received.

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 6th November, 2022

CHELFORD PARISH COUNCIL

APPENDIX A

Financial Statement for 2022/23 as at 10th November, 2022					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to Oct. 22 £.	Agenda Nov. 22 £.	Budget Balance £.
	Receipts				
41,913.00	Precept	44,980.00	44,980.00		0.00
0.00	Balances	0.00	0.00		0.00
4.58	Investment Interest	0.00	19.25		0.00
0.00	Sale of Assets	0.00	0.00		0.00
2,745.00	Grants, Donations & Refunds	0.00	0.00		0.00
	Contra Income	0.00	0.00		0.00
1,513.15	V.A.T. Refund	0.00	1,451.63		2,410.72
46,175.73	Total Receipts	44,980.00	46,450.88	0.00	2,410.72
	Payments				
10,571.12	Salary (Clerk)	11,125.00	5,943.70	898.52	4,282.78
278.67	National Insurance (Employer)	310.00	173.67	22.75	113.58
4,691.20	Pension Contributions (Employer)	2,395.00	1,767.43	203.07	424.50
763.41	Allowances (Clerk)	930.00	440.38	56.99	432.63
0.00	Chairman/Member Allowances	0.00	0.00		0.00
130.10	Administration	295.00	50.32		244.68
381.86	Audit Fees (Internal & External)	495.00	402.50		92.50
567.32	Insurance	750.00	0.00		750.00
60.00	Sect. 137 Donations	360.00	0.00	70.00	290.00
40.00	Grants	3,000.00	0.00		3,000.00
0.00	Parish Council Newsletter	150.00	0.00	57.67	92.33
62.08	Street Lighting (Electric & Repairs)	280.00	79.78		200.22
43.98	Website	50.00	14.00	2.00	34.00
263.00	Professional Services	2,070.00	270.00		1,800.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	620.00	527.00		93.00
80.00	Training	400.00	0.00		400.00
105.00	Room Hire	350.00	75.00		275.00
2,391.55	Chelford Activity Park - Maintenance	5,900.00	1,561.45	202.55	4,136.00
1,388.00	Chelford Village - Maintenance	4,500.00	3,088.00		1,412.00
40.00	Asset Maintenance	3,900.00	89.95	450.00	3,360.05
2,944.03	Asset Purchase	3,000.00	6,625.17		-3,625.17
0.00	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day / Platinum Jubilee	2,500.00	1,677.00		823.00
143.88	Contingency	1,000.00	47.96		952.04
1,451.63	V.A.T.		2,369.81	40.91	
26,894.03	Total Payments	44,980.00	25,203.12	2,004.46	20,183.14

Cash/Bank Reconciliation	01/04/22	13/10/22	10/11/22	31/03/23
Balance B/Fwd.	100,922.28	100,922.28	122,170.04	120,165.58
Add Total Receipts	44,980.00	46,450.88	0.00	2,410.72
Less Total Payments	-44,980.00	-25,203.12	-2,004.46	-20,183.14
Balance C/Fwd.	100,922.28	122,170.04	120,165.58	102,393.16
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/22	13/10/22	10/11/22	31/03/23
General Funds	37,882.74	65,598.06	63,593.60	45,821.18
Earmarked Reserves	63,039.54	56,571.98	56,571.98	56,571.98
	100,922.28	122,170.04	120,165.58	102,393.16

CHELFORD PARISH COUNCIL

CASH/BANK RECONCILIATION AS AT - 10th November, 2022

CASH

Balance Brought Forward 01/04/22	
Current Account	55,093.12
Business Reserve Account	45,829.16
Plus Receipts	46,450.88
	147,373.16
Less Payments	27,207.58
Balance Carried Forward 10/11/22	120,165.58

BANK (Natwest)

Business Reserve Account -	15,848.41		05/10/22
Add income/transfer received since above statement			
<u>0.00</u>	0.00		
Less unrepresented cheques			
<u>0.00</u>	<u>0.00</u>	15,848.41	10/11/22
Current Account -	32,618.56		05/10/22
Add income received since above Statement			
<u>0.00</u>	0.00		
Less unrepresented cheques/ Transfer			
Approved -6,296.93			
For approval <u>-2,004.46</u>	<u>-8,301.39</u>	24,317.17	10/11/22
Skipton Building Society - Saver Account -	80,000.00		30/08/22
(Transfer from NatWest Current Account)			
Add income received since above Statement			
<u>0.00</u>	0.00		
Less unrepresented cheques/ Transfer			
<u>0.00</u>	<u>0.00</u>	80,000.00	10/11/22
Total Bank Balances 10/11/22		120,165.58	

CHELFORD PARISH COUNCIL

APPENDIX B

Payments for approval

a. Cheque No 001487	E. M. Maddock	£906.09	Salary and allowances: Nov. 22
b. Cheque No 001488	H.M. Revenue & Customs	£22.75	National Insurance contributions
c. Cheque No 001489	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: Oct. 22
d. Cheque No 001490	Home Assist	£450.00	Installation of boundary signs
e. Cheque No 001491	Jax First Aid Limited	£57.67	High viz vests
f. Cheque No 001492	Royal British Legion	£25.00	Donation (direct)
g. Cheque No 001493	Royal British Legion	£45.00	Donation (via street poppies)
h. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: Nov. 22
i. Standing Order	Cheshire Pension Fund	£252.49	Pension contributions: Nov. 22

[Note: Credit note received relating to invoice from Cheshire Pension Fund in the sum of £900]

APPENDIX C

Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.
Non-material amendment to approved application 18/0171M.
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.
DECISION STATUS - Undecided
- 21/6410M - Land between Newcroft and Willow Glade, Peover Lane, Chelford.
Outline planning application for the erection of two houses with all matters apart from access reserved.
DECISION STATUS - Undecided
- 22/1423M - 1 Burnt Acre, Chelford. SK11 9SS
C3 Dwelling house - Construction of dormer structure to side elevation.
DECISION STATUS - Withdrawn (12/10/22)
- 22/1947M - 7 Robin Close, Chelford. SK11 9BA
Demolition of existing out-buildings, construction of two storey side extension.
DECISION STATUS - Undecided
- 22/2152M - Shamba Cottage, Alderley Road, Chelford. SK11 9AP
Demolition of single storey garage and rear workshop to existing house. Internal layout reconfigurations, and erection of two storey rear extension and single storey side

CHELFORD PARISH COUNCIL

extension. External over-cladding with timber boarding at first floor, new timber framed porch, and enlargement of permeable driveway and erection of single storey garage with office.

DECISION STATUS - Undecided

22/2976M - Willow Glade, Peover Lane, Chelford. SK11 9AJ

Erection of new 4 bay garage.

DECISION STATUS - Undecided

22/3044M - Chelford Roundabout, Chelford Road, Chelford.

Advertisement consent for five signs at entrance on to the roundabout.

DECISION STATUS - Undecided

22/3101T - 1 Highland Drive, Chelford. SK11 9GB

[T1] Oak: Located roadside within metal fenced border (tree furthest from rd). Proposal: As per clients request sectional dismantle to ground level leaving stump as close to grade as possible. Reason: Dominating over garden with increasing encroachment to property. Significant litter drop. [T2] Oak: Located roadside within metal fenced border (tree closest to rd). Proposal: As per clients request sectional dismantle to ground level leaving stump as close to grade. Reason: Asymmetrical crown which is dominating over side of property. Significant litter drop.

DECISION STATUS - Undecided

22/3194M - 1 Robin Close, Chelford. SK11 9BA

Certificate of proposed lawful development for side extension.

DECISION STATUS - Undecided

22/3311D - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY

Discharge of conditions 5 and 6 of 21/4993M: Condition 5 - No Development shall take place until details of an engineer designed, no dig pile and beam foundation, and installation methodology for the area indicated on the Tree Protection Plan in light green block hatching has been submitted to the Local Planning Authority. Reason: To ensure the continued wellbeing of trees in the interests of the amenity of the area and to accord with Section 7.4 of BS 5837:2012 Trees in Relation to design, demolition and construction. Condition 6 - Prior to the commencement of development or other operations being undertaken on site in connection with the development hereby approved (including any tree felling, tree pruning, demolition works, soil moving, temporary access construction and / or widening, or any operations involving the use of motorised vehicles or construction machinery) a detailed service and foul and surface water drainage layout shall be submitted to and approved in writing by the Local Planning Authority (notwithstanding any additional approvals which may be required under any other Legislation). Such layout shall provide for the long-term retention of the trees. No development or other operations shall take place except in complete accordance with the approved service/drainage layout. Reason: To ensure the continued wellbeing of the trees in the interests of the amenity of the area.

DECISION STATUS - Undecided

22/3348M - Willow Glade, Peover Lane, Chelford. SK11 9AJ

Conversion of existing building to form new dwelling.

DECISION STATUS - Undecided

22/3825M - 1 Burnt Acre, Chelford, Macclesfield. SK11 9SS

Variation of condition: Demolition of existing car port and conservatory and the erection of a single storey side and rear extension to original dwelling with associated internal alterations and loft conversion including front dormer.

DECISION STATUS - Undecided