

CHELFORD PARISH COUNCIL

NOTICE OF PARISH COUNCIL MEETING

Date: Thursday 9th February, 2023

Time: 7:30p.m.

Venue: The Hub, Elmstead Road, Chelford

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 5th February, 2023

In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.

All attendees will be expected to respect social distancing preferences of other attendees.

Government guidance available at: <https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19#what-to-do-if-you-have-symptoms-of-a-respiratory-infection-including-covid-19-and-have-not-taken-a-covid-19-test>

AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** - To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
 - (a) To receive questions from members of the public.
 - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Reports from External Organisations**
 - (a) Cheshire East Ward Member Cllr. M. Asquith - To receive a report on items of interest to the Parish Council.
 - (b) Chelford Ward Policing Team - To receive a report on matters of interest / concern within the Parish.
 - (c) Cheshire East Council - To receive a report from the 2023 Budget Consultation briefing held 24th January, 2023.
- 5. Minutes**
 - (a) To approve the Minutes of the meeting held 12th January, 2023 as a correct record.
- 6. Finance**
 - (a) To receive and consider the Financial Statement 2022/23 as at 9th February, 2023. (Appendix A)
 - (b) To note receipts received since the last meeting - Appendix B.
 - (c) To approve the payments listed at Appendix C.

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- (d) To receive and consider quotations for insurance cover for 2023/24.
- (e) To receive, if available, an update relating to the spending of s.106 funds within the Parish.

7. Planning Matters

- (a) To receive and note recent planning decisions issued by Cheshire East Council. (Appendix D)
- (b) To consider the following planning application -
 - i. 23/0086M - 19 Chillingham Close, Chelford. SK11 9FZ
Detached outbuilding.
[Link to information: <https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/0086M&row=1&query=b146a038e87f4833a53cd6b9c82b3b99&from=i>]
 - ii. Any planning applications received following the issue of the agenda may be included for discussion if required.
- (c) To receive, if available, response from Cheshire East Council regarding approval for advertising at Chelford roundabout.
- (d) To receive updates relating to local matters of interest.

8. Assets

- (a) To receive from Members reports of damage or deteriorating condition of Parish Council assets identified during routine cleaning.

9. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of Chelford Activity Park.
- (b) To receive and consider updates relating to the delivery of the refurbishment work at Chelford Activity Park.
- (c) To consider quotation for maintenance at the site (2023/24).

10. Highway matters

- (a) To receive updates relating to reported highway defects.
- (b) To receive new highway defects for attention from Members.
- (c) To receive updates relating to repairs and upgrades to the zebra crossing.

11. Chelford Community Newsletter

- (a) To consider and approve the latest edition of the newsletter for printing and distribution.
- (b) To consider the 'Useful Phone Numbers' document.
- (c) To receive updates relating to the advertising within the newsletter/trades directory.

12. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto -
 - i. Police & Crime Commissioner - Refreshed Police and Crime Plan.
[Link to information: <https://www.cheshire-pcc.gov.uk/SysSiteAssets/media/downloads/what-the-commissioner-does/police-and-crime-plan/police-and-crime-plan-2022-refresh---website.pdf>]
 - ii. Cheshire East Council - Road Closure: Peover Lane - 6th-10th February, 2023.
 - iii. Cheshire East Council - Road Closure: Alderley Road (100m either side railway bridge) - 6th-19th March, 2023.

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13. Community Matters

- (a) To receive information following a meeting at St. John's Church, Chelford on 30th January, 2023.
- (b) To receive an update on community speed watch.
- (c) To receive an update from the Chelford Primary School litter pick.

14. Elections 2023

- (a) To receive updates relating to the Parish elections in May 2023.

15. Matters for inclusion on next/future meeting agenda

- (a) Several carried forward from previous meetings.

16. Date of next meeting - Thursday 9th March, 2023 at Chelford Parish Hall.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

17. Matters for consideration including those transferred from above items (as required)

- (a) **Chelford Parish Hall** - To receive and consider any available information.

E.M.Maddock

Dr. E. M. Maddock PSLCC,
Clerk & Responsible Financial Officer.

Dated 5th February, 2023

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APPENDIX A

Financial Statement for 2022/23 as at 9th February 2023					
Actual 2021/22 £.	Details	2022/23 Budget £.	Actual to Jan. 23 £.	Agenda Feb. 23 £.	Budget Balance £.
	Receipts				
41,913.00	Precept	44,980.00	44,980.00		0.00
0.00	Balances	0.00	0.00		0.00
4.58	Investment Interest	0.00	19.25	24.72	0.00
0.00	Sale of Assets	0.00	0.00		0.00
2,745.00	Grants, Donations & Refunds	0.00	0.00		0.00
0.00	Newsletter advertising	0.00	830.00	140.00	0.00
0.00	Contra Income	0.00	0.00		0.00
1,513.15	V.A.T. Refund	0.00	1,451.63		2,604.58
46,175.73	Total Receipts	44,980.00	47,280.88	164.72	2,604.58
	Payments				
10,571.12	Salary (Clerk)	11,125.00	9,517.74	1,164.79	442.47
278.67	National Insurance (Employer)	310.00	315.40	59.49	-64.89
4,691.20	Pension Contributions (Employer)	2,395.00	2,151.04	263.24	-19.28
763.41	Allowances (Clerk)	930.00	628.41	62.62	238.97
0.00	Chairman/Member Allowances	0.00	0.00		0.00
130.10	Administration	295.00	50.32		244.68
381.86	Audit Fees (Internal & External)	495.00	402.50		92.50
567.32	Insurance	750.00	0.00		750.00
60.00	Sect. 137 Donations	360.00	70.00		290.00
40.00	Grants	3,000.00	0.00		3,000.00
0.00	Parish Council Newsletter	150.00	375.70		-225.70
62.08	Street Lighting (Electric & Repairs)	280.00	96.39		183.61
43.98	Website	50.00	20.00	2.00	28.00
263.00	Professional Services	2,070.00	270.00		1,800.00
0.00	Advertising	100.00	0.00		100.00
497.20	Subscriptions/Affiliation Fees	620.00	562.00		58.00
80.00	Training	400.00	0.00	100.00	300.00
105.00	Room Hire	350.00	75.00		275.00
2,391.55	Chelford Activity Park - Maintenance	5,900.00	2,259.05	202.55	3,438.40
1,388.00	Chelford Village - Maintenance	4,500.00	2,033.00		2,467.00
40.00	Asset Maintenance	3,900.00	450.00	6.50	3,443.50
2,944.03	Asset Purchase	3,000.00	7,925.17	11,891.72	-16,816.89
0.00	Neighbourhood Plan	500.00	0.00		500.00
0.00	Community Day / Platinum Jubilee	2,500.00	1,677.00		823.00
143.88	Contingency	1,000.00	47.96		952.04
1,451.63	V.A.T.		2,542.37	62.21	
26,894.03	Total Payments	44,980.00	31,469.05	13,815.12	2,300.41

Cash/Bank Reconciliation	01/04/22	12/01/23	09/02/23	31/03/23
Balance B/Fwd.	100,922.28	100,922.28	116,734.11	103,083.71
Add Total Receipts	44,980.00	47,280.88	164.72	2,604.58
Less Total Payments	-44,980.00	-31,469.05	-13,815.12	-2,300.41
Balance C/Fwd.	100,922.28	116,734.11	103,083.71	103,387.88
Cumulative Balances	Balance	Balance	Balance	Balance
	01/04/22	12/01/23	09/02/23	31/03/23
General Funds	37,882.74	60,162.13	58,403.45	58,707.62
Earmarked Reserves	63,039.54	56,571.98	44,680.26	44,680.26
	100,922.28	116,734.11	103,083.71	103,387.88

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CASH/BANK RECONCILIATION AS AT - 9th February, 2023

CASH

Balance Brought Forward 01/04/22		
Current Account	55,093.12	
Business Reserve Account	45,829.16	
Plus Receipts	47,445.60	
	148,367.88	
Less Payments	45,284.17	
Balance Carried Forward 09/02/23	<u><u>103,083.71</u></u>	

BANK (Natwest)

Business Reserve Account -	15,873.13		05/10/22
Add income/transfer received since above statement	<u>0.00</u>	0.00	
Less unrepresented cheques	<u>0.00</u>	<u>0.00</u>	
		15,873.13	09/02/23
Current Account -	24,548.05		05/12/22
Add income received since above Statement	<u>20.00</u>	20.00	
Less unrepresented cheques/ Transfer			
Approved	-3,542.35		
For approval	<u>-13,815.12</u>	<u>-17,357.47</u>	
		7,210.58	09/02/23
Skipton Building Society - Saver Account -	80,000.00		30/08/22
(Transfer from NatWest Current Account)			
Add income received since above Statement	<u>0.00</u>	0.00	
Less unrepresented cheques/ Transfer	<u>0.00</u>	<u>0.00</u>	
		80,000.00	09/02/23
Total Bank Balances 09/02/23		<u><u>103,083.71</u></u>	

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APPENDIX B

Receipts

a. NatWest Bank plc	£5.17	Gross interest - October, 2022
b. NatWest Bank plc	£9.12	Gross interest - November, 2022
c. Patron H	£70.00	Newsletter advertising fee
d. Patron I	£70.00	Newsletter advertising fee
e. NatWest Bank plc	£10.43	Gross interest - December, 2022

APPENDIX C

Payments for approval

a. Cheque No 001503	E. M. Maddock	£1,096.22	Salary, allowances & backpay (pt): Feb. 23
b. Cheque No 001504	H.M. Revenue & Customs	£126.62	Income Tax & National Insurance contributions
c. Cheque No 001505	Greenfingers Landscape Ltd.	£243.06	Grounds maintenance: Jan. 23
d. Cheque No 001506	B. Brindley	£7.80	Bench brackets
e. Cheque No 001507	ANSA Environmental Services	£11,891.72	Contribution towards eco-mulch surfacing
f. Cheque No 001508	SLCC Enterprises	£120.00	Training fees
g. Cheque No 001509	Chelford Parish Hall	TBC	Room hire 2022/23
h. Cheque No 001510	TBC [Insurance provider]	TBC	Insurance premium 2023/24
i. Direct Debit	1&1 IONOS Ltd.	£2.40	Email accounts fee: Feb. 23
j. Standing Order	Cheshire Pension Fund	£327.30	Pension contributions: Feb. 23

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APPENDIX D

Outstanding planning applications & recent planning decisions

- 19/2936W - Dingle Bank Quarry, Holmes Chapel Road, Lower Withington. SK11 9DR
Variation of Condition 4 on application 16/3064W - Variation of Conditions 2, 4 and 5 of permission 10/3080W.
DECISION STATUS - Undecided
- 19/4049M - Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.
Non-material amendment to approved application 18/0171M.
DECISION STATUS - Undecided
- 19/5674M - The Coach House, Peover Lane, Chelford. SK11 9AN
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.
DECISION STATUS - Undecided
- 20/3607M - Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M - Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.
DECISION STATUS - Undecided
- 21/6410M - Land between Newcroft and Willow Glade, Peover Lane, Chelford.
Outline planning application for the erection of two houses with all matters apart from access reserved.
DECISION STATUS - Undecided
- 22/2152M - Shamba Cottage, Alderley Road, Chelford. SK11 9AP
Demolition of single storey garage and rear workshop to existing house. Internal layout reconfigurations, and erection of two storey rear extension and single storey side extension. External over-cladding with timber boarding at first floor, new timber framed porch, and enlargement of permeable driveway and erection of single storey garage with office.
DECISION STATUS - Approved with conditions (24/01/23)
Notice of Decision: <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08450717.pdf>
- 22/2976M - Willow Glade, Peover Lane, Chelford. SK11 9AJ
Erection of new 4 bay garage.
DECISION STATUS - Approved with conditions (01/02/23)
Notice of Decision: <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08452834.pdf>
- 22/3311D - Grangelands, 2 Grangewood Drive, Chelford. SK11 9BY
Discharge of conditions 5 and 6 of 21/4993M: Condition 5 - No Development shall take place until details of an engineer designed, no dig pile and beam foundation, and installation methodology for the area indicated on the Tree Protection Plan in light green block hatching has been submitted to the Local Planning Authority. Reason: To ensure the continued wellbeing of trees in the interests of the amenity of the area and to accord with Section 7.4 of BS 5837:2012 Trees in Relation to design, demolition and construction. Condition 6 - Prior to the commencement of development or other operations being undertaken on site in connection with the development hereby approved (including any tree felling, tree pruning, demolition works, soil moving, temporary access construction and / or widening, or any operations involving the use of motorised vehicles or construction machinery) a detailed service and foul and surface water drainage layout shall be submitted to and approved in writing by the Local Planning Authority (notwithstanding any additional approvals which may be required under any other Legislation). Such layout shall provide for the long-term retention of the

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trees. No development or other operations shall take place except in complete accordance with the approved service/drainage layout. Reason: To ensure the continued wellbeing of the trees in the interests of the amenity of the area.

DECISION STATUS - Undecided

- 22/3348M - Willow Glade, Peover Lane, Chelford. SK11 9AJ
Conversion of existing building to form new dwelling.
DECISION STATUS - Undecided
- 22/3825M - 1 Burnt Acre, Chelford, Macclesfield. SK11 9SS
Variation of condition: Demolition of existing car port and conservatory and the erection of a single storey side and rear extension to original dwelling with associated internal alterations and loft conversion including front dormer.
DECISION STATUS - Undecided
- 22/4626M - Foxfields, Peover Lane, Chelford. SK11 9AL
Demolition of an existing extension and the construction of a single-storey rear swimming pool extension, including amendments to the existing terrace.
DECISION STATUS - Approved with conditions (01/02/23)
Notice of decision: <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08452547.pdf>
- 22/5007M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Amendment to application 21/4626M: Kitchen roof changed to gable from hip, single storey rear extension changed to Cheshire brick from timber cladding, roof over balcony extended. Simplify construction and aesthetic changes.
DECISION STATUS - Approved with conditions (24/01/23)
Notice of decision: <https://docs.cheshireeast.gov.uk/NorthgatePublicDocs/08450858.pdf>
- 22/5050M - Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD
Demolition of existing house and garage and construction of new replacement dwelling.
DECISION STATUS - Undecided