

# CHELFORD PARISH COUNCIL

## NOTICE OF PARISH COUNCIL MEETING

**Date:** Thursday 9<sup>th</sup> November, 2023

**Time:** 7:30p.m.

**Venue:** The Hub, Elmstead Road, Chelford

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 4<sup>th</sup> November, 2023

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**In order to keep councillors and other members of the public safe, please do not attend the meeting if you are feeling unwell for any reason or if you have been in contact with anyone who has Covid, flu or Covid/flu symptoms.**

**All attendees will be expected to respect social distancing preferences of other attendees.**

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### AGENDA

To Members of Chelford Parish Council,

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1. Apologies for absence**
- 2. Declarations of Interest** – To receive Declarations of Interest in any items on the agenda.
- 3. Public Forum for Questions**
  - (a) To receive questions from members of the public.
  - (b) To receive a summary of issues raised via the Parish Council social media accounts.
- 4. Cheshire East Ward Member: Cllr. A. Harrison** – To receive a report on items of interest to the Parish Council.
- 5. Minutes** – To approve the Minutes of the meeting held 12<sup>th</sup> October, 2023 as a correct record and approve signing by the Chairman.
- 6. Finance**
  - (a) To receive and consider the Financial Statement 2023/24 as at 9<sup>th</sup> November 2023. (Appendix A)
  - (b) To note receipts as listed at Appendix B.
  - (c) To approve the payments listed at Appendix C.
  - (d) To approve the stopping of cheque no. 001555.
  - (e) To approve the updating of the standing order to Cheshire Pension Fund.
  - (f) Parish Council website
    - i. To note, due to withdrawal of the free hosting service, that the Parish Council website has been moved.
    - ii. To consider and approve a suitable hosting plan for the new website.
- 7. Planning Matters**
  - (a) To receive and note recent planning decisions issued by Cheshire East Council in

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respect of development within the Parish. (Appendix D)

- (b) To consider the following planning applications -
  - i. Any planning applications received following the issue of the agenda may be included for discussion if required.

## 8. Chelford Activity Park

- (a) To receive a summary of issues identified during routine inspections of the site.
- (b) To approve proceeding with cutting of perimeter hedges of Chelford Activity Park and roadside hedge near southbound station platform access.
- (c) To receive and consider updates relating to the delivery of the refurbishment work.

## 9. Highway matters

- (a) To receive updates relating to reported highway defects. (Appendix E)
- (b) To receive new highway defects for attention from Members.
- (c) To note the following forthcoming road closures:
  - i. Congleton Lane: 14<sup>th</sup> November, 2023.  
From junction with Holmes Chapel Road to outside of Brook House Farm.  
To allow works to be carried out by Openreach.
  - ii. Holmes Chapel Road: 8<sup>th</sup> January - 12<sup>th</sup> January, 2024.  
From Chelford roundabout to junction with Forty Acre Lane.  
To allow Cheshire East Council to carry out Level 3 Scrim works.
  - iii. Holmes Chapel Road: 26<sup>th</sup> January - 27<sup>th</sup> January, 2024 (night works).  
From Chelford Roundabout to junction with Macclesfield Road.  
To allow Cheshire East Council to carry out Level 3 Scrim works.

## 10. Chelford Community Newsletter

- (a) To consider and approve the latest edition of the newsletter for printing and distribution.
- (b) To confirm the updated newsletter policy as discussed at a previous meeting.  
(Appendix F)

## 11. Correspondence

- (a) To consider specific correspondence received by the Parish Council since the date of the last ordinary meeting and determine such actions as Members consider appropriate thereto:
  - i. ChALC: Invitation to Cheshire East Network Meeting (14/11/23, 6p.m.)  
[Topic: Green Spaces Maintenance Review consultation]
  - ii. Cheshire East Council: Green Spaces Maintenance Review Consultation.  
[Link to information: <https://surveys.cheshireeast.gov.uk/s/GreenSpacesConsultation/> ]
  - iii. Cheshire Fire Authority: 2024-2028 Draft Community Risk Management Plan consultation.  
[Link to information: <https://www.cheshirefire.gov.uk/news-events/latest-news/have-your-say-on-our-draft-community-risk-management-plan-2024-28/> ]
  - iv. Police & Crime Commissioner: Review 2023 Q3.
  - v. Cheshire East Council: Final Draft Biodiversity Net Gain Supplementary Planning Document consultation.  
[Link to information: <https://cheshireeast-consult.objective.co.uk/kse/event/37707> ]
  - vi. Cheshire East Council: Advance notice of consultation regarding leisure centre provision within borough.  
[Link to information: <https://moderngov.cheshireeast.gov.uk/ecminutes/ielIssueDetails.aspx?IId=77985&PlanId=0&Opt=3#A170109> ]

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- vii. NALC: House of Commons vote to support a government motion to overturn the House of Lords amendment to the Levelling Up and Regeneration Bill on remote meetings.
- viii. Cheshire East Council: Updated financial forecast showing potential shortfall of £18.7m against anticipated expenditure in 2023/24.
- ix. ANSA: Update regarding renewal of concessionary bus passes. [Cheshire East Council wishes to minimise the number of concessionary bus passes that are issued but not used. Holders of concessionary bus passes who have not used them since 1<sup>st</sup> November 2022 will not see their pass renewed automatically (this excludes disability passes which will be renewed). Expired passes can be renewed by application.]

## 12. Reports from meetings with external organisations

- (a) To receive a report from the ChALC Annual Meeting held 12<sup>th</sup> October 2023. (Appendix G)
- (b) To receive a report from the Mersey Forest meeting held 16<sup>th</sup> October, 2023.
- (c) To receive a report from the Crewe to Manchester Community Rail Partnership meeting held 2<sup>nd</sup> November, 2023. (Appendix H)

## 13. Community Matters

- (a) To receive a report from the Chelford Ward Policing Team on matters of interest / concern within the Parish.
- (b) To receive an update on community speed watch activities.
- (c) To receive updates regarding reported maintenance issues at Mere Court Park.
- (d) To receive an update relating to the community Christmas tree.

## 14. Forward Planning

- (a) To consider suggestions for possible Parish Council projects. (Appendix I)
- (b) To consider suggestions relating to the Annual Parish Meeting 2024. (Appendix J)
- (c) To consider, collate and prioritise highways matters to be pursued. (Appendix K)

## 15. Co-option of Parish Councillor

- (a) To receive and consider update regarding the co-option of a new Parish Councillor.

## 16. Matters for inclusion on next/future meeting agenda

## 17. Date of next meeting – Thursday 14<sup>th</sup> December, 2023 at 7:30p.m. at The Hub.

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

## 18. Matters for consideration including those transferred from above items (as required)

*E.M.Maddock*

Dr. E. M. Maddock PSLCC,  
Clerk & Responsible Financial Officer.

Dated 4<sup>th</sup> November, 2023

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## APPENDIX A

| Financial Statement – 2023/24<br>as at 9 <sup>th</sup> November, 2023 |                                    |                        |                           |                        |                        |
|---|------------------------------------|------------------------|---------------------------|------------------------|------------------------|
| Actual<br>2022/23<br>£  | Details                            | 2023/24<br>Budget<br>£ | Actual to<br>Oct. 23<br>£ | Agenda<br>Nov. 23<br>£ | Budget<br>Balance<br>£ |
|   | <b>Receipts</b>                    |                        |                           |                        |                        |
| 44,980.00   | Precept                            | 47,498.00              | 23,749.00                 | 23,749.00              | 0.00                   |
| 0.00  | Balances                           | 0.00                   | 0.00                      |                        | 0.00                   |
| 1,145.78  | Investment interest                | 0.00                   | 1,346.23                  | 55.37                  | 0.00                   |
| 0.00  | Sale of assets                     | 0.00                   | 0.00                      |                        | 0.00                   |
| 0.00  | Grants, donations & refunds        | 0.00                   | 0.00                      |                        | 0.00                   |
| 1,250.00  | Newsletter advertising             | 0.00                   | 75.00                     | 5.00                   | 0.00                   |
| 1,451.63  | VAT refund                         |                        | 2,698.09                  |                        | 1,638.01               |
| <b>48,827.41</b>  | <b>Total receipts</b>              | <b>47,498.00</b>       | <b>27,868.32</b>          | <b>23,809.37</b>       | <b>1,638.01</b>        |
|   | <b>Payments</b>                    |                        |                           |                        |                        |
| 11,847.32   | Salary (Clerk)                     | 13,655.00              | 7,367.50                  | 1,120.55               | 5,166.95               |
| 434.38  | National Insurance (Employer)      | 530.00                 | 308.00                    | 53.39                  | 168.61                 |
| 2,677.52  | Pension contributions (Employer)   | 2,855.00               | 1,628.20                  | 247.64                 | 979.16                 |
| 766.79  | Allowances (Clerk)                 | 930.00                 | 494.30                    | 70.13                  | 365.57                 |
| 75.21   | Administration                     | 295.00                 | 2.60                      |                        | 292.40                 |
| 0.00  | Chairman/Member allowances         | 0.00                   | 0.00                      |                        | 0.00                   |
| 402.50  | Audit fees (internal & external)   | 540.00                 | 435.00                    |                        | 105.00                 |
| 591.36  | Insurance                          | 1,000.00               | 0.00                      |                        | 1,000.00               |
| 70.00   | Donations (inc. s.137)             | 370.00                 | 70.00                     |                        | 300.00                 |
| 0.00  | Grants                             | 3,000.00               | 200.00                    |                        | 2,800.00               |
| 318.03  | Newsletter                         | 1,467.00               | 1,113.97                  | 117.35                 | 235.68                 |
| 96.39   | Street lighting                    | 280.00                 | 59.75                     |                        | 220.25                 |
| 24.00   | Website                            | 50.00                  | 15.50                     | 3.50                   | 31.00                  |
| 270.00  | Professional services              | 2,091.00               | 1,986.00                  |                        | 105.00                 |
| 0.00  | Advertising                        | 100.00                 | 0.00                      |                        | 100.00                 |
| 562.00  | Subscriptions/affiliation fees     | 665.00                 | 539.25                    |                        | 125.75                 |
| 220.00  | Room hire                          | 350.00                 | 347.50                    |                        | 2.50                   |
| 100.00  | Training                           | 550.00                 | 270.00                    |                        | 280.00                 |
| 2,854.15  | Chelford Activity Park maintenance | 6,175.00               | 3,229.32                  | 223.82                 | 2,721.86               |
| 2,033.00  | Chelford Village maintenance       | 4,520.00               | 1,480.00                  | 549.50                 | 2,490.50               |
| 19,864.95   | Assets – purchase                  | 3,000.00               | 923.41                    | 866.66                 | 1,209.93               |
| 456.50  | Assets – maintenance               | 3,325.00               | 0.00                      | 765.00                 | 2,560.00               |
| 1,677.00  | Community Events                   | 500.00                 | 499.88                    |                        | 0.12                   |
| 0.00  | Neighbourhood Plan                 | 250.00                 | 0.00                      |                        | 250.00                 |
| 47.96   | Contingency                        | 1,000.00               | 64.62                     |                        | 935.38                 |
| 2,698.09  | VAT                                |                        | 1,213.72                  | 424.29                 |                        |
| <b>48,087.15</b>  | <b>Total payments</b>              | <b>47,498.00</b>       | <b>22,248.52</b>          | <b>4,441.83</b>        | <b>22,445.66</b>       |

| Cash/Bank reconciliation | 01/04/23   | 12/10/23   | 09/11/23   | 31/03/24   |
|--------------------------|------------|------------|------------|------------|
| Balance B/Fwd            | 101,662.54 | 101,662.54 | 107,282.34 | 126,649.88 |
| Add total receipts       | 47,498.00  | 27,868.32  | 23,809.37  | 1,638.01   |
| Less total payments      | 47,498.00  | 22,248.52  | 4,441.83   | 22,445.66  |
| Balance C/Fwd            | 101,662.54 | 107,282.34 | 126,649.88 | 105,842.23 |
|                          |            |            |            |            |
| Cumulative balances      | Balance    | Balance    | Balance    | Balance    |
|                          | 01/04/23   | 12/10/23   | 09/11/23   | 31/03/24   |
| General funds            | 56,702.28  | 62,457.08  | 81,824.62  | 61,016.97  |
| Earmarked reserves       | 44,960.26  | 44,825.26  | 44,825.26  | 44,825.26  |
|                          | 101,662.54 | 107,282.34 | 126,649.88 | 105,842.23 |

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## Cash/Bank Reconciliation as at 9<sup>th</sup> November 2023

### Cash

|                                  |            |
|----------------------------------|------------|
| Balance brought forward 01/04/23 |            |
| Current Account                  | 4,687.60   |
| Business Reserve Account         | 15,908.73  |
| Skipton Building Society         | 81,066.21  |
|                                  | 101,662.54 |

|                                   |            |
|-----------------------------------|------------|
| Plus receipts                     | 51,677.69  |
| Less payments                     | 26,690.35  |
| Balance carried forward 09/11/23: | 126,649.88 |

### Bank (NatWest)

|   |           |          |
|---|-----------|----------|
| <b>Business Reserve Account</b>             | 16,007.04 | 05/10/23 |
| Add receipts/transfer since above statement |           |          |

|                            |           |          |
|----------------------------|-----------|----------|
| 0.00                       |           |          |
|                            | 0.00      |          |
| Less unrepresented cheques |           |          |
| 0.00                       |           |          |
|                            | 0.00      |          |
|                            | 16,007.04 | 09/11/23 |

|   |           |          |
|---|-----------|----------|
| <b>Current Account</b>                      | 36,280.39 | 05/10/23 |
| Add receipts/transfer since above statement |           |          |

|                            |           |          |
|----------------------------|-----------|----------|
| 0.00                       |           |          |
|                            | 0.00      |          |
| Less unrepresented cheques |           |          |
| Approved 2023/24 -3,565.22 |           |          |
| For approval -4,441.83     |           |          |
|                            | -8,007.05 |          |
|                            | 28,273.34 | 09/11/23 |

### Skipton Building Society

|   |           |          |
|---|-----------|----------|
| <b>Community Saver Account</b>              | 82,369.50 | 29/09/23 |
| Add receipts/transfer since above statement |           |          |

|                            |           |          |
|----------------------------|-----------|----------|
| 0.00                       |           |          |
|                            | 0.00      |          |
| Less unrepresented cheques |           |          |
| 0.00                       |           |          |
|                            | 0.00      |          |
|                            | 82,369.50 | 09/11/23 |

|                              |            |
|------------------------------|------------|
| Total bank balances 09/11/23 | 126,649.88 |
|------------------------------|------------|

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## APPENDIX B

### Receipts

|                               |            |                                 |
|-------------------------------|------------|---------------------------------|
| NatWest Bank plc              | £17.94     | Gross interest – July 2023      |
| NatWest Bank plc              | £19.01     | Gross interest – August 2023    |
| Cheshire East Borough Council | £23,749.00 | Precept 2023/24 (50%)           |
| Trader AI                     | £5.00      | Newsletter advertising fee      |
| NatWest Bank plc              | £18.42     | Gross interest – September 2023 |

## APPENDIX C

### Payments for approval

|                  |   |           |  |
|------------------|---|-----------|--|
| Cheque No 001568 | Northwich Town Council                    | £315.00   | Floral display watering                                |
| Cheque No 001569 | Belmont Fabrication Ltd.                  | £918.00   | Height barrier repair and adjustments                  |
| Cheque No 001570 | E. M. Maddock                             | £2,121.02 | Salary and allowances: Nov. 2023<br>Purchase of laptop |
| Cheque No 001571 | H.M. Revenue & Customs                    | £101.41   | Income Tax & National Insurance contributions          |
| Cheque No 001572 | Tivoli Group Ltd.                         | £268.58   | Grounds maintenance: Oct. 2023                         |
| Cheque No 001572 | Tivoli Group Ltd.                         | £268.58   | Grounds maintenance: Aug 2023*                         |
| Cheque No 001573 | Cheshire East Council                     | £117.35   | Newsletter printing: Nov. 2023                         |
| Cheque No 001574 | Knutsford Community First Responder Trust | £287.00   | Defibrillator pads and batteries                       |
| Standing Order   | Cheshire Pension Fund                     | £309.27   | Pension contributions: Nov. 2023                       |
| Direct Debit     | IONOS                                     | £4.20     | Email account fees: Nov. 2023                          |

\*Re-issue of cheque. See agenda item 6(d) for stopping of original cheque.

## APPENDIX D

### Outstanding planning applications & recent planning decisions

- 19/4049M Land at former Chelford Agricultural Centre, Dixon Drive, Chelford.  
Non-material amendment to approved application 18/0171M.  
DECISION STATUS – Undecided
- 19/5674M The Coach House, Peover Lane, Chelford. SK11 9AN  
Planning permission for replacement of the existing Gardener's Cottage, together with ancillary garaging/store and garden building and associated works.  
DECISION STATUS – Undecided
- 20/3607M Eddie Stobart Ltd, Knutsford Road, Chelford. SK11 9AS  
Amendment to s106 (release the local connection criteria for the Shared Ownership units) on application 16/0504M – Reserved matters application for access, appearance, landscaping, layout and scale following approval 13/4640M.  
DECISION STATUS – “Finally disposed of” (11/10/23)

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- 22/5050M Fir Tree Cottage, Carter Lane, Chelford. SK11 9BD  
Demolition of existing house and garage and construction of new replacement dwelling.  
DECISION STATUS – Undecided
- 23/1921M Land to the south of Peover Lane, Chelford. SK11 9AJ  
Construction of two new dwellings and the gifting of the land outlined in blue to the community to enable the re-establishment of the former cricket facilities.  
DECISION STATUS – Undecided
- 23/2369M Holly Tree House, Pepper Street, Chelford. SK11 9BE  
Extensions and alterations to include a side and rear leisure complex extension to the existing dwelling and alterations to the existing detached garage. [Application site within Marthall Parish.]  
DECISION STATUS – Approved with conditions (24/10/23)
- 23/2425T 1 Highland Drive, Chelford. SK11 9GB  
T1: Oak tree, by roadside, near the side of the house. Reduce radial crown spread of tree by up to 2m, on South and East face away from building. Thin out remaining tree canopy by up to 20% to balance crown. Tree is very close to building and it is recommended to make minor works now to keep the tree at a suitable size for its location. T2: Oak tree just behind fence at the back of the property. Remove overextended lateral branch that extends over the garden to balance crown and improve aesthetic of tree.  
DECISION STATUS – Consent for works in TPO with conditions (19/10/23)
- 23/2213M Fishing Lane, Bollington Lane, Nether Alderley.  
Provision of two parking areas and three fishing cabins. Retrospective permission for erection of fencing.  
DECISION STATUS – Undecided [Currently scheduled for committee 06/12/23]
- 23/2755M 3 Church Cottages, Holmes Chapel Road, Chelford. SK11 9AQ  
Replace existing single glazed windows with double glazed windows.  
[23/2756M: Listed Building Consent for above proposal]  
DECISION STATUS – Undecided
- 23/2883M 6 Clay Heyes, Chelford. SK11 9ST  
1<sup>st</sup> floor extension above garage and conversion of attic.  
DECISION STATUS – Approved with conditions (12/10/23)
- 23/3183T: Amenity Land, Dixon Drive, Chelford.  
Lift 3rd order branches over Broomfield Close highway to 6m affecting Oak Tag 3995 Birch Tag 3954 and Alders (multi stems) G1 group x2 trees. Cut Back from Street lightings Broomfield Close Alders and Oak Tag 3955 to clear by up to 2m. Lift of 3rd order branches to 3m over FP to Goat Willow Tag 3958 on Dixon drive and cut back from streetlight to clear by up to 2m.  
DECISION STATUS – Undecided
- 23/3339T Amenity Land, Broomfield Close, Chelford.  
Turkey Oaks Quercus Cirrus fully mature tags 3965 and 3966 1-3m selective end weight reduction of tree to reduce load and risk.  
DECISION STATUS – Undecided

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- 23/3587T 16 Broomfield Close, Chelford. SK11 9SL  
T1 Mature Oak, crown lift by 4 metres, crown hanging very low to garden. T2 Mature Oak, crown lift by 4 metres branches overhanging property. Also crown reduce on the side by 3 metres as too close to property.  
DECISION STATUS – Undecided
- 23/3665M Selworthy, 27 Broomfield Close, Chelford. SK11 9SL  
Proposed single storey side and rear extension with internal reconfigure and associated works.  
DECISION STATUS – Approved with conditions (24/10/23)
- 23/3801M 16 Broomfield Close, Chelford. SK11 9SL  
Single storey rear extension, internal modification, adjusting front window and the installation of new solar panels to the front pitched roof.  
DECISION STATUS – Undecided

## APPENDIX E

### Updates relating to reported highway matters

1. Zebra crossing beacons  
UPDATE: Beacons now fixed.
2. Zebra crossing safety review  
UPDATE: Speed data has been collected and reviewed. The average speed during the data collection period was 29mph. A further assessment of the crossing will be undertaken in the near future following the publication of the revised criteria.
3. Damaged chevron sign at Chelford Roundabout  
UPDATE: Repair scheduled (no date available)
4. Unauthorised advertising sign at Chelford Roundabout  
UPDATE: Sign removed
5. Dropped kerbs at Knutsford Road, near to junction with Station Road  
UPDATE: Location has been assessed and is considered to meet the standard for an uncontrolled crossing.
6. Protruding kerbs at traffic lights on Alderley Road  
UPDATE: Cheshire East Council has assessed the issue and included it in the repair and improvement programme for this financial year. While every effort is made to keep to the programme, it can sometimes change to stay within the available budget.
7. Overgrown bushes hanging over footway at Dixon Drive  
UPDATE: Cutting work has been undertaken
8. Street light out at Knutsford Road, opposite to Oak Road  
UPDATE: Light now fixed
9. Street light out at Knutsford Road, to the east of junction with Dixon Drive  
UPDATE: Repair scheduled (no date available)
10. Street light out at Dixon Drive, opposite to junction with Woodland Close  
UPDATE: Light now fixed
11. Street lights out at Chelford Roundabout, between Alderley Road and Chelford Road exits  
UPDATE: Repair scheduled (no date available)



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12. Request to install two new speed indicator devices at Knutsford Road  
UPDATE: Initial application submitted to Cheshire East Council
13. Use of mannequins to deter vehicles from speeding  
UPDATE: No update available

## APPENDIX F

### Chelford Community Newsletter Policy

#### Aims

In publishing the Chelford Community Newsletter, the Parish Council aims to produce a regular point of information and news, which positively celebrates the activities, people and events of the wider community, as a service to individuals and groups who are active-in, supportive-of, or learning-about the Chelford Community.

This means:

- Providing information about events and activities.
- Publishing a diary of future events.
- Including ongoing reports on a variety of topics of interest to the general public.
- Provide a forum for associated community groups, partner organisations and stakeholders to report their activities, advertise future events and to find new members.
- Coordinating social advertisements from related businesses to pay for the production costs thereby ensuring that the newsletter is free to the readers.

#### Editorial Policy

- Community news is everything included in the newsletter apart from commercial and social investment advertisements.
- All contributors are agreeing to the non-party political principles of the Chelford Parish Council.
- All items submitted to the editors will be considered for inclusion in the newsletter.
- Clear separation and identification of editorial copy and commercial and social investment advertisements must be readily identifiable.

To aid the decision-making process, the following principles will be followed:

- Items can be submitted by email or text to the editorial team
- The final text will be approved by Chelford Parish Council at the monthly Parish Council meeting prior to distribution, or, if timescales demand printing earlier than the meeting date, by delegated authority to the Clerk.
- The final layout will be set out by the Chelford Community Newsletter's in-house graphic designer.
- It is the responsibility of each potential contributor to submit their item before the deadline.
- The deadline for the submission of material will clearly stated in each issue of the newsletter.

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- Regular contributors by email will be invited to join a mailing list to receive a reminder a couple of weeks before each deadline
- Where possible contact details are included for each item, should readers require further information.
- All items are included entirely at the discretion of the editors who reserve the right to edit or refuse to publish any item submitted. (Contributors to be contacted regarding proposed editing of text)
- Items of an overtly party-political nature will not be accepted. While the Chelford Community Newsletter may deal with controversial issues, it will not do so in a way that could be seen as giving support to any specific political party.
- No charge is made for any community news items.
- No paid 'editorial feature' will be included, all articles and submissions must be editorially independent.
- The views expressed in the Chelford Community Newsletter are not necessarily those of the Parish Council or its editors, they are included in the interests of information, discussion, and free speech.
- Anonymous items will not be considered for publication.
- The Parish Council/editors cannot accept any liability for omissions, errors or mistakes which occur in production.
- Information provided by contributors to the Parish Council or editorial team will not be used, sold, or distributed without prior permission of the contributor.
- Submission of a contribution shall be taken as an acceptance of the above conditions.
- The positioning of Patron advertisements within the newsletter will be undertaken on a rolling programme to allow all Patrons to feature on the front page.
- Each edition of the Trades Directory will include the following statement, "The Parish Council do not endorse the individual trades people identified within this Trades Directory. It is offered to each household on the understanding that the service they are seeking is appropriate for their individual requirements."
- The Newsletter Team will provide contact details for Patrons and Traders to the Clerk & Responsible Financial Officer in order that invoices can be issued accordingly.
- Fees relating to Patron or Trader adverts will be payable on an annual basis and are not refundable upon the withdrawal of an advertisement from the newsletter or trades directory.

## APPENDIX G

### ChALC Annual Meeting 2023

"Judging from the comments received it seems a good evening was had by all attending last night's ChALC Annual Meeting at Helsby Community Sports Club. Over 60 representatives from 43 councils came along to sample an excellent buffet, meet the ChALC staff team and browse the information stands before the annual meeting commenced. Professor Andrew Hull from the Sandstone Ridge Trust - the guest speaker - gave an interesting presentation about the work of the SRT and the latest update on the proposed designation of the Cheshire Sandstone Ridge as an AONB or protected landscape. The Annual Meeting then followed the normal format. An election ballot was held to choose three ChALC Board members and once the relevant people have been notified of the outcome the results will be posted on the ChALC

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website. Six motions [see below] were also proposed and debated and all six have been carried.”

“With thanks to everyone who submitted a nomination, the results of the poll have been counted and the following have been duly elected onto the Board.

Judith Critchley - Kingsley Parish Council

Charles Fifield - Acton Bridge Parish Council

Stephen Jones - Plumley with Toft and Bexton Parish Council”

## ChALC Annual Meeting Motions 2023

1. Kingsmead Parish Council – improved engagement between Cheshire West and Chester Council and Parish Councils
  - a. Lobby Cheshire West and Chester Council to engage more fully with parish councils (as the first tier of government) to better support local communities in a pro-active manner. We believe one way this could be achieved is by instigating a programme of regular face-to-face community forums with town and parish councils.
2. Mickle Trafford Parish Council – Actions and decision making of Cheshire West and Chester Council in its role as Local Planning Authority
  - a. Review their current arrangements within the Cheshire Partnership and, if necessary, carry out work to review and intervene in the current accommodation needs of Gypsies/Travellers
  - b. Independently review their enforcement policies, actions and decision making so that planning law may be seen to operate even handedly, without fear or favour, both both settled and traveller communities
  - c. Consider updating town and parish councils of any changes via network meetings.
3. Nantwich Town Council – Fair funding of devolved/top up services by Town and Parish Councils
  - a. With the prospect of increasing financial pressures on services already delivered by Cheshire East Council, e.g. library services and bus services, can ChALC agree to work with Cheshire East Council and all town and parish councils in the borough to ensure that any devolved services (top up services) are funded fairly and equitably by the precept payers of all towns and parishes and not just those towns where the service is delivered from.
4. Saughall and Shotwick Park Parish Council – Improve mobile reception
  - a. To lobby the Secretary of State for Culture, Media and Sport along with Ofcom, the communications regulator, to carry out urgent reviews of this unacceptable level of service, with the purpose of bringing about the changes required to improve mobile phone reception across the Cheshire Area and resolve this frustrating situation, to the benefit of all those people who are currently affected by poor mobile signals.
5. Upton by Chester and District Parish Council – General Power of Competence
  - a. To lobby the appropriate authority to amend the criteria to qualify for the General Power of Competence from two thirds elected members to one half.

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6. Utkinton and Cotebrook Parish Council – On shore windfarms
  - a. To lobby Cheshire West and Chester Council to update all their landscape appraisals in order to confirm which areas may or may not be suitable for on-shore windfarms.

## APPENDIX H

### Crewe to Manchester Community Rail Partnership Meeting – 02/11/23

Updates from stakeholders:

Northern Rail: There is an overall growth (1-6%) in passenger numbers year on year although industrial action leads to short-term reductions (25%) in passenger numbers. There continues to be high rates of sickness absence in the depots which is affecting train services north of Manchester. 50% of railside leaves have now fallen. Ticket discounts continue to be offered with some deals resulting ticket prices being 10p or 50p. The ticket offices are to remain open following the recent Government announcement, however, there is currently inconsistency between where stations are staffed and demand.

Station Friends Group of Representative: Local stations are pleased regarding the announcement for ticket offices to remain open. Several train confidence trips have taken place over recent months. The Arlo books have been well received by local primary schools. Increased CCTV has been installed at Alderley Edge station. Alderley Edge and Wilmslow stations recently won awards at the Britain in Bloom awards.

Project updates:

- Edgeley Art Project is progressing and it is hoped it will be installed by the end of the financial year.
- Cheshire Wildlife Trust has secured funding for the Thompson Street Bridge mural and rewilding project. It is also planned for the bridge to be renamed in memory of John Axon and a blue plaque installed.
- Arlo books have been distributed to various Friends of Groups, including Heaton Chapel, Alderley Edge, Goostrey and Holmes Chapel. Further supplies of books are available upon request.
- Ultimate Map Chester and Cheshire had been completed. The map aims to promote tourist destinations around Cheshire and Chester with a focus on travel by train. A web version is now being developed.
- School trips are being carried out to introduce young children to safe train travel.
- The Styal Mural map design is being finalised.
- The Levenshulme mural was unveiled on 1<sup>st</sup> November, 2023.

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## APPENDIX I

### Parish Council Project Suggestions

The following suggestions have been received for consideration:

1. Review of floral displays
  - a. Content of displays
  - b. Provision of additional displays (e.g. at entry points to village)
2. Identification and review of problematic areas for dog poo
3. Repair and upgrade of bus passenger shelter at Knutsford Road (near Shell garage)
4. Support The Hub in carrying out work to make the venue more useable for the whole community
5. Support the Friends of Chelford Station Group to recruit more volunteers to help maintain the green spaces around the station
6. Consider holding an event to address vegetation overhanging footways and encourage a sense of collective community responsibility (invite local groups and Cheshire East Council to support)
7. Consider supporting the 20s Plenty Campaign
8. Consider options for reviewing accessibility of public rights of way within Parish
9. Consider holding litter picking events throughout the year
10. Raise awareness of neighbourhood watch schemes
11. Explore additional ways to engage with residents
12. Consider entering the Britain in Bloom competition
13. Consider creating a welcome pack for new residents with lists of local trades, latest newsletter and perhaps vouchers from local businesses to encourage people to support local shops

## APPENDIX J

### Annual Parish Meeting 2024 Suggestions

The following suggestions have been received for consideration:

1. Review the date, time and venue of the meeting  
[Meeting must take place between 1<sup>st</sup> March and 1<sup>st</sup> June, start no earlier than 6p.m. and cannot take place in premises which at the time of the meeting may be used for the supply of alcohol]
2. Provision of refreshments
3. Greater advertising of meeting e.g. in newsletter
4. Invite a speaker e.g. MP, general interest speaker, local organisation (e.g. School Council, school choir, Chelford Players etc.)
5. Offer a community grant: the recipient to be determined by a vote of residents present at the meeting following pitches by eligible finalist groups
6. Encourage residents to join local groups: hold the meeting with a 'Freshers Fair' style element with community groups invited to have a stall
7. Hold a raffle

# CHELFORD PARISH COUNCIL

## APPENDIX K

### Highway Priorities 2023/24

The following matters have been put forward for review and prioritisation:

1. Review of zebra crossing at Knutsford Road
2. Review of yellow lines at junction of Oak Road and Knutsford Road
3. Re-instatement of worn yellow lines on Dixon Drive
4. Install more robust bollards at Dixon Drive (no through road point near Galloway Grange)
5. Review of options to tackle speeding issues within the Parish
6. Installation of rumble strips
7. Signage (or other measures) to deter parking on footways (e.g. Elmstead Road, Knutsford Road (near shops))
8. Footway surface condition along Knutsford Road from junction with Station Road to railway platform access
9. Removal of redundant signage
10. Review of street lighting provision within the Parish (particularly along Knutsford Road)
11. Installation of village gateways
12. Enforcement of hedge/shrub/tree cutting adjacent to footways
13. Siding out of footways along Knutsford Road
14. Review of gullies and drainage issues