

# CHELFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Thursday 9<sup>th</sup> March, 2023

**Time:** 7:45p.m.

**Venue:** Chelford Parish Hall, Knutsford Road, Chelford

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 4<sup>th</sup> March, 2023

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**In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.**

**All attendees will be expected to respect social distancing preferences of other attendees.**

**Government guidance available at: <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test>**

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### AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Chelford Cricket Ground** - To receive information relating to potential opportunities for the future of Chelford Cricket Ground.
- 4. Public Forum for Questions**
  - (a) To receive questions from members of the public.
  - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 5. Reports from External Organisations**
  - (a) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
  - (b) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
- 6. Minutes**
  - (a) To approve the Minutes of the meeting held 9<sup>th</sup> February, 2023 as a correct record.
- 7. Finance**
  - (a) To receive and consider the Financial Statement 2022/23 as at 9<sup>th</sup> March, 2023. (Appendix A)
  - (b) To note receipts received since the last meeting - Appendix B.
  - (c) To approve the payments listed at Appendix C.

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- (d) To approve earmarking 2022/23 training budget to fund recent bookings (8), made for Members, taking place in 2023/24. (Earmarked reserve: £280)
- (e) To receive, if available, an update relating to the spending of s.106 funds within the Parish.

## 8. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix D)
- (b) To consider the following planning application -
  - i. None.
  - ii. Any planning applications received following the issue of the agenda may be included for discussion if required.

## 9. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.

## 10. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (b) To receive and consider updates relating to the delivery of the refurbishment work at Chelford Activity Park.

## 11. Highway matters

- (a) To receive updates relating to reported highway defects.
- (b) To receive new highway defects for attention from Members.
- (c) To receive, if available, updates relating to repairs and upgrades to the zebra crossing.
- (d) To receive, if available, response from Cheshire East Council regarding advertising signs at Chelford roundabout.

## 12. Chelford Community Newsletter

- (a) To consider and approve the latest edition of the newsletter for printing and distribution.
- (b) To receive an update relating to the 'Useful Phone Numbers' document.
- (c) To receive updates relating to the advertising within the newsletter/trades directory.

## 13. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -
  - i. Invitation to Manchester Airport Parish Council Forum - 19th April, 2023.
  - ii. Resident - Information regarding suggestion for local first aid training.
  - iii. Bluedot Festival - Call for questions and/or feedback ahead of 2023 event.
  - iv. Cheshire East Council - Strategic Planning Update.

## 14. Community Matters

- (a) Community Speed Watch
  - i. To receive an update on community speed watch activities.
  - ii. To receive and consider proposal relating to average speed cameras.
- (b) To receive an update from the Chelford Primary School litter pick.

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- (c) Chelford Station
  - i. To receive an expression of thanks from the Friends of Chelford Station for the hedge cutting which has been undertaken on their behalf.
  - ii. To consider the quotation for watering services to maintain floral displays on the southbound platform.
  - iii. To consider request for support towards providing floral displays at the station.

## 15. Elections 2023

- (a) To receive a report from the Parish Council Network meeting held 16<sup>th</sup> February, 2023.
- (b) To receive any further updates available relating to the Parish elections in May 2023.

## 16. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

## 17. Date of next meeting - Thursday 13<sup>th</sup> April, 2023 at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## 18. Matters for consideration including those transferred from above items (as required)

- (a) **Chelford Parish Hall** - To receive and consider any available information.

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 4<sup>th</sup> March, 2023

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## APPENDIX A

Financial Statement for 2022/23 as at 9th March 2023					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to Feb. 23 £.	Agenda Mar. 23 £.	Budget Balance £.
	<b>Receipts</b>				
41,913.00	Precept	44,980.00	44,980.00		0.00
0.00	Balances	0.00	0.00		0.00
4.58	Investment Interest	0.00	43.97		0.00
0.00	Sale of Assets	0.00	0.00		0.00
2,745.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Newsletter advertising	0.00	970.00	170.00	0.00
0.00	Contra Income	0.00	0.00		0.00
1,513.15	V.A.T. Refund	0.00	1,451.63		2,688.48
<b>46,175.73</b>	<b>Total Receipts</b>	<b>44,980.00</b>	<b>47,445.60</b>	<b>170.00</b>	<b>2,688.48</b>
	<b>Payments</b>				
10,571.12	Salary (Clerk)	11,125.00	10,682.53	1,164.79	-722.32
278.67	National Insurance (Employer)	310.00	374.89	59.49	-124.38
4,691.20	Pension Contributions (Employer)	2,395.00	2,414.28	263.24	-282.52
763.41	Allowances (Clerk)	930.00	691.03	75.76	163.21
0.00	Chairman/Member Allowances	0.00	0.00		0.00
130.10	Administration	295.00	50.32	24.89	219.79
381.86	Audit Fees (Internal & External)	495.00	402.50		92.50
567.32	Insurance	750.00	591.36		158.64
60.00	Sect. 137 Donations	360.00	70.00		290.00
40.00	Grants	3,000.00	0.00		3,000.00
0.00	Parish Council Newsletter	150.00	375.70		-225.70
62.08	Street Lighting (Electric & Repairs)	280.00	96.39		183.61
43.98	Website	50.00	22.00	2.00	26.00
263.00	Professional Services	2,070.00	270.00		1,800.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	620.00	562.00		58.00
80.00	Training	400.00	100.00		300.00
105.00	Room Hire	350.00	220.00		130.00
2,391.55	Chelford Activity Park - Maintenance	5,900.00	2,461.60	392.55	3,045.85
1,388.00	Chelford Village - Maintenance	4,500.00	2,033.00		2,467.00
40.00	Asset Maintenance	3,900.00	456.50		3,443.50
2,944.03	Asset Purchase	3,000.00	19,816.89		-16,816.89
0.00	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day / Platinum Jubilee	2,500.00	1,677.00		823.00
143.88	Contingency	1,000.00	47.96		952.04
1,451.63	V.A.T.		2,604.58	83.90	
<b>26,894.03</b>	<b>Total Payments</b>	<b>44,980.00</b>	<b>46,020.53</b>	<b>2,066.62</b>	<b>-418.67</b>

Cash/Bank Reconciliation	01/04/22	09/02/23	09/03/23	31/03/23
Balance B/Fwd.	100,922.28	100,922.28	102,347.35	100,450.73
Add Total Receipts	44,980.00	47,445.60	170.00	2,688.48
Less Total Payments	-44,980.00	-46,020.53	-2,066.62	418.67
<b>Balance C/Fwd.</b>	<b>100,922.28</b>	<b>102,347.35</b>	<b>100,450.73</b>	<b>103,557.88</b>
<b>Cumulative Balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/22</b>	<b>09/02/23</b>	<b>09/03/23</b>	<b>31/03/23</b>
General Funds	37,882.74	57,667.09	55,770.47	58,877.62
Earmarked Reserves	63,039.54	44,680.26	44,680.26	44,680.26
	<b>100,922.28</b>	<b>102,347.35</b>	<b>100,450.73</b>	<b>103,557.88</b>

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## CASH/BANK RECONCILIATION AS AT - 9<sup>th</sup> March, 2023

### CASH

Balance Brought Forward 01/04/22	
Current Account	55,093.12
Business Reserve Account	45,829.16
Plus Receipts	47,615.60
	148,537.88
Less Payments	48,087.15
Balance Carried Forward 09/03/23	<b>100,450.73</b>

### BANK (Natwest)

<b>Business Reserve Account -</b>	15,873.13		05/01/23
Add income/transfer received since above statement	0.00		
	0.00		
Less unrepresented cheques	0.00		
	0.00		
		15,873.13	09/03/23
<b>Current Account -</b>	24,055.47		03/02/23
Add income received since above Statement	20.00		
	20.00		
Less unrepresented cheques/ Transfer			
Approved	-17,431.25		
For approval	-2,066.62		
	-19,497.87		
		4,577.60	09/03/23
<b>Skipton Building Society - Saver Account -</b>	80,000.00		30/08/22
(Transfer from NatWest Current Account)			
Add income received since above Statement	0.00		
	0.00		
Less unrepresented cheques/ Transfer	0.00		
	0.00		
		80,000.00	09/03/23
<b>Total Bank Balances 09/03/23</b>		<b>100,450.73</b>	

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## APPENDIX B

### Receipts

a. Patron J	£70.00	Newsletter advertising fee
b. Trader R	£20.00	Newsletter advertising fee
c. Trader S	£20.00	Newsletter advertising fee
d. Trader T	£20.00	Newsletter advertising fee
e. Trader U	£20.00	Newsletter advertising fee
f. Trader V	£20.00	Newsletter advertising fee

## APPENDIX C

### Payments for approval

a. Cheque No 001511	E. M. Maddock	£1,139.24	Salary, allowances & backpay (pt): Mar. 23
b. Cheque No 001512	H.M. Revenue & Customs	£126.62	Income Tax & National Insurance contributions
c. Cheque No 001513	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: Feb. 23
d. Cheque No 001514	S&K&J&M Robertson	£228.00	Hedge cutting
e. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: Mar. 23
f. Standing Order	Cheshire Pension Fund	£327.30	Pension contributions: Mar. 23

## APPENDIX D

### Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR  
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.  
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.  
Non-material amendment to approved application 18/0171M.  
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN  
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.  
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS  
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.  
DECISION STATUS - Undecided
- 21/6410M - Land between Newcroft and Willow Glade, Peover Lane, Chelford.  
Outline planning application for the erection of two houses with all matters apart from access reserved.  
DECISION STATUS - Withdrawn (06/02/23)

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- 22/3311D - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY  
Discharge of conditions 5 and 6 of 21/4993M: Condition 5 - No Development shall take place until details of an engineer designed, no dig pile and beam foundation, and installation methodology for the area indicated on the Tree Protection Plan in light green block hatching has been submitted to the Local Planning Authority. Reason: To ensure the continued wellbeing of trees in the interests of the amenity of the area and to accord with Section 7.4 of BS 5837:2012 Trees in Relation to design, demolition and construction. Condition 6 - Prior to the commencement of development or other operations being undertaken on site in connection with the development hereby approved (including any tree felling, tree pruning, demolition works, soil moving, temporary access construction and / or widening, or any operations involving the use of motorised vehicles or construction machinery) a detailed service and foul and surface water drainage layout shall be submitted to and approved in writing by the Local Planning Authority (notwithstanding any additional approvals which may be required under any other Legislation). Such layout shall provide for the long-term retention of the trees. No development or other operations shall take place except in complete accordance with the approved service/drainage layout. Reason: To ensure the continued wellbeing of the trees in the interests of the amenity of the area.  
DECISION STATUS - Undecided
- 22/3348M - Willow Glade, Peover Lane, Chelford. SK11 9AJ  
Conversion of existing building to form new dwelling.  
DECISION STATUS - Undecided
- 22/3825M - 1 Burnt Acre, Chelford, Macclesfield. SK11 9SS  
Variation of condition: Demolition of existing car port and conservatory and the erection of a single storey side and rear extension to original dwelling with associated internal alterations and loft conversion including front dormer.  
DECISION STATUS - Approved with conditions (16/02/23)  
Notice of Decision: <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08456084.pdf>
- 22/5050M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD  
Demolition of existing house and garage and construction of new replacement dwelling.  
DECISION STATUS - Undecided
- 23/0086M - 19 Chillingham Close, Chelford. SK11 9FZ  
Detached outbuilding.  
DECISION STATUS - Undecided
- 23/0425M - 118 Dixon Drive, Chelford. SK11 9BX  
Proposed single storey rear extension.  
DECISION STATUS - Undecided