

# CHELFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Thursday 8<sup>th</sup> February, 2024

**Time:** 7:30p.m.

**Venue:** The Hub, Elmstead Road, Chelford

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 3<sup>rd</sup> February, 2024

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**In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.**

**All attendees will be expected to respect social distancing preferences of other attendees.**

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### AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** – To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
  - (a) To receive questions from members of the public.
  - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Cheshire East Ward Member: Cllr. A. Harrison** – To receive a report on items of interest to the Parish Council.
- 5. Minutes** – To approve the Minutes of the meeting held 11<sup>th</sup> January, 2024 as a correct record and approve signing by the Chairman.
- 6. Finance**
  - (a) To receive and consider the Financial Statement 2023/24 as at 8<sup>th</sup> February, 2024. (Appendix A)
  - (b) To note receipts since the last meeting listed at Appendix B.
  - (c) To approve the payments listed at Appendix C.
  - (d) To consider quotations for insurance cover 2024/25.
  - (e) To consider, if available, update relating to s.106 funds and consider grant application received from Chelford Parish Hall on behalf of Chelford Indoor Bowls Club.
- 7. Planning Matters**
  - (a) To receive and note recent planning decisions issued by Cheshire East Council in respect of development within the Parish. (Appendix D)
  - (b) To consider the following planning applications:
    - i. None.

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- ii. Any planning applications received following the issue of the agenda may be included for discussion if required.

(c) To consider the following environmental permitting application:

- i. Wild Shore Chelford, Former Mere Farm Quarry, Chelford Road/Alderley Road, Nether Alderley, Cheshire. SK10 4SZ [Amended application]

## 8. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of the site.
- (b) To receive and consider updates relating to the delivery of the refurbishment work.

## 9. Highway matters

- (a) To receive updates relating to reported highway defects. (Appendix E)
- (b) To receive new highway defects for attention from Members.
- (c) To receive updates relating to identified highway priorities. (Appendix F)

## 10. Consultations

(a) To consider the following consultations and determine any responses considered appropriate thereto:

- i. Cheshire East Council: Street Trading Policy Consultation. (Appendix G)
- ii. Cheshire East Council: Crossing Strategy.  
[Link to information: <https://surveys.cheshireeast.gov.uk/s/Y66J0M/>]
- iii. The Local Government Boundary Commission for England review of Cheshire East Council Warding arrangements. (Appendix H)  
[Link to consultation: <https://www.lgbce.org.uk/all-reviews/cheshire-east>]  
[Note: Cheshire East Council is developing its own consultation response. An extract from a report to the Cheshire East Council Electoral Review Sub-Committee, relevant to the Chelford Ward, is included at Appendix I. Further documents relating to the Electoral Review Sub-Committee are available at:  
<https://moderngov.cheshireeast.gov.uk/ecminutes/ieListMeetings.aspx?Committeeld=1056>]
- iv. Cheshire East Council: Highways Satisfaction Survey. (Appendix J)

## 11. Reports from external meetings

- (a) Cheshire's Archives: A story shared presentation. (18/01/24)
- (b) Kings Award for Voluntary Services Presentation. (25/01/24)
- (c) CEC Network Meeting: 2024/25 Budget. (30/01/24)  
[Note: Responses to the budget consultation can still be submitted despite online survey having closed. Parish Council may wish to consider if any consultation response is required.]

## 12. Correspondence

(a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:

- i. CPRE The Countryside Charity: Notice of funding shortfall in 2023 of £125,000 and invitation to make donation. [Item deferred from last meeting]
- ii. The Friends of Chelford Church Appeal Fund Committee: Letter "next steps for saving St John's, Chelford".
- iii. Northern Trains Ltd.: Replacement ticket machine installed at Chelford Station.

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- iv. Cheshire East Council: Notification of updated proposals for future car parking charges and arrangements. [Link to information: <https://moderngov.cheshireeast.gov.uk/ecminutes/mgAi.aspx?ID=72230>]
- v. Cheshire East Council: Cheshire East Green Spaces Maintenance Review – Final Proposals. [Link to information: <https://moderngov.cheshireeast.gov.uk/ecminutes/ielssueDetails.aspx?IId=78501&PlanId=0&Opt=3#AI70609>]

## 13. Parish Council Projects

- (a) To receive and consider updates relating to Parish Council projects identified at previous meetings.
- (b) To receive, from a Member, and consider suggestions for alternative planting schemes within the planters. (Appendix K)

## 14. Community Matters

- (a) To receive a report from the Chelford Ward Policing Team on matters of interest / concern within the Parish.
- (b) To receive an update on community speed watch activities.
- (c) To confirm approval for the content of latest newsletter (Edition 13).
- (d) To consider and determine arrangements for the Chelford Annual Parish meeting 2024.

## 15. Co-option of Parish Councillor

- (a) To receive and consider update regarding the co-option of a new Parish Councillor.

## 16. Matters for inclusion on next/future meeting agenda

## 17. Date of next meeting – Thursday 7<sup>th</sup> March, 2024 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## 18. Matters for consideration including those transferred from above items (as required)

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 3<sup>rd</sup> February, 2024

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## APPENDIX A

<b>Financial Statement – 2023/24</b>					
<b>as at 8<sup>th</sup> February 2024</b>					
<b>Actual 2022/23 £</b>	<b>Details</b>	<b>2023/24 Budget £</b>	<b>Actual to Jan. 24 £</b>	<b>Agenda Feb. 24 £</b>	<b>Budget Balance £</b>
	<b>Receipts</b>				
44,980.00	Precept	47,498.00	47,498.00		0.00
0.00	Balances	0.00	0.00		0.00
1,145.78	Investment interest	0.00	1,401.60	99.82	0.00
0.00	Sale of assets	0.00	0.00		0.00
0.00	Grants, donations & refunds	0.00	0.00		0.00
1,250.00	Newsletter advertising	0.00	80.00	900.00	0.00
1,451.63	VAT refund		2,698.09		1,899.41
<b>48,827.41</b>	<b>Total receipts</b>	<b>47,498.00</b>	<b>51,677.69</b>	<b>999.82</b>	<b>1,899.41</b>
	<b>Payments</b>				
11,847.32	Salary (Clerk)	13,655.00	11,413.39	1,191.91	1,049.70
434.38	National Insurance (Employer)	530.00	562.59	63.24	-95.83
2,677.52	Pension contributions (Employer)	2,855.00	2,522.34	263.41	69.25
766.79	Allowances (Clerk)	930.00	689.31	62.44	178.25
75.21	Administration	295.00	2.60	37.50	254.90
0.00	Chairman/Member allowances	0.00	0.00		0.00
402.50	Audit fees (internal & external)	540.00	435.00		105.00
591.36	Insurance	1,000.00	0.00		1,000.00
70.00	Donations (inc. s.137)	370.00	70.00		300.00
0.00	Grants	3,000.00	200.00		2,800.00
318.03	Newsletter	1,467.00	1,231.32	307.83	-72.15
96.39	Street lighting	280.00	98.14		181.86
24.00	Website	50.00	48.98	6.00	-4.98
270.00	Professional services	2,091.00	1,986.00		105.00
0.00	Advertising	100.00	0.00		100.00
562.00	Subscriptions/affiliation fees	665.00	539.25		125.75
220.00	Room hire	350.00	347.50		2.50
100.00	Training	550.00	270.00		280.00
2,854.15	Chelford Activity Park maintenance	6,175.00	3,900.78	223.82	2,050.40
2,033.00	Chelford Village maintenance	4,520.00	2,619.50		1,900.50
19,864.95	Assets – purchase	3,000.00	1,790.07		1,209.93
456.50	Assets – maintenance	3,325.00	815.00		2,510.00
1,677.00	Community Events	500.00	499.88		0.12
0.00	Neighbourhood Plan	250.00	0.00		250.00
47.96	Contingency	1,000.00	64.62		935.38
2,698.09	VAT		1,853.45	45.96	
<b>48,087.15</b>	<b>Total payments</b>	<b>47,498.00</b>	<b>31,959.72</b>	<b>2,202.11</b>	<b>15,235.58</b>

<b>Cash/Bank reconciliation</b>	<b>01/04/23</b>	<b>11/01/24</b>	<b>08/02/24</b>	<b>31/03/24</b>
Balance B/Fwd	101,662.54	101,662.54	121,380.51	120,178.22
Add total receipts	47,498.00	51,677.69	999.82	1,899.41
Less total payments	47,498.00	31,959.72	2,202.11	15,235.58
Balance C/Fwd	101,662.54	121,380.51	120,178.22	106,842.05
<b>Cumulative balances</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>	<b>Balance</b>
	<b>01/04/23</b>	<b>11/01/24</b>	<b>08/02/24</b>	<b>31/03/24</b>
General funds	56,702.28	65,680.25	64,477.96	51,141.79
Earmarked reserves	44,960.26	55,700.26	55,700.26	55,700.26
	101,662.54	121,380.51	120,178.22	106,842.05

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## Cash/Bank Reconciliation as at 8<sup>th</sup> February, 2024

### Cash

Balance brought forward 01/04/23		
Current Account	4,687.60	
Business Reserve Account	15,908.73	
Skipton Building Society	81,066.21	
	101,662.54	
Plus receipts	52,677.51	
Less payments	34,161.83	
Balance carried forward 08/02/24:	120,178.22	

### Bank (NatWest)

<b>Business Reserve Account</b>	51.63		05/01/24
Add receipts/transfer since above statement			
	0.00		
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	51.63	08/02/24
<b>Current Account</b>	14,777.92		05/01/24
Add receipts/transfer since above statement			
	100.00		
	100.00		
Less unrepresented cheques			
Approved 2023/24	-4,977.55		
For approval	-2,202.11		
Less payment already issued	3.60		
	-7,176.06	7,701.86	08/02/24
<b>Liquidity Manager Account</b>	30,055.23		29/12/23
Add receipts/transfer since above statement			
	0.00		
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	30,055.23	08/02/24
<b>Skipton Building Society</b>			
<b>Community Saver Account</b>	82,369.50		29/09/23
Add receipts/transfer since above statement			
	0.00		
	0.00		
Less unrepresented cheques			
	0.00		
	0.00	82,369.50	08/02/24
Total bank balances 08/02/24		120,178.22	

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## APPENDIX B

### Receipts

NatWest Bank plc	£20.35	Gross interest – October 2023 (BR)
NatWest Bank plc	£19.10	Gross interest – November 2023 (BR)
NatWest Bank plc	£5.14	Gross interest – December 2023 (BR)
NatWest Bank plc	£55.23	Gross interest – December 2023 (LM)
Patron BA	£100.00	Newsletter Patron Fee 2023/24
Patron BB	£100.00	Newsletter Patron Fee 2023/24
Patron BC	£100.00	Newsletter Patron Fee 2023/24
Patron BD	£100.00	Newsletter Patron Fee 2023/24
Patron BE	£100.00	Newsletter Patron Fee 2023/24
Trader BA	£25.00	Trades Directory Fee 2023/24
Trader BB	£25.00	Trades Directory Fee 2023/24
Trader BC	£25.00	Trades Directory Fee 2023/24
Trader BD	£25.00	Trades Directory Fee 2023/24
Trader BE	£25.00	Trades Directory Fee 2023/24
Trader BF	£25.00	Trades Directory Fee 2023/24
Trader BG	£25.00	Trades Directory Fee 2023/24
Trader BH	£25.00	Trades Directory Fee 2023/24
Trader BI	£25.00	Trades Directory Fee 2023/24
Trader BJ	£25.00	Trades Directory Fee 2023/24
Trader BK	£25.00	Trades Directory Fee 2023/24
Trader BL	£25.00	Trades Directory Fee 2023/24
Trader BM	£25.00	Trades Directory Fee 2023/24
Trader BN	£25.00	Trades Directory Fee 2023/24
Trader BO	£25.00	Trades Directory Fee 2023/24
Trader BP	£25.00	Trades Directory Fee 2023/24

## APPENDIX C

### Payments for approval

Direct Debit	IONOS	£3.60	Website hosting: Dec.23 - Jan.24
Cheque No 001584	E. M. Maddock	£1,159.67	Salary and allowances: Feb. 2024 and expenses.
Cheque No 001585	H.M. Revenue & Customs	£129.86	Income Tax & National Insurance contributions
Cheque No 001586	Tivoli Group Ltd.	£268.58	Grounds maintenance: Jan. 2024
Cheque No 001587	Cheshire East Council	£190.48	Newsletter printing: Dec. 2023
Cheque No 001587	Cheshire East Council	£117.35	Newsletter printing: Feb. 2024
Standing Order	Cheshire Pension Fund	£328.97	Pension contributions: Jan. 2024
Direct Debit	IONOS	£3.60	Website hosting: Jan-Feb 2024

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## APPENDIX D

### Outstanding planning applications & recent planning decisions

- 19/4049M Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.  
Non-material amendment to approved application 18/0171M.  
DECISION STATUS – Undecided
- 19/5674M The Coach House, Peover Lane, Chelford. SK11 9AN  
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.  
DECISION STATUS – Undecided
- 22/5050M Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD  
Demolition of existing house and garage and construction of new replacement dwelling.  
DECISION STATUS – Undecided
- 23/1921M Land to the south of Peover Lane, Chelford. SK11 9AJ  
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.  
DECISION STATUS – Undecided
- 23/2213M Fishing Lane, Bollington Lane, Nether Alderley.  
Provision of two parking areas and three fishing cabins. Retrospective permission for erection of fencing.  
DECISION STATUS – Undecided [To be considered by committee]
- 23/2755M 3 Church Cottages, Holmes Chapel Road, Chelford. SK11 9AQ  
Replace existing single glazed windows with double glazed windows.  
[23/2756M: Listed Building Consent for above proposal]  
DECISION STATUS – Approved with conditions (26/01/24)
- 23/4479M 1 Yewtree Cottage, Alderley Road, Chelford. SK11 9AP  
Two storey side and rear extension with adjoining single storey rear extension.  
DECISION STATUS – Undecided

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## APPENDIX E

### Updates relating to reported highway matters

1. Damaged chevron sign at Chelford Roundabout  
UPDATE: Repair scheduled (no date available)
2. Unauthorised advertising sign at Chelford Roundabout  
UPDATE: Re-reported as sign still present.
3. Protruding kerbs at traffic lights on Alderley Road  
UPDATE: Cheshire East Council has assessed the issue and included it in the repair and improvement programme for this financial year. While every effort is made to keep to the programme, it can sometimes change to stay within the available budget.
4. Street light out at Knutsford Road, to the east of junction with Dixon Drive  
UPDATE: Repair scheduled (no date available)
5. Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits  
UPDATE: Repair scheduled (no date available)
6. Use of mannequins to deter vehicles from speeding  
UPDATE: Awaiting information from Police to support progressing proposal.
7. Street light at at pathway between Elmstead Road and Woodfin Croft  
UPDATE: Repair scheduled (no date available)
8. Unnecessary signage for Galloway Grange.  
UPDATE: Reported for removal.
9. Abandoned vehicle at Alderley Road.  
UPDATE: The Police are unable to take action as the vehicle is taxed, insured and not causing an obstruction. The Police have referred the matter to Cheshire East Council for attention.
10. Potholes at Oak Road (outside The Police House)  
UPDATE: [02/02/24] Cheshire East Council has assessed the report and have arranged to make safe and carry out a repair in the next 5 working days.

## APPENDIX F

### Highway Priorities 2023/24

#### Immediate priorities:

1. Review of zebra crossing at Knutsford Road  
UPDATE: Update report to be provided at Parish Council meeting.
2. Review of yellow lines at junction of Oak Road and Knutsford Road  
UPDATE: Matter logged with Cheshire East Council for attention.

#### High priority issues:

3. Review of options to tackle speeding issues within the Parish  
UPDATE: Application for two new SIDs along Knutsford Road to be progressed. Community speed watch to resume when permitted. Potential for average speed cameras to be assessed when initial pilot scheme at Plumley has been completed.
4. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access  
UPDATE: Issue logged with Cheshire East Council for attention.



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5. Siding out of footways along Knutsford Road  
UPDATE: Issue logged with Cheshire East Council for attention.
6. Review of gullies and drainage issues  
UPDATE: Gully emptying data being analysed and correlated to any current flooding issues.
7. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))  
UPDATE: Elmstead Road and Knutsford Road (near shops) being reviewed by Cheshire East Council.

Other highway priorities to be pursued:

8. Re-instatement of worn yellow lines on Dixon Drive  
UPDATE: Issue logged with Cheshire East Council for attention.
9. Review of street lighting provision within the Parish (particularly along Knutsford Road)  
UPDATE: No update.
10. Installation of village gateways  
UPDATE: No update.
11. Removal of redundant signage  
UPDATE: Please advise the Clerk of any signs which are redundant so that these can be reported for removal.
12. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)  
UPDATE: No update.
13. Enforcement of hedge/shrub/tree cutting adjacent to footways  
UPDATE: Individual issues reported to Cheshire East Council as required. Hedge along Knutsford Road to be trimmed in near future.
14. Installation of rumble strips  
UPDATE: No update.

### Street Trading Policy for Consultation

- 1 Purpose
- 2 Street Trading Definition
- 3 Exemptions
- 4 Application Process
- 5 Consultation
- 6 Site Assessment
- 7 General Conditions
- 8 Enforcement
- 9 Renewals
- 10 Decisions
- 11 General

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#### **1 Purpose**

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- 1.1 The Council's Street Trading Policy is to regulate street trading and to create a street trading environment which complements premises-based trading, is sensitive to the needs of residents, provides diversity and consumer choice, and seeks to enhance the character, ambience and safety of the local environment.

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#### **2 Street Trading Definition**

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- 2.1 Street Trading means selling, exposing or offering for sale any article in a street. The term 'street' includes any road, footway or other area to which the public have access without payment. This may also include private land.
- 2.2 Cheshire East Council has adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 for the whole of the Borough Area. A list of the designated streets is set out at appendix A.
- 2.3 The effect of this designation is that Street Trading in a Consent Street is prohibited (subject to exemptions) without first obtaining a Street Trading Consent from the Council.
- 2.4 Street Trading in a Prohibited Street is not permitted at any time. Anyone found to be trading in a prohibited street may be liable to prosecution.
- 2.5 It is recognised that street trading and trading as part of a market are distinct activities and the regulations of markets and market traders exists elsewhere in legislation.

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#### **3 Exemptions**

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- 3.1 Some types of trade are exempt from the need to obtain a street trading consent. These include:
1. A person trading under the authority of a pedlars' certificate granted under the Pedlars Act 1871
  2. Trade carried out by a roundsman e.g. milkmen
  3. Trade carried on at a petrol filling station
  4. News vendors in certain circumstances
  5. Trade carried out in a street adjoining a premises used as a shop; provided it is part of the business of that

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- shop (such business must not obstruct the highway).
6. Certain activities under the Highway Act 1980
  7. Selling items for charity under a Street Collection Permit
  8. Anything done in a market or fair the right to hold which was acquired by virtue of a grant (including a presumed grant) or acquired or established by virtue of an enactment or order.

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## 4 Application Process

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4.1 Street Trading application can be made for:

- a 'Fixed Pitch' nominated by the applicant (if that pitch is deemed suitable). Fixed pitch consents are suitable for traders who want to trade in the same location on a regular basis without the ability to move around the Borough.
- a 'Roaming Zone' (Borough wide consent when a schedule of stops/streets is included with the application, ie ice cream vans etc).

4.2 Applicants for 'Roaming Consent' (e.g. ice cream vendors etc) must include a list of all streets where they will be stopping to trade. Roaming consent holders will only be expected to remain in one place for a limited time ie not more than 30 minutes.

4.3 A Street Trading Consent can be held by more than one person, providing that person(s) has a business interest and authority to manage the Street Trading site. Once granted, all Consent Holders will be held equally responsible for any breach of terms of conditions of a Street Traders Consent.

4.4 The fees payable for street trading consents are set annually by the Licensing Committee.

4.5 If you intend to trade on private land, you will still require street trading consent and you will need to provide evidence that the land owner has given you permission to trade as part of your application.

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## 5 Consultation

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5.1 On each application received the Licensing Team may consult the following:

- Cheshire Constabulary
- Highway's Authority
- Environmental Health
- Town and Parish Council covering the relevant area(s)

5.2 The Licensing Team will also consult any other person or body that is deemed necessary.

5.3 If any objections/representations are received in respect of an application, that application will be determined by authorised officers.

5.4 Consultation will normally be conducted for 10 working days. However, some consents that are only applied for 1 day will likely not be consulted on, especially in cases where there is insufficient time before the date requested to carry out consultation.

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## 6 Site Assessment

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6.1 In determining whether Street Trading in a particular area is appropriate the Council will have regard to:

- any effect on road safety, either arising from the siting of the pitch or from customers visiting or leaving
- any loss of amenity caused by noise, traffic or smell
- existing Traffic Orders e.g. waiting restrictions
- any potential obstruction of pedestrian or vehicular access
- any obstruction to the safe passage of pedestrians
- the safe access and egress of customers and staff from the pitch and immediate vicinity
- whether there are any Consents (Fixed or Roaming) already granted to a site in the vicinity
- Whether the trading applied for would adversely affect any existing shops or traders.

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- 6.2 When considering the effect on exiting consent holders or exiting shops in an area, this will be determined in a case by case basis. However, applicants should expect a consent to be refused where the location applied for is within 500 meters of exiting traders or shops with similar offerings.

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## 7 General Conditions

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- 7.1 In addition to the above, the following criteria will need to be met before a Street Trading Consent will be issued:

### Prevention of obstruction or danger to road users

1. To be sited in accordance with highways legislation as appropriate, such that no obstruction is caused to highway users or to adjacent properties
2. The position of any vehicle must be such that it does not encourage children to cross any Class I, Class II or Class III Primary Distributor Road
3. No advertising boards to be used other than adjacent to the vehicle, which shall not cause any obstruction to users of the street
4. Operator to cease trading, if asked to by the Highways Authority or the emergency services.

### Prevention of nuisance or annoyance

- No music or other broadcasts to be made from the Consent site other than with the permission of this Authority
- Litter bins and recycling bins to be provided and litter collected as appropriate where litter is likely to be generated
- A refuse contract must be entered into where refuse is likely to be generated
- The Council encourages Operators to recycle litter or waste where facilities are available

### Suitability of the applicant

- An application may be refused if the applicant is unsuitable to hold the consent.
- Consent cannot be issued to a person under the age of 18 years

- 7.2 The Council can issue a consent with any conditions that are deemed reasonably necessary.

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## 8 Enforcement

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- 8.1 Standard conditions may be attached to every Street Trading Consent detailing the holder's responsibilities to maintain public safety, avoid nuisance and generally preserve the amenity of the locality. Specific conditions deemed appropriate can also applied to specific consents. This might be done to alleviate the concerns of anyone providing a consultation response.
- 8.2 Failure to comply with conditions may lead to revocation or non renewal of Consent.
- 8.3 Street Trading Consent can be revoked at any time. Additionally, the Conditions attached to a consent may be varied at any time.
- 8.3 It is an offence to carry out street trading without the consent of the Council and any person convicted of such an offence shall be liable to a fine not exceeding £1,000. This will include any person who holds a certificate granted under the Pedlars Act 1871, but who fails to operate in accordance with the certificate.

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## 9 Renewals

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- 9.1 Street Trading Consents are issued for a period of up to one year
- 9.2 Applicants should then re-submit their application if they wish to continue to trade at least one month before the expiry of their current Consent.
- 9.3 Renewal applications will be subject to a streamlined process, which will not include further consultation. However, if complaints are received concerning exiting traders, investigation of which has not warranted revocation, a consultation process will be undertaken in line with grant applications.

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## 10 Decisions

- 10.1 Following the determination of an application the Council will notify the applicant of the decision in writing as soon as possible.
- 10.2 There is no statutory right of appeal against refusal to issue a Street Trading Consent.

## 11 General

- 11.1 This policy will complement and inform other Council initiatives including those on street markets and life in the public realm.
- 11.2 This policy will inform the detailed conditions attached to every Street Trading Consent.
- 11.3 This policy will be applied in a manner that is consistent with the Council's equalities policies.
- 11.4 At all times, each application will be determined on its own merit.

### Table of delegations of licensing functions

Functions relating to street trading will be dealt with as follows:

Matter under consideration	Full Committee	Sub-Committee	Officers
Policy Adoption	Environment and Communities Committee (*)		
Fee Setting	Licensing Committee (*)		
Designation of Streets	Licensing Committee (*)		
Applications for the grant or renewal of licences			All cases
Including additional conditions, amending conditions or disapplying standard conditions			All cases
Revocation of consents		When referred by officers (*)	All cases (when not referred to Sub-Committee)
Requests for officer decisions on applications or conditions to be reviewed		All cases (*)	
Application to review an officer revocation of consent		All cases (*)	

\* Subject to any changes to the Council's Constitution

# CHELFORD PARISH COUNCIL

## APPENDIX H

### The Local Government Boundary Commission for England review of Cheshire East Council Warding arrangements: Press release

23 January 2024

#### Have your say on a new political map for Cheshire East

A new pattern of wards is being developed for Cheshire East Council.

The Local Government Boundary Commission has decided that the number of councillors in Cheshire East should be 82, the same as now.

The Local Government Boundary Commission wants to hear what residents and organisations think about their local area. A 10-week consultation inviting proposals will run **until 1 April 2024**.

The Commission is the independent body that draws these boundaries. It is reviewing Cheshire East to make sure councillors represent about the same number of electors, and that ward arrangements help the council work effectively. It wants to be sure that its proposals reflect community ties and identities.

The Commission is interested in views on which communities should be part of the same ward:

- What facilities do people share, such as parks, leisure centres or schools and shopping areas?
- What issues do neighbouring communities face that they have in common, such as high numbers of visitors or heavy traffic?
- Have there been new housing or commercial developments that have changed the focus of communities?
- And are there roads, rivers, railways or other features that people believe form strong boundaries between neighbourhoods?

The Commission will use local views to help it draw up proposals for new ward boundaries. There will be a further round of consultation once the Commission has drawn up those proposals.

Launching the consultation, Professor Colin Mellors, chair of the Commission, said: “We want people in Cheshire East to help us. We are starting to draw up new wards for Cheshire East.

“We want our proposals for new electoral arrangements to reflect communities. We also want them to be easy to understand and convenient for local people.

“Residents and local organisations can help us understand community ties and identities at this early stage of the process. It’s easy to get involved. Go to our website – or you can email or write to us.

“Just tell us what you think and give us some details why you think that. It’s really simple, so do get involved.”

People can give their views via the Local Government Boundary Commission's website at: [www.lgbce.org.uk/all-reviews/cheshire-east](http://www.lgbce.org.uk/all-reviews/cheshire-east)

People can also give their views by email at [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk), and by post to:

Review Officer (Cheshire East)  
LGBCE  
PO Box 133  
Blyth  
NE24 9FE

# CHELFORD PARISH COUNCIL

## APPENDIX I

### Extract of Report to Cheshire East Council Electoral Review Sub-Committee held Wednesday, 31st January, 2024

Cheshire East Electoral Review 2023-24: Warding Proposal DRAFT Report (V2, 23 Jan 2024)

#### 4.7 Chelford

Proposed ward name	Chelford		
Proposed number of seats	1		
Electoral statistics (for 2030)	Electors	Electors per seat ratio	Ratio's variance from Borough average
	3,977	3,977	-3%
Summary of any changes proposed to the current (pre-Review) ward boundary	Transfer of the parish of Ollerton with Marthall to the proposed Mobberley Borough ward. Addition of the parish of Over Alderley, from the current Prestbury Borough ward.		
Summary of area covered by proposed ward	<p>The following parishes and parish ward:</p> <ul style="list-style-type: none"> <li>The parishes of Chelford, Nether Alderley Over Alderley, Peover Superior &amp; Snelson and Plumley with Toft &amp; Bexton.</li> <li>Peover Inferior parish ward, which is the part of Lower Peover Parish Council that falls within Cheshire East. (The other parish ward, Nether Peover, is in Cheshire West &amp; Chester and therefore outside the scope of this Review.)</li> </ul>		
Details of area covered by proposed ward	Polling districts 3CD1, 3CN1, 3CR1, 3CS1, 3DA1, 3DA2, 3DB1, 3DC1		
Rationale for the proposed boundary and for any changes to current warding	<p>Plumley with Toft and Bexton, Peover Inferior and Peover Superior &amp; Snelson have very strong ties to each other and to Chelford, involving shared services, common school catchments and other longstanding links, so it is important they remain warded together.</p> <p>Nether Alderley and Over Alderley have a number of shared interests. In particular, Alderley Park, one of the main development sites in Cheshire East, is split between the two parishes. Hence, under current ward boundaries, issues relating to the site require the involvement of both the Chelford and Prestbury councillors. The proposed warding would allow these issues to be addressed more efficiently, by bringing the whole site within Chelford Borough ward.</p> <p>Whilst Ollerton with Marthall is currently part of Chelford Borough ward, it has no significant ties to Chelford or any shared services. The issues Ollerton with Marthall faces are more similar to</p>		
	<p>those Great Warford, which is in Mobberley Borough ward and would remain so under the Council's warding proposals.</p> <p>The proposals would therefore better reflect the identities of the affected communities. They would also enable more effective and convenient local government, for example regarding Alderley Park issues - and the net impact of the changes would mean the electors per seat ratio remains close to the Borough average.</p>		
Rationale for the proposed name	The current (and proposed) ward name is well-established and reflects community identity, as Chelford is the main settlement within the proposed Borough ward and an important local centre for key services and amenities.		

# CHELFORD PARISH COUNCIL

## APPENDIX J

### Extract from Town and Parish Council Survey: Engagement with Highways

Q1. Thinking about the Cheshire East network during the period 1<sup>st</sup> January, 2023 to 31<sup>st</sup> December, 2023. On a scale of one to ten where one is “extremely dissatisfied” and ten is “extremely satisfied”, how satisfied or dissatisfied would you say you are with each of the below? (Please select one value between one and ten.)

- a. Condition of road surfaces
- b. Condition of road markings (e.g. white lines)
- c. Condition of road signs
- d. The provision of street lighting where this is needed
- e. Speed of repair to street lights
- f. Speed of repair to damaged roads
- g. Maintenance to highway verges, trees and shrubs
- h. Weed killing on roads
- i. The provision of drains where these are needed
- j. Keeping drains clear and working
- k. The provision of pavements where these are needed
- l. The condition of pavements
- m. Speed of repair to damaged pavements
- n. Quality of repair to damaged pavements
- o. Weed killing on pavements
- p. Direction signposts for pedestrians
- q. Provision of safe crossing points
- r. Drop kerb crossing points (e.g. for pushchairs or wheelchairs)
- s. Pavements being kept clear of obstructions (e.g. parked cars, advertising boards)

Q2. What three aspects of Highways are most important to you? [Free text response]

Q3. Still thinking about the Cheshire East area, would you say that compared to a year ago there are more potholes and damaged roads, there are fewer, or there have been no change in the number?

Response options: More / No change / Fewer / Don't know

Q4. Taking into consideration your overall experience with Highways during the period 1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023. On a scale of one to ten where one is “extremely dissatisfied” and ten is “extremely satisfied”, how would you currently rate your level of satisfaction? (Please select one value between one and ten.)

Q5. Are there any comments in relation to Highways that you would like to make?  
[Free text response]



# CHELFORD PARISH COUNCIL

## APPENDIX K

### Planting suggestions for Chelford Village planters

**For the planters at the roundabout, top of Oak Road and top of Dixon Drive and those at Chelford station**

#### **Winter/Spring**

- Skimmia Japonica in the centre (at least 30/40cm high)
- Miniature narcissi (e.g tete a tete) planted in autumn
- Small tulips (e.g red riding hood) planted in autumn
- Grape hyacinths -muscari planted in autumn
- Ornamental cabbage-brassica oleracea
- Primula (polyanthus group)
- Variegated trailing ivy -hedera helix (e.g-'Eva') planted in corners (can be left in all year)

#### **Summer/Autumn**

- Cordyline australis in centre (at least 40/50cm high)
- Black grass- ophiopogon planiscapus 'Nigrescens' (this is fully hardy and can be left in all year)
- Fushia large flowered (various colours)
- Pelargonium (horizon series) (various colours)
- Begonia ( large flowers)
- Helichrysum silver trailing (liquorice plant)
- Bacopa

**For the planters near the bus stop outside the physiotherapist.**

*(Please weed around the base of the planters)*

#### **Winter/Spring**

- Miniature narcissi (tete a tete) planted in autumn
- Small tulips (red riding hood) planted in autumn
- Primula (polyanthus group)

#### **Summer/Autumn**

- Pelargonium (post box red for impact)
- Black grass- ophiopogon planiscapus 'Nigrescens'