

# CHELFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Thursday 9<sup>th</sup> June, 2022

**Time:** 7:45p.m.

**Venue:** Chelford Parish Hall, Knutsford Road, Chelford

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 1<sup>st</sup> June, 2022

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**In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid or Covid symptoms.**

**All attendees will be expected to respect social distancing preferences of other attendees.**

**Government guidance available at: <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19>**

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### AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
  - (a) To receive questions from members of the public.
  - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Reports from External Organisations**
  - (a) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
  - (b) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
- 5. Minutes**
  - (a) To approve the Minutes of the meeting held 17<sup>th</sup> May, 2022 as a correct record.
  - (b) To confirm the Minutes of the Annual Parish Meeting held 17<sup>th</sup> May, 2022 as a correct record.
- 6. Finance**
  - (a) To receive and consider the Financial Statement 2022/23 as at 9<sup>th</sup> June, 2022. (Appendix A)
  - (b) To note receipts received since the last meeting - none.
  - (c) To approve the payments listed at Appendix B.
  - (d) To consider whether to continue with the current Zoom subscription.

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- (e) To receive and consider options for a savings account to hold Parish Council funds.

## 7. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix C)
- (b) To consider the following planning applications -
  - i. 22/1424M - 1 Burnt Acre, Chelford. SK11 9SS  
Non material amendment on application 21/2785M - Demolition of existing car port and conservatory and the erection of a single storey side and rear extension to original dwelling with associated internal alterations and loft conversion including a front dormer.  
[Link to information: <http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/1424M&row=4&query=2e6a90d4a8ee4aad9be4e8399e86f12a&from=i>]
  - ii. 22/1947M - 7 Robin Close, Chelford. SK11 9BA  
Demolition of existing out-buildings, construction of two storey side extension.  
[Link to information: <http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/1947M&row=2&query=2e6a90d4a8ee4aad9be4e8399e86f12a&from=i>]
  - iii. 22/2152M - Shamba Cottage, Alderley Road, Chelford. SK11 9AP  
Demolition of single storey garage and rear workshop to existing house. Internal layout reconfigurations, and erection of two storey rear extension and single storey side extension. External over-cladding with timber boarding at first floor, new timber framed porch, and enlargement of permeable driveway and erection of single storey garage with office.  
[Link to information: <http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=22/2152M&row=1&query=2e6a90d4a8ee4aad9be4e8399e86f12a&from=i>]
  - iv. Any planning applications received following the issue of the agenda may included for discussion if required.

## 8. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.
- (b) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (c) To receive and consider, if available, updates relating to the delivery of the refurbishment work at Chelford Activity Park.
- (d) To receive and consider quotations for the installation of the new parish boundary signs.
- (e) To receive and consider quotation for the provision of planters and floral displays at land adjacent to the bus passenger shelter at Knutsford Road.
- (f) To review current bench provision within the Parish and identify opportunities for further possible bench locations (subject to relevant permissions).

## 9. Highway matters

- (a) To receive updates relating to highway defects reported to Cheshire East Council.
- (b) To receive new highway defects for attention from Members.
- (c) To receive, if available, quotation for siding out work along Knutsford Road.

## 10. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -
  - i. Go Compare - Information to assist residents in protecting their properties

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against flooding.

[Link to information: <https://www.gocompare.com/home-insurance/flooding-and-home-insurance/limiting-flood-risk-and-damage/>]

- ii. David Wilson Homes - Update regarding landscaping matters.
- iii. Cheshire East Council - Care Services Directory information.  
[Link to information: <https://livewellservices.cheshireeast.gov.uk/Services/4854>]
- iv. Voneus Broadband - Interest to install a fixed wireless access scheme in Chelford. [Link to website: <https://www.voneus.com/>]
- v. Cheshire East Council - Road closure: Chelford Road, Chelford/Nether Alderley from the junction of Holmes Chapel Road to the junction of Congleton Road to be closed for carriageway improvements on the following dates: 18<sup>th</sup> - 19<sup>th</sup> July, 2022; 2<sup>nd</sup> - 7<sup>th</sup> August, 2022; 17<sup>th</sup> - 20<sup>th</sup> August, 2022.

## 11. Community Matters

- (a) To receive an update on Community Speed Watch activities.
- (b) To receive, if available, update relating to the re-allocation of s.106 funds arising from the Cricketers Green development.
- (c) To receive an update on the proposed re-use of the station building.
- (d) To receive a report on the recent event to commemorate the Queen's Platinum Jubilee.
- (e) To receive any updates available relating to provision of school transport.

## 12. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

## 13. Date of next meeting - Thursday 14<sup>th</sup> July, 2022 at 7:45p.m. at Chelford Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## 14. Matters for consideration including those transferred from above items (as required)

- (a) **Chelford Parish Hall** - To receive and consider information received.

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 1<sup>st</sup> June, 2022

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## APPENDIX A

Financial Statement for 2022/23 as at 9th June, 2022					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to May 22 £.	Agenda Jun. 22 £.	Budget Balance £.
	<b>Receipts</b>				
41,913.00	Precept	44,980.00	22,490.00		22,490.00
0.00	Balances	0.00	0.00		0.00
4.58	Investment Interest	0.00	0.00		0.00
0.00	Sale of Assets	0.00	0.00		0.00
2,745.00	Grants, Donations & Refunds	0.00	0.00		0.00
	Contra Income	0.00	0.00		0.00
1,513.15	V.A.T. Refund	0.00	1,451.63		1,548.37
<b>46,175.73</b>	<b>Total Receipts</b>	<b>44,980.00</b>	<b>23,941.63</b>	<b>0.00</b>	<b>24,038.37</b>
	<b>Payments</b>				
10,571.12	Salary (Clerk)	11,125.00	1,698.20	898.52	8,528.28
278.67	National Insurance (Employer)	310.00	49.62	24.81	235.57
4,691.20	Pension Contributions (Employer)	2,395.00	504.98	203.07	1,686.95
763.41	Allowances (Clerk)	930.00	100.66	74.90	754.44
0.00	Chairman/Member Allowances	0.00	0.00		0.00
130.10	Administration	295.00	0.00		295.00
381.86	Audit Fees (Internal & External)	495.00	202.50		292.50
567.32	Insurance	750.00	0.00		750.00
60.00	Sect. 137 Donations	360.00	0.00		360.00
40.00	Grants	3,000.00	795.00		2,205.00
0.00	Parish Council Newsletter	150.00	0.00		150.00
62.08	Street Lighting (Electric & Repairs)	280.00	9.87		270.13
43.98	Website	50.00	4.00	2.00	44.00
263.00	Professional Services	2,070.00	0.00		2,070.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	620.00	477.00		143.00
80.00	Training	400.00	0.00		400.00
105.00	Room Hire	350.00	0.00		350.00
2,391.55	Chelford Activity Park - Maintenance	5,900.00	528.21	202.55	5,169.24
1,388.00	Chelford Village - Maintenance	4,500.00	49.00		4,451.00
40.00	Asset Maintenance	3,900.00	89.95		3,810.05
2,944.03	Asset Purchase	3,000.00	157.61	6,467.56	-3,625.17
0.00	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day / Platinum Jubilee	2,500.00	0.00		2,500.00
143.88	Contingency	1,000.00	23.98	11.99	964.03
1,451.63	V.A.T.		211.54	1,336.83	
<b>26,894.03</b>	<b>Total Payments</b>	<b>44,980.00</b>	<b>4,902.12</b>	<b>9,222.23</b>	<b>32,404.02</b>

Cash/Bank Reconciliation	01/04/22	17/05/22	09/06/22	31/03/23
Balance B/Fwd.	100,922.28	100,922.28	119,961.79	110,739.56
Add Total Receipts	44,980.00	23,941.63	0.00	24,038.37
Less Total Payments	-44,980.00	-4,902.12	-9,222.23	-32,404.02
<b>Balance C/Fwd.</b>	<b>100,922.28</b>	<b>119,961.79</b>	<b>110,739.56</b>	<b>102,373.91</b>
<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/22</b>	<b>17/05/22</b>	<b>09/06/22</b>	<b>31/03/23</b>
General Funds	37,882.74	56,922.25	54,167.58	45,801.93
Earmarked Reserves	63,039.54	63,039.54	56,571.98	56,571.98
	<b>100,922.28</b>	<b>119,961.79</b>	<b>110,739.56</b>	<b>102,373.91</b>

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## CASH/BANK RECONCILIATION AS AT - 9<sup>th</sup> June, 2022

### CASH

Balance Brought Forward 01/04/22	
Current Account	55,093.12
Business Reserve Account	45,829.16
Plus Receipts	23,941.63
	124,863.91
Less Payments	14,124.35
Balance Carried Forward 09/06/22	<b>110,739.56</b>

### BANK (Natwest)

<b>Business Reserve Account -</b>	45,829.16		05/04/22
Add income/transfer received since above statement	0.00		
	0.00		
Less unrepresented cheques	0.00		
	0.00		
		45,829.16	09/06/22
<b>Current Account -</b>	83,397.90		05/05/22
Add income received since above Statement	0.00		
	0.00		
Less unrepresented cheques/ Transfer			
Approved (2021/22)	-4,796.40		
Approved (2022/23)	-4,468.87		
For approval	-9,222.23		
		-18,487.50	
		64,910.40	09/06/22
<b>Total Bank Balances 09/06/22</b>		<b>110,739.56</b>	

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## APPENDIX B

### Payments for approval

a. Cheque No 001460	Signs of the Times	£7,761.08	Parish boundary signs
b. Cheque No 001461	E. M. Maddock	£925.16	Salary and allowances: June 22
c. Cheque No 001462	H.M. Revenue & Customs	£38.04	Income tax and National Insurance contributions
d. Cheque No 001463	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: May 22
e. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: June 22
f. Standing Order	Cheshire Pension Fund	£252.49	Pension contributions: June 22

## APPENDIX C

### Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR  
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.  
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.  
Non-material amendment to approved application 18/0171M.  
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN  
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.  
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS  
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.  
DECISION STATUS - Undecided
- 20/5353M - 4 Station Road, Chelford. SK11 9AX  
Single storey rear and side extension.  
DECISION STATUS - Undecided
- 20/5564M - The Gardener's Cottage, Peover Lane, Chelford. SK11 9AN  
Certificate of lawful development for two storey extension, single storey side extension, alterations to the roof and new porch, together with 2no. free standing buildings to be used for purposes incidental to the enjoyment of the dwellinghouse.  
DECISION STATUS - Part approved / part refused (24/05/22)
- 21/0617M - Former Tithe Barn, The Manor House, Holmes Chapel Road, Chelford.  
[Also 21/0618M - Listed building consent application]  
Conversion and extension of former tithe barn to form swimming pool and associated works to Wisteria Cottage.  
DECISION STATUS - Refused (19/07/21) - Decision under appeal

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- 21/1729D - Former Mere Farm Quarry, Chelford Road, Nether Alderley. SK10 4SZ  
Discharge of conditions 5, 8, 9, 11, 12, 16, 21, 22, 23 and 24 on approval 19/2513M  
for delivery of watersports and outdoor activity centre including new vehicular  
access, car parking and multi-use building.  
DECISION STATUS - Undecided
- 21/4993M - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY  
Demolition of conservatory and construction of two storey rear extension and single  
storey front / side extension.  
DECISION STATUS - Undecided
- 21/6410M - Land between Newcroft and Willow Glade, Peover Lane, Chelford.  
Outline planning application for the erection of two houses with all matters apart  
from access reserved.  
DECISION STATUS - Undecided
- 22/0501M - Chelford House, Chelford Road, Chelford. SK11 9AH  
Conversion of domestic outbuilding (former stables) to form ancillary  
accommodation for staff.  
[22/0502M - Listed Building Consent application for above proposed development]  
DECISION STATUS - Undecided
- 22/0686M - 22 Broomfield Close, Chelford. SK11 9SL  
Detached garage. Removal of existing boundary wall that has vertical structural  
cracks and is out of vertical alignment. New 1.83m high post and panel fence  
positioned 600mm out from face of existing wall.  
DECISION STATUS - Undecided
- 22/0946M - 8 Dixon Drive, Chelford. SK11 9BU  
Proposed front, rear and side extension with loft conversion.  
DECISION STATUS - Undecided
- 22/1336M - 4 Wheat Moss, Chelford. SK11 9SP  
Detached garden room and store to front side of house.  
DECISION STATUS - Undecided